

*Village of Decatur  
Planning Commission Regular Meeting Minutes  
Thursday, January 20, 2022, at 1:00 P.M  
Village Hall, 114 N. Phelps Street  
Decatur, MI 49045*

I. Vice Chairperson Moelaart called the meeting to order at 1:10 p.m.

II. **Roll Call**

Trustee Verran, Commission Member Janet Moelaart, Cindy Pachner (excused), Pat Muscovalley, Chairman Blaine Rex (excused), present, Village Manager Tapper, Village President, Ali Elwear (excused), Village Planner Rebecca Harvey present.

III. **Public Comment**

Tom Creagan was in attendance. Tom asked the Commission to continue the discussion regarding the Master Plan amendments regarding the future land use zoning designation.

IV. **Approval of Agenda**

Muscovalley offered a motion with support from Verran to approve the agenda for January 20, 2022, as presented, motion passed 3-0.

V. **Approval of Minutes**

Muscovalley offered a motion with support from Moelaart to approve the corrected meeting minutes from December 18, 2021, as presented, motion passed 3-0.

VI. **Planning Commission Training Session – Part One**

Village Planner, Rebecca Harvey, lead a discussion regarding the PC training session topics. Those topics included; introduction to planning & zoning teams, powers, functions and responsibilities of the Village Council, along with the powers, functions and responsibilities of the Zoning Board of Appeals.

A general discussion ensued regarding the discussion topics. A continued training session will take place with February 17, 2022, meeting.

**VII. New Business – Election of Officers**

Moelaart offered a motion with support from Verran to approve the election of Planning Commission Officers for 2022, Chairperson, Blaine Rex, Vice Chairperson, Janet Moelaart and Patricia Muscovalley, Secretary motion passed 3-0.

**VIII. New Business – 2021 Planning Commission Annual Report**

Moelaart offered a motion with support from Muscovalley to approve the 2021 Planning Commission annual report to be submitted to the Village Council motion passed 3-0.

**IX. New Business – 2022 Planning Commission Work Plan**

Verran offered a motion with support from Moelaart to approve the 2022 Planning Commission work Plan motion passed 3-0.

**X. New Business – 2022 Planning Commission Meeting Schedule**

Moelaart offered a motion with support from Verran to approve the 2022 Planning Commission meeting schedule, it should be noted that the PC meeting schedule was approved by the Village Council also, for the third Thursday every month at 1:00 P.M. at Village Hall 114/116 N Phelps Street, Decatur, MI 49045, motion passed 3-0.

**XI. Planning Commission Comments**

Moelaart, Muscovalley, Verran all shared their appreciation to Harvey and Tapper for scheduling and executing the training sessions.

**XII. Adjournment**

Moelaart offered a motion with support from Muscovalley to adjourn the meeting at 2:52 P.M. motion passed 5-0.