

City of Crooks  
Planning and Zoning Commission  
Regular meeting agenda

Date: 12/30/2019

Time: 7:00 pm

Location: Crooks Community Center (701 S West Ave, Crooks, SD, 57020)  
(The city of Crooks is an equal opportunity provider)

- 1) Call to order
- 2) Approve posted agenda
- 3) Approve meeting minutes
- 4) Open Comments
- 5) Public hearings:
  - a. Rezoning petition / Applicant: Crooks Development Corp. / Property description:  
Tract A of L.K.W. Addition to the City of Crooks, South Dakota
- 6) Old business:
  - a. Zoning use audit
- 7) New business: None.
- 8) Adjourn

Crooks Planning and Zoning Commission  
Regular monthly meeting minutes  
November 25, 2019

At 7:00 pm, Director Richardson called the meeting to order.

Present: Commissioner Gillespie, Commissioner Glasford, Commissioner Jongewaard, Commissioner Masgai, Commissioner Hemme, Director Richardson

City staff present: Building Inspector Pearson, Finance Officer Schantz

Also present: Mayor F. Butch Oseby

**Approve agenda.** Motion by Jongewaard to approve posted agenda, seconded by Masgai. No discussion. All aye, motion carries.

**Approve meeting minutes.** Motion by Hemme to approve September 30 meeting minutes, seconded by Jongewaard. No discussion. All aye, motion carries.

**Open comments.** Richardson opened floor for comments from public. No comment from public. Richardson stated the changing of City ordinance permitting metal roofing will be started after looking at roof that was approved through a variance.

**Public hearings.** None.

**Old business.** None.

**New business.**

Review of current building permit fee resolution. Board and those present reviewed resolution. Discussion ensued about certain language in resolution. Richardson stated the language stating work performed by owner will be valued at triple the material costs, will be struck. Richardson stated recommendation will be made at next City Council meeting.

Zoning use audit. Richardson explained that the zoning use audit will be used to assess whether the existing use of the structure complies with Crooks Zoning Regulations. The intention of the zoning audit is to ensure owners/users of structure are in compliance. The goal is to have a sheet containing all uses ready by the next meeting for review by the board.

Property management code discussion. Board and those present discussed the potential adoption of a property management code. Pearson spoke in favor of adoption stating this will provide backing for City staff taking action and having the capacity to address issues.

**Adjournment.** Motion by Glasford to adjourn meeting at 7:22 pm, seconded by Gillespie. All aye, motion carries.

Respectfully submitted,  
Tobias Schantz  
Municipal Finance Officer  
City of Crooks, SD

City of Crooks  
Planning and Zoning Commission  
Notice of Hearing Petition for Zone Change

Date: 12/30/2019

Time: 7:00 pm

Location: Crooks community center (701 S West Ave, Crooks, SD, 57020)

**Notice is hereby given** that the Planning and Zoning Commission of the City of Crooks, will meet at **7:00 PM/CST on the 30<sup>th</sup> day of December, 2019** at the Crooks community center at 701 S West Ave in the City of Crooks, at which time the Planning and Zoning Commission will hear, consider and act upon an application submitted by the Crooks Development Corporation for a proposal to rezone the following real property from Residential Single-Family (R-1) to Central Business (CB):

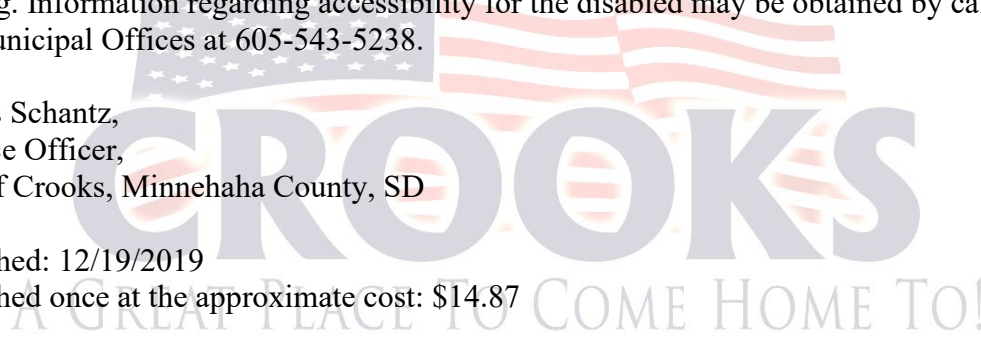
**Tract 1A of L.K.W. Addition to the City of Crooks, South Dakota**

Notice is further given that at the time and place of aforesaid any person may appear and be heard upon all matters pertaining said zone change. The hearing is open to all interested parties. Anyone unable to attend may submit written comments prior to the hearing. Information regarding accessibility for the disabled may be obtained by calling the Municipal Offices at 605-543-5238.

