

Crooks Housing and Redevelopment Commission
 Regular Monthly Meeting Minutes
 January 17, 2023

At 7pm Chairman Harstad called the meeting to order at the Crooks city offices. Answering roll call were Commissioners Harstad, Nelson and Carlson. Langloss, and Moller were absent with notice. There were no guests present.

Approve agenda: Motion by Carlson to approve the agenda, seconded by Nelson. No further discussion. All aye, motion carries.

Approve meeting minutes: Motion by Nelson to approve meeting minutes, seconded by Carlson. No discussion. All aye, motion carries.

Bills & Communications. Motion by Carlson to approve claims for November, seconded by Nelson. No discussion. All aye, motion carries.

Crooks Housing and Redevelopment Commission				
January 2023 claims				
Vendor	Date incur.	Amount	Description	
Internal Revenue Service	1/17/2023	\$ 95.70	payroll tax deposit	
Chad Moller	1/1/2023	\$ 115.43	monthly pay January	
Chris Langloss	1/1/2023	\$ 115.43	monthly pay January	
Jeff Nelson	1/1/2023	\$ 115.43	monthly pay January	
Mike Harstad	1/1/2023	\$ 115.43	monthly pay January	
Robert Carlson	1/1/2023	\$ 115.43	monthly pay January	
		Total	\$	672.85

Financials: Commission reviewed and briefly discussed financials. It was discussed that after paying for the pond expansion property, CHRC will have a net position of \$600,000.

Open comments: There were no open comments.

New business:

a. FY2023 Budget was reviewed. A motion was made by Nelson to approve the proposed budget, it was seconded by Carlson. There was no further discussion, All aye, motion carrier.

**Crooks Housing and Redevelopment Commission (75:
2023 Budget**

Expenditures	
Salaries & Wages	\$ 7,500.00
Social Security	\$ 465.00
Medicare Benefit	\$ 110.00
Insurance	\$ 1,000.00
Services & Fees	\$ 5,000.00
Publishing	\$ 250.00
Capital Expenditures	\$ -
Supplies & Materials	\$ -
Travel & Conference	\$ 500.00
Other Current Expense	\$ 1,000.00
Principal Debt Service	\$ 115,345.00
Interest Debt Service	\$ 48,518.00
	\$ 179,688.00
Revenues	
Sale of Lots	\$ 179,688.00
Unassigned Fund Balance	\$ -
	\$ 179,688.00

Old business: none

Adjourn. Motion was made by Nelson to adjourn meeting at 7:25pm, seconded by Carlson. No discussion. All aye, motion carries.

Respectfully submitted,

Jeff Nelson
Secretary
Crooks Housing and Redevelopment Commission