

Crooks Planning and Zoning Commission
Regular monthly meeting minutes
February 24, 2020

At 7:00 pm, Director Richardson called the meeting to order at the Crooks Municipal Office. Finance Officer Schantz took roll call:

Present: Commissioner Hemme, Commissioner Masgai, Commissioner Gillespie, Commissioner Jongewaard, Commissioner Papke, Commissioner Krcil (at 7:05 pm), Director Richardson

Absent: Commissioner Glasford (with notice)

Staff present: Finance Officer Schantz

Approve agenda. Motion by Jongewaard to approve posted agenda, seconded by Papke. No discussion. All aye, motion carries.

Approve meeting minutes. Motion by Hemme to approve meeting minutes, seconded by Gillespie. No discussion. All aye, motion carries.

Open comments. Richardson opened floor for comments from public. No comments from public.

Old business. No old business.

New business.

Variance – rezoning. Richardson this item cannot be discussed, and it was referred to incorrectly as variance. The item will be discussed at the next Planning and Zoning Commission meeting during an official public hearing.

Variance discussion – CHRC lot sizes. Commission reviewed the variance paperwork submitted for lots along W 4th St/257th St., which involved deviations from the minimum lot size requirements for single-family residential homes. Richardson stated he will recommend the approval of the variances to City Council. Richardson then asked Schantz to obtain copies of recently submitted variance for the placement of an off-site stick-built resident for the review of the Commission. After copies had been obtained, Commission reviewed the variance and Richardson provided commentary. Discussion then ensued about off-site built homes. Richardson stated he will recommend approval of off-site built residence variance to City Council.

Adjourn. Motion by Gillespie to adjourn meeting at 7:23 pm, seconded by Masgai. All aye, motion carried, meeting adjourned.

Respectfully submitted,
Tobias Schantz
Municipal Finance Officer
City of Crooks, South Dakota