Tobias Schantz,  
Finance Officer,  
City of Crooks, Minnehaha County, SD

Published: 12/19/2019

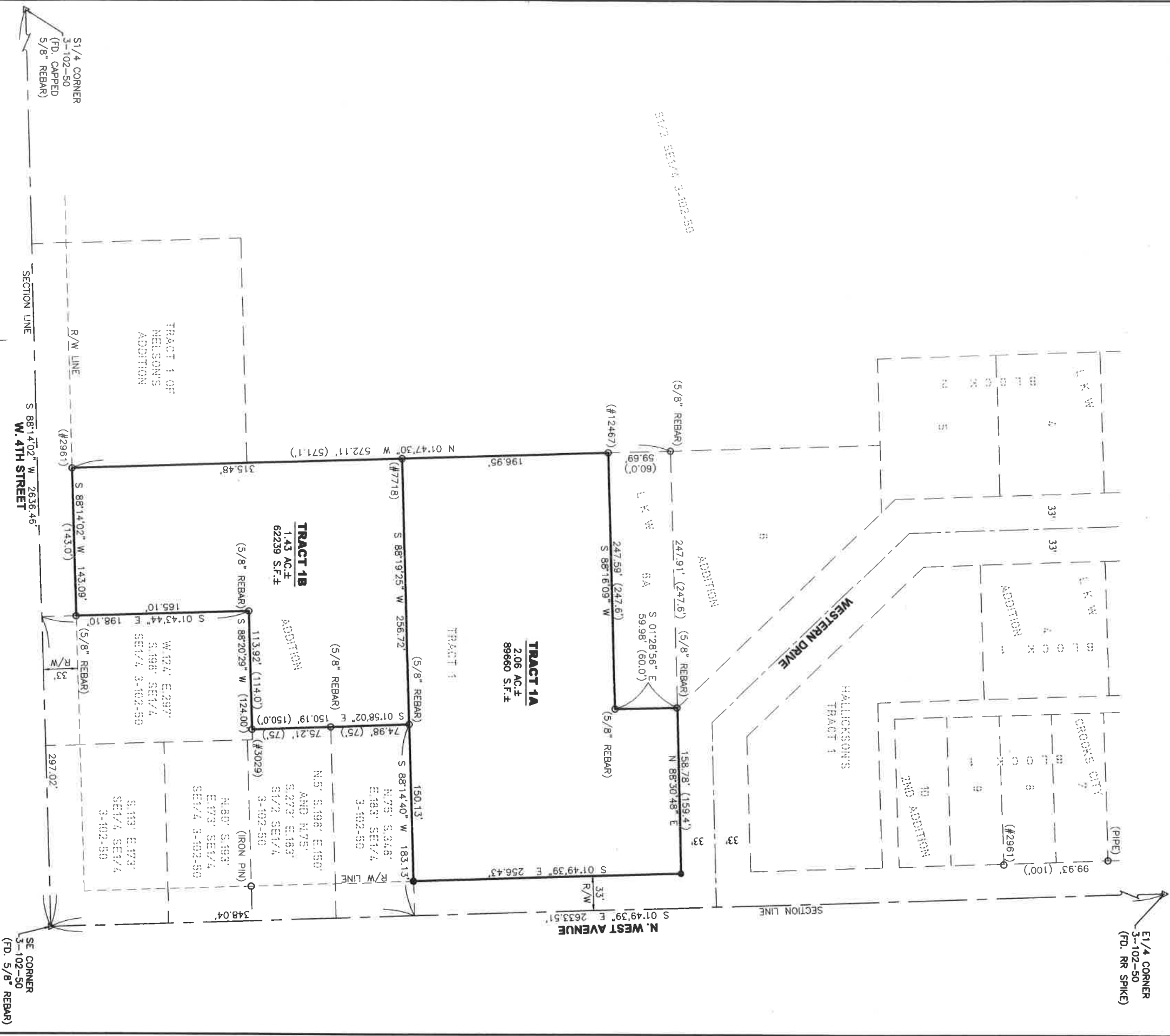
Published once at the approximate cost: \$14.87





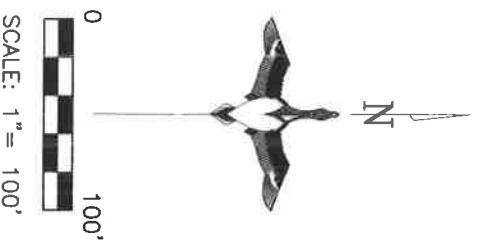
# PLAT OF TRACT 1A AND TRACT 1B OF L.K.W. ADDITION

AN ADDITION TO THE CITY OF CROOKS, MINNEHAHA COUNTY, SOUTH DAKOTA.

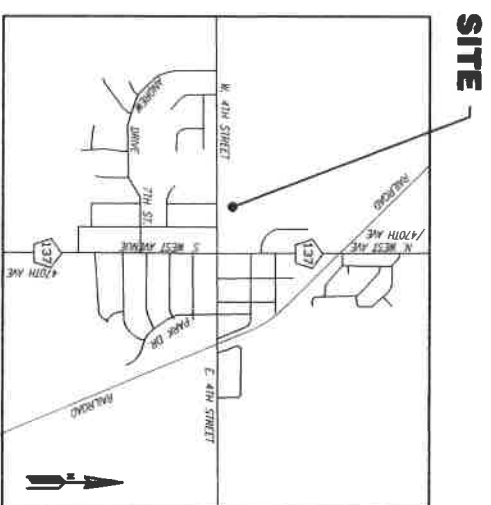


## LEGEND:

- SET 5/8" REBAR W/CAP #6700
- FOUND MONUMENT (AS NOTED)
- △ SECTION CORNER (AS NOTED)
- ( ) RECORD INFORMATION
- AC, ACRES
- R/W RIGHT-OF-WAY
- PREVIOUSLY PLATTED LINE
- RIGHT OF WAY LINE
- N.T.S. NOT TO SCALE



PREPARED BY:



SITE

NOTES:

BASIS OF BEARINGS IS UTM-14  
THIS PLAT WAS PREPARED WITHOUT THE  
BENEFIT OF A TITLE COMMITMENT.

EASEMENTS OF RECORD WERE NOT  
RESEARCHED AND ARE NOT SHOWN  
ON THE PLAT.