

BURBACH AQUATICS, INC.

5974 HIGHWAY 80 SOUTH* P.O. BOX 721* PLATTEVILLE, WI 53818

608-348-3262

FAX: 608-348-4970

© 2019 BURBACH AQUATICS, INC.

visit us on the web at www.burbachaquatics.com

M E M O

TO: Crooks Recreational Facilities Committee

Daylan Davenport

Tracy Vogt

Erin Campbell

Todd Myhre

Eric Nebelsick

Noel Ahl

Jesse Davey

Angie Humpal

CC: City of Crooks
Jamison Rounds, Mayor
Jeffrey Nelson, AIA

FROM: David F. Burbach, P.E.
Burbach Aquatics, Inc.

DATE: March 30, 2019

RE: Crooks Recreational Facilities Committee

Please take this memo as follow up to Burbach Aquatics, Inc. (BAI)'s sixteenth Phase I, Step #2, Crooks Recreational Facilities Committee (RFC) meeting, held on Tuesday, March 12, 2019, regarding the proposed Recreational Facilities project, in Crooks, South Dakota. The meeting commenced at 7:02 p.m., at the Crooks Fire Department, and concluded at approximately 8:15 p.m. The meeting was well attended, with a sign-up sheet circulated. An agenda was prepared and generally followed throughout the meeting, as follows:

1. Call meeting to order:

Comment: David Burbach called the meeting to order at 7:02 p.m.

2. Review of last meeting minutes (February 20, 2019):

Comment: Meeting minutes were reviewed and approved as submitted.

3. Elect officers:

Comment: This Agenda item will be added to the next meeting Agenda.

4. Review Conceptual Site/Facilities Floor Plan Version #13 and Version #14:

Comment: This Agenda item consumed most of the meeting time. Conceptual

Site/Facilities Floor Plan (CSFFP) Version #13 and #14 were completed and presented. Discussion began with a review of CSFFP Version #13, which places the Recreation Center on the Community Center property and incorporates the Community Center into the facility. As with earlier concepts, the Community Center finished floor elevation is set at 1,580, while the gymnasium and pool are set at 1,570.

Comments for CSFFP Version #13 are as follows:

- a. A mechanical space needs to be added on the east side of the gymnasium to serve both the swimming pool and Recreation Center building;
- b. The locker rooms are shown on the second floor, with the workout area on the ground floor. These two spaces should be reversed with the locker rooms on the ground floor;
- c. The area north of the outdoor pool faces a sloped embankment up to the parking lot. This will allow for sun bathing and camp out areas for families;
- d. The gymnasium houses a full court longitudinally and two half courts transversely;
- e. A side benefit of this conceptual plan, is the enhancement of City office space;
- f. Positive: This site will serve as a gateway project and have excellent curb appeal from South West Avenue;
- g. Positive: A proposed improvement north of this proposed project would include parking area, which would serve the commercial area, as well as, the new Recreation Center;
- h. Positive: The RFC preferred the large meeting rooms and kitchen currently housed in the existing Community Center;
- i. Negative: Some members thought the site looked too busy.

Comments for CSFFP Version #14 are as follows:

- a. At the preceding meeting the RFC had requested similar footprints for the Community Center and Fourth Street subdivision locations. Because of the lot layout in the subdivision the building footprint could not mirror the footprint at the Community Center. As with CSFFP Version #13, the proposed floor plan on CSFFP Version #14 calls for a two-story building north of the proposed swimming pool;
- b. The ground floor contains the locker rooms, while the second floor contains the workout area, walking track and several multi-purpose rooms;
- c. The RFC suggested a climbing wall along the south side of the proposed building;
- d. The gymnasium ground floor would be set into the sloped topography of the site, somewhat similar to CSFFP Version #13;
- e. Positive: Several of the RFC members preferred the more spacious layout and the placement next to the other Park assets;
- f. Positive: This proposed footprint does fit the available subdivision lots and would make use of the proposed parking lot, which initially would serve the ball fields;
- g. Positive: This CSFFP footprint has been designed with a kitchen on both the second floor and the ground floor. The ground floor kitchen would also serve concessions to the swimming pool;
- h. Negative: Because of the existing Community Center's existing space, which is obviously not available in CSFFP Version #14 the RFC was concerned with the price tag for

CSFFP Version #14.

