

City of Crooks  
Planning and Zoning Commission  
Meeting minutes  
August 28, 2023

At 7:00pm, Director Richardson called the meeting to order in the Crooks Community Center. Answering roll call were Commissioner Masgai, Commissioner Gillespie, Commissioner Papke, Commissioner Glasford, and PZ Director Richardson. Absent: Commissioner Hemme (with notice), Commissioner Jongewaard (with notice).

2) Motion by Papke to approve agenda, seconded by Masgai. No discussion. All aye, motion carried.

3) Motion by Masgai to approve meeting minutes, seconded by Papke. No discussion. All aye, motion carried.

4) Open comments. No opening comments noted.

5) Public hearing: None.

6) New business.

a) Discussion Concept Plan Commercial & Multi-Family portion of Willow Creek Development. Representatives from DWBP development group opened up the discussion by describing the newly submitted commercial concept plan. City engineering (DGR) lead the discussion on access points and engineering standard requirements. Director Richardson discussed the need for a traffic flow study. Board members asked questions about pedestrian pathways adjacent to the school. An exploratory conversation about an approval timeline occurred at the end of the new business discussion.

7) Old business. None.

8) Motion by Masgai to adjourn meeting at 7:42 pm, seconded by Papke. No discussion. All aye, motion carried.

Respectfully submitted,  
Scott Richardson  
Director of Planning and Zoning  
City of Crooks, SD