

City of Crooks  
Crooks Housing and Redevelopment Commission  
Regular meeting  
Agenda

Date: August 15, 2023

Time: 6:00 pm

Location: Crooks Community Center (701 S West Ave, Crooks, SD, 57020)

- 1) Call to order/Roll call
- 2) Pledge of Allegiance
- 3) Approve agenda
- 4) Approve meeting minutes
- 5) Bills and Communications
- 6) Financials
- 7) Open comments
- 8) New business: None.
- 9) Old business: None.
- 10) Adjourn



Crooks Housing and Redevelopment Commission  
 Regular Monthly Meeting Minutes  
 May 16, 2023

At 6pm Chairman Harstad called the meeting to order at the Crooks Community Center. Answering roll call were Commissioners Harstad, Nelson (on phone), Moller and Carlson (on phone). Langloss were absent with notice. There were no guests present.

**Approve agenda:** Motion by Nelson to approve the agenda, seconded by Carlson. No further discussion. All aye, motion carries.

**Approve meeting minutes:** Motion by Moller to approve meeting minutes, seconded by Nelson. No discussion. All aye, motion carries.

**Bills & Communications.** Motion by Carlson to approve claims for May, seconded by Moller. No discussion. All aye, motion carries.

Crooks Housing and Redevelopment Commission				
May 2023 claims				
Vendor	Date incur.	Amount	Description	
Internal Revenue Service	5/15/2023	\$ 95.70	payroll tax deposit	
Chad Moller	5/1/2023	\$ 115.43	monthly pay May	
Chris Langloss	5/1/2023	\$ 115.43	monthly pay May	
Jeff Nelson	5/1/2023	\$ 115.43	monthly pay May	
Mike Harstad	5/1/2023	\$ 115.43	monthly pay May	
Robert Carlson	5/1/2023	\$ 115.43	monthly pay May	
<b>Total</b>		<b>\$ 672.85</b>		

**Financials:** Commission reviewed and briefly discussed financials.

**Open comments:** There were no open comments.

**New business:**

- a. Elections of officers. Motion by Nelson to re-elect present officers to their respective positions (Harstad as Chairman, Carlson as Vice-Chairman, Moller as Treasurer, Nelson as Secretary), seconded by Carlson. There was no further discussion, All aye, motion carrier.

**Old business:**

- a. Review Heritage Pond development. Commission reviewed and discussed progress of the development plus future developments.

**Adjourn.** Motion was made by Moller to adjourn meeting at 6:12pm, seconded by Nelson. No discussion. All aye, motion carries.

Respectfully submitted,  
 Tobias Schantz  
 City Administrator/Finance Officer  
 City of Crooks, SD

**Crooks Housing and Redevelopment Commission**

**August 2023 claims**

Vendor	Date incur.	Amount	Description
Mitchell Construction	8/1/2023	\$ 150.00	trucking concrete waster
		<b>Total \$ 150.00</b>	

**CROOKS HOUSING AND REDEVELOPMENT COMMISSION  
BALANCE SHEET  
CHRC FUND  
AS OF JULY 31, 2023**

	<b>CHRC Fund</b>
<b>ASSETS:</b>	
Current Assets:	
Cash and Cash Equivalents	393,257.39
Restricted Cash & Cash Equivalents	164,558.30
Total Current Assets	557,815.69
<b>NET POSITION:</b>	
Restricted Net Position	164,558.30
Unrestricted Net Position	393,257.39
Total Net Position	557,815.69

**CROOKS HOUSING AND REDEVELOPMENT COMMISSION  
STATEMENT OF CASH FLOWS  
FOR THE PERIOD OF JANUARY TO JULY 2023**

	<b>CHRC Fund</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>	
Cash Payments to Commissioners for Services	(1,250.00)
Cash Payments to Suppliers of Goods and Services	-
Other Operating Cash Payments/Receipts	(95.70)
Net Cash Provided (Used) by Operating Activities	(1,345.70)
Transfers In	-
Transfers Out	-
Net Cash Provided (Used) by Noncapital Financing Activities	-
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>	
Proceeds from Capital Debt	-
Capital Contributions	-
Purchase of Capital Assets	-
Capital Asset Improvements	-
Principal Paid on Capital Debt	(61,278.01)
Interest Paid on Capital Debt	(34,308.18)
Net Cash Provided (Used) by capital and related financing Activities	(95,586.19)
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>	
Purchase of Investment Securities	-
Proceeds from Sales and Maturities of Investments	-
Proceeds from Sale of Capital Assets	42,335.77
Cash Received for Interest	9.56
Net Cash Provided (Used) by Investing Activities	42,345.33
Net Increase (Decrease) in Cash and Cash Equivalents	(54,586.56)
Balances - Beginning	612,402.25
Balances- Ending	557,815.69