Conclusion: The RFC requested that Opinion of Probable Construction Cost (OPCC)'s be developed for CSFFP Version #13 and #14 for consideration at the next RFC meeting. It is the intention of the RFC to make a site selection at the next meeting.

5. Review Presentation to City Council:

Comment: The RFC preferred to nail down location and cost prior to rehearsing for a City Council presentation.

6. Assign homework:

Comment: BAI's homework is to revise CSFFP Version #13 and #14 as directed above and prepare the requested OPCC's. The RFC's homework is to visit the two sites under consideration and visualize the CSFFP's placed on each site.

7. Set next meeting and time:

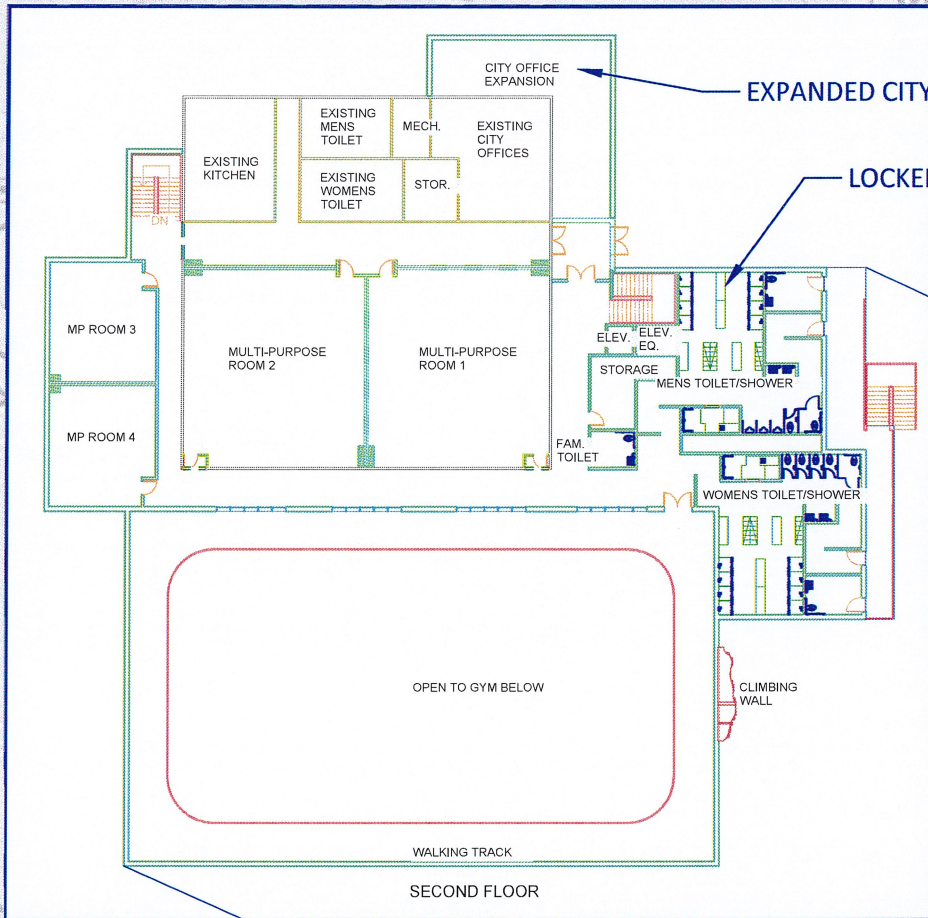
Comment: The RFC asked that the frequency of meetings be increased so that a final presentation can be prepared prior to the baseball season. The next meeting is set for Tuesday, April 2, 2019, at 7:00 p.m., at the Fire Station.

8. Adjourn:

Comment: Meeting adjourned at 8:15 p.m.

Should you have any questions, comments, or if your notes differ, please feel free to contact our Platteville office. As always, the men and women of BAI look forward to the continuing opportunity to serve your community on this very important project.

DFB:pat



F/F 1570

EXISTING COMMUNITY CENTER

MULTI-COURT GYMNASIUM

W 10TH STR

GYMNASIUM STORAGE

F/F 1

