

**Village of Decatur**  
**Village Council Regular Meeting Minutes**

Monday November 7, 2022, at 7:00 P.M  
Village Hall, 114 N. Phelps Street  
Decatur, MI 49045

I. President Elwaer called the meeting to order at 7:00 P.M.

II. **Roll Call**

Clerk/Treasurer, Duncan provided roll call; Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr, Trustee Pelfrey, Trustee Verran, and President Elwaer in attendance. Also in attendance Village Manager, Christopher Tapper, Village Clerk/Treasurer, Megan Duncan, Chief of Police Thomas VanDerWoude.

III. **Public Comments**

- a. Don Hanson gave public comment on updates from Van Buren Board of Commissioners. Updates included the new upgraded equipment on the 911 system, the future move of the Friend of the Court, and paser roads.
- b. Kande Hawk stated that Halloween was great. Parents and children were kind. Traffic speed on Phelps has slowed but vehicle will still ignore the new stop signs.
- c. Harvey Beute stated that the leaves from the Bergen Building property ended on his property due to wind.

IV. **Approval of Agenda, Meeting Minutes, Accounts Payable**

- a. Trustee Benson made a motion with support from Trustee Mead Jr to approve the amended agenda for November 7, 2022, along with approval of meeting minutes from October 3, 2022, and accounts payable ending October 31, 2022, in the amount of \$183,548.71, motion carried 7-0.

V. **Communications to the Council – Presentation & Guest**

- a. Kyle Brandt, Biogold LLC, presented to council the business need for another Class C Marihuana License to increase the product. It would be considered a “Stacked License” since there are no expansion, building, or location changes. Biogold has passed all State and Local inspections.
- b. BJ Tregoning, Tree Fig LLC, presented to council that his site plans included a drive thru and described how having a drive thru is beneficial to customers and possible sale of the building in the future.

**VI. Public Hearing**

No Public Hearing was held.

**VII. Unfinished Business**

- a. No unfinished business currently.

**VIII. New Business – Request to approve amendments to local streets contract Rieth-Riley Construction.**

- a. Trustee Verran made a motion with the support from Trustee Pelfrey to approve amendments to local street contract Rieth-Riley Construction. Roll Call Vote, Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pelfrey, Trustee Verran, President Elwaer, all voting yes, motion carried 7-0.

**IX. New Business – Request to approve recommendation from Planning Commission, conditional rezoning request Ryan Rarick, W Edgar Bergan Blvd, from R-1 to R-2.**

- a. Ryan Rarick gave brief presentation and updates to council about the Care Home Facility. President Pro Tem Jackson made a motion with the support from Trustee Mead Jr. to approve recommendation from Planning Commission, conditional rezoning request Ryan Rarick, W Edgar Bergan Blvd, from R-1 to R-2. Roll Call Vote, Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pelfrey, Trustee Verran, President Elwaer, all voting yes, motion carried 7-0.

**X. New Business - Request to approve amendments to Village of Decatur Employee Manual dated 11/7/2022.**

- a. Trustee Benson made a motion with the support from Trustee Verran to approve amendments to Village of Decatur Employee Manual dated 11/7/2022, motion carried 7-0.

**XI. New Business –Request to adopt Resolution 2022-009 Water System Notice of Intent.**

- a. Trustee Mead Jr. made a motion with the support from Trustee Gunther to request to adopt Resolution 2022-009 Water System Notice of Intent. Roll Call Vote, Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pelfrey, Trustee Verran, President Elwaer, all voting yes, motion carried 7-0.

**XII. New Business – Request to adopt Resolution 2022-010 Sewer System Notice of Intent.**

- a. Trustee Verran made a motion with the support from Trustee Benson to request to adopt Resolution 2022-010 Sewer System Notice of Intent. Roll Call Vote, Trustee Benson,

Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pelfrey, Trustee Verran, President Elwaer, all voting yes, motion carries 7-0.

**XIII. New Business –Request to approve Village Manager Contract Extension.**

- a. Trustee Verran made a motion with the support from Trustee Mead Jr to approve Village Manager Contract Extension, motion carried 7-0.

**XIV. New Business - Request to approve home improvement loan to Sherri Kniss, 120 E. Champion Street, Decatur, Mi.**

- a. Trustee Gunther made a motion with the support from Trustee Verran to request to approve home improvement loan to Sherri Kniss, 120 E. Champion Street, pending approval, Roll Call Vote, Trustee Benson, Trustee Gunther, President Pro Tem Jackson, Trustee Mead Jr., Trustee Pelfrey, Trustee Verran, President Elwaer, all voting yes, motion carried 7-0.

**XV. New Business – Amendment to Agenda – Approval of Trustee Verran to Planning Commission.**

- a. President Pro Tem Jackson made a motion with the support from Trustee Pelfrey to approve Trustee Verran to Planning Commission for a 2 year appointment, motion carried 7-0. Verran will be a member of the Planning Commission not as a council member Trustee.

**XVI. Department Reports**

- a. Clerk/Treasurer Duncan and Chief of Police, Thomas VanDerWoude, provided Department Reports to the Council. Each department report was provided in the agenda packet. A general discussion ensued regarding the department reports.

**XVII. Public Comments**

- a. Don Hanson stated the water rate proposal that Manager Tapper did for the Village was great and he offered the information to Lawton.
- b. Kande Hawke made comment about the side walk in front of Honor Credit Union’s driveway. There is a whole that needs to attention from DPW.
- c. Village resident on Champion Street stated that road construction left a 4 inch drop from road level to her driveway at the entrance. Needs to be corrected.

**XVIII. Council Comments & Additional Public Comments**

- a. Trustee Verran and Trustee Mead Jr. thanked all departments for their support as their terms have ended as Trustees on Village Council.

- b. Trustee Benson and President Pro Tem Jackson stated review of the Halloween events, and “lessons learned” for future events. Trustee Benson also commented on the fall decorations throughout downtown and how wonderful it looked.
- c. President Elwaer thank the DPW and PD for the strong effort they put in to find the stolen snow pusher.

**XIX. Adjournment**

- a. Trustee Mead Jr. made a motion with the support of President Pro Tem Jackson to adjourn the meeting at 7:57 P.M., motion carried 7-0. Minutes submitted by Megan Duncan, Village Clerk/Treasurer.