

VILLAGE OF DECATUR
PLANNING
COMMISSION
REGULAR MEETING
AGENDA

Thursday
March 16,
2023



VILLAGE OF DECATUR – PLANNING COMMISSION
REGULAR MEETING
Thursday, March 16, 2023 – 1:00PM
Village Hall – 114 N. Phelps Street, Decatur, MI 49045

1:00 PM Planning Commission Meeting (Action to be taken by the Commission on the following agenda items)

Note: Please be courteous and turn cell phones off during the meeting.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL (Excuse Absences, if Any)**

4. **PUBLIC COMMENT**

5. **APPROVAL OF AGENDA**

5A.1 - Approval of the Regular Meeting Agenda for March 16, 2023

6. **APPROVAL OF MINUTES**

6A.1 - Approval of the Minutes of the Regular Meeting of December 15, 2022

7. **UNFINISHED BUSINESS**

8. **NEW BUSINESS**

8A.1 – Board Elections (Chair, Vice Chair, Secretary)

8A.2 - Review and Accept 2022 Planning Commission Annual Report

8A.3 – Discussion regarding prioritization of 2023 Work Plan

9. **PLANNING COMMISSION COMMENTS**

10. **ADJOURNMENT**

PLEASE NOTE

AUDIENCE PARTICIPATION:

In addition to addressing the Planning Commission during public hearings and under “Public Comment,” members of the audience may address the Chairperson, please limit your comments to three minutes or less per item. Please step up to the podium and state your name and address.

The proposed process for items listed under agenda items above shall be as follows:

1. Announcement of the agenda item by the Chairperson.
2. Verbal report provided by staff.
3. The Chairperson asks Commission members if they have any questions for staff to clarify the staff report.
4. Motion is made by a Commission member and seconded by another Commission member.
5. The chairperson calls on Commission members to discuss the motion if Commission members wish to discuss.
6. Chairperson calls for a vote on the item after discussion has occurred.

Village of Decatur
Planning Commission Regular Meeting Minutes
Thursday, December 15, 2022 at 1:00 P.M
Village Hall, 114 N. Phelps Street
Decatur, MI 49045

I. **Call to Order**

Rex called the meeting to order at 1:01 PM

II. **Pledge of Allegiance**

III. **Roll Call**

Mike Verran, Janet Moelaart, Trustee Cindy Pachner, Chairman Blaine Rex, Christopher Tapper (Village Manager), Megan Duncan (Village Clerk/Treasurer), Rebecca Harvey (Village Planner- McKenna), Shantel Pentland (Administrative Assistant)

IV. **Public Comment**

A moment of silence was observed in honor of Pat Muscovalley, who passed on 12-9-22.

V. **Approval of Agenda**

Moelaart offered a motion with support from Verran to approve the agenda for December 15, 2022, as presented, motion passed 4-0.

VI. **Approval of Minutes**

Verran offered a motion with support from Moelaart to approve the meeting minutes from November 17, 2022, as presented, motion passed 4-0.

VII. **Unfinished Business- Master Plan Update**

- a. Commission members reviewed the proposal draft for the Master Plan update. Discussion ensued regarding the conversation with the Townships, inquiry about pricing, and what will happen when the mater plan update is complete. Rebecca offered a condensed version of what is being asked of SWMPC, and discussed how cost of the update is figured.
- b. Moelaart offered a motion with support from Pachner to authorize submission of the proposal to SWMPC, motion passed 4-0.

VIII. **New Business**

None

IX. **Planning Commission Comments**

- a. Rex asked Village Manager questions regarding who is currently on Council, and how to fill the one vacant position.
- b. Verran wished all in attendance a Merry Christmas and Happy New Year

X. **Adjournment**

Moelaart offered a motion with support from Verran to adjourn the meeting at 1:35p.m., motion passed 4-0.

Minutes submitted by: Shantel Pentland, Administrative Assistant