

Crooks Planning and Zoning Commission  
Regular monthly meeting minutes  
March 30, 2020

At 7:03 pm, Director Richardson called the meeting to order at the Crooks Community Center. Finance Officer Schantz took roll call:

Present: Commissioner Krcil, Commissioner Masgai, Commissioner Glasford, Commissioner Papke, Commissioner Gillespie (on phone), Director Richardson

Absent: Commissioner Jongewaard (without notice), Commissioner Hemme (with notice)

Staff present: Finance Officer Schantz

**Approve agenda.** Motion by Masgai to approve posted agenda, seconded by Glasford. No discussion. All aye, motion carries.

**Approve meeting minutes.** Motion by Masgai to approve meeting minutes, seconded by Glasford. No discussion. All aye, motion carries.

**Open comments.** Richardson opened floor for comments from public. No comments from public.

**Public hearings.**

**Petition to rezone.** Richardson explained the rezoning petition was submitted for the property located at 105 S West Ave (old farmhouse, which was burned down in 2018). The future plan for the property is for the Crooks Community Child Care Center to purchase the land and construct a new day care facility at current location. The rezoning petition was submitted by the Crooks HRC. The petition requests the property be rezoned from R-1 (Single Family Residential) to GB (General Business). Richardson stated a conditional use will be submitted by the Crooks Community Child Care Center after the rezoning of the property. Motion by Krcil to approve petition for rezoning, seconded by Papke. No further discussion. All aye, motion carries.

**Amendment Crooks Zoning Regulations.** Richardson explained if PZ Commission passes the amendment, it will be considered for a reading by the Crooks City Council. Masgai stated she read regulations of storage units established by other municipalities, which included protections for adjacent residential areas, from lights glaring onto their property from storage units. Commission then reviewed proposed amendment. Motion by Krcil to approve amendment to Crooks Zoning Regulations as presented, seconded by Masgai. Papke asked for clarification on motion and setbacks in ordinance. Richardson spoke on hazardous materials component of amendment. Commission then discussed fire protection level language of ordinance. No further discussion. All aye, motion carries.

**Old business. Zoning Use Audit.** Richardson explained a site visit will be conducted of a business to ascertain it is zoned correctly. The findings of the visit will be presented to the Crooks Planning and Zoning Commission at the next meeting.

**New business.** No new business.

**Adjourn.** Motion by Papke to adjourn meeting at 7:15 pm, seconded by Glasford. All aye, motion carried, meeting adjourned.

Respectfully submitted,  
Tobias Schantz  
Municipal Finance Officer  
City of Crooks, South Dakota