

City of Crooks
Crooks Housing and Redevelopment Commission
Regular meeting
Meeting agenda
Date: September 20, 2022
Time: 7:00 pm/CST
Location: Crooks Community Center (701 S West Ave, Crooks, SD, 57020)

- 1) Call to order/Roll call
- 2) Pledge of Allegiance
- 3) Approve agenda
- 4) Approve meeting minutes
- 5) Bills and Communications
- 6) Financials
- 7) Open comments
- 8) New business:
 - a. None.
- 9) Old business:
 - a. Update Heritage Pond Development by Van Buskirk Companies representative
- 10) Adjourn



Crooks Housing and Redevelopment Commission
 Regular Monthly Meeting Minutes
 August 16, 2022

At 7pm Chairman Harstad called the meeting to order at the Crooks city offices. Answering roll call were Commissioners Harstad, Nelson, Carlson, Langloss, and Moller. There were no guests present.

Approve agenda: Motion by Carlson to approve the agenda, seconded by Langloss. No further discussion. All aye, motion carries.

Approve meeting minutes: Motion by Carlson to approve meeting minutes, seconded by Moller. No discussion. All aye, motion carries.

Bills & Communications. Motion by Nelson to approve claims for June, seconded by Carlson. No discussion. All aye, motion carries.

Crooks Housing and Redevelopment Commission			
August 2022 claims			
Vendor	Date incur.	Amount	Description
Getty Abstract	7/26/2022	\$ 704.38	closing costs 2nd phase of Heritage Pond
Internal Revenue Service	8/15/2022	\$ 95.70	payroll tax deposit
Mike Harstad	7/1/2022	\$ 115.43	monthly pay July
Chad Moller	7/1/2022	\$ 115.43	monthly pay July
Chris Langloss	7/1/2022	\$ 115.43	monthly pay July
Jeff Nelson	7/1/2022	\$ 115.43	monthly pay July
Robert Carlson	7/1/2022	\$ 115.43	monthly pay July
		Total	
		\$ 1,377.23	

Financials: Commission reviewed and briefly discussed financials.

Open comments: There were no open comments.

New business:

a. Drainage issues along W. 4th street; the issue comes at the connection between the Sayer phase 1 project and the DGR phase 2 project. The culvert on Winterbury doesn't meet city specs and the drainage needs to be corrected. A motion was made by Nelson and seconded by Moller to spend \$72,000 on a road drainage repair project. Harstad called the vote and all voted aye.

Old business:

Update on Heritage Pond Development: Phase II is not selling lots. There are 6 or 7 lots already sold. The multi-family sites may be coming sooner than expected, possibly a fall start. It is the intent for Phase III to start next year. At this time, there has been closings on 9 lots in phase 1.

Adjourn. Motion by Moller to adjourn meeting at 7:25pm, seconded by Carlson. No discussion. All aye, motion carries.

Respectfully submitted,

Jeff Nelson
 Secretary

Crooks Housing and Redevelopment Commission

Crooks Housing and Redevelopment Commission**September 2022 claims**

Vendor	Date incur.	Amount	Description
Internal Revenue Service	9/1/2022	\$ 95.70	payroll tax deposit
Mike Harstad	8/1/2022	\$ 115.43	monthly pay September
Chad Moller	8/1/2022	\$ 115.43	monthly pay September
Chris Langloss	8/1/2022	\$ 115.43	monthly pay September
Jeff Nelson	8/1/2022	\$ 115.43	monthly pay September
Robert Carlson	8/1/2022	\$ 115.43	monthly pay September
Total		\$ 672.85	

**CROOKS HOUSING AND REDEVELOPMENT COMMISSION
BALANCE SHEET
CHRC FUND
AS OF AUGUST 31, 2022**

	CHRC Fund
ASSETS:	
Current Assets:	
Cash and Cash Equivalents	584,362.29
Restricted Cash & Cash Equivalents	164,543.24
Total Current Assets	748,905.53
NET POSITION:	
Restricted Net Position	164,543.24
Unrestricted Net Position	584,362.29
Total Net Position	748,905.53

**CROOKS HOUSING AND REDEVELOPMENT COMMISSION
STATEMENT OF CASH FLOWS
FOR THE MONTH OF AUGUST 2022**

	CHRC Fund
CASH FLOWS FROM OPERATING ACTIVITIES:	
Cash Payments to Commissioners for Services	(577.15)
Cash Payments to Suppliers of Goods and Services	-
Other Operating Cash Payments/Receipts	(71,525.00)
Net Cash Provided (Used) by Operating Activities	(72,102.15)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:	
Proceeds from Capital Debt	-
Capital Contributions	-
Purchase of Capital Assets	-
Capital Asset Improvements	-
Principal Paid on Capital Debt	(9,250.93)
Interest Paid on Capital Debt	(4,404.24)
Net Cash Provided (Used) by capital and related financing Activities	(13,655.17)
CASH FLOWS FROM INVESTING ACTIVITIES:	
Purchase of Investment Securities	-
Proceeds from Sales and Maturities of Investments	-
Proceeds from Sale of Capital Assets	31,000.00
Cash Received for Interest	1.40
Net Cash Provided (Used) by Investing Activities	31,001.40
Net Increase (Decrease) in Cash and Cash Equivalents	(54,755.92)
Balances - Beginning	803,661.45
Balances- Ending	748,905.53