

City of Crooks
Crooks Housing and Redevelopment Commission
Regular monthly meeting
Meeting agenda
Date: May 17, 2022
Time: 7:00 pm/CST
Location: Crooks Community Center (701 S West Ave, Crooks, SD, 57020)

- 1) Call to order/Roll call
- 2) Pledge of Allegiance
- 3) Approve agenda
- 4) Approve meeting minutes
- 5) Bills and Communications
- 6) Financials
- 7) Open comments
- 8) New business:
 - a. Midco bill for moving lines
- 9) Old business: None.
- 10) Adjourn



Crooks Housing and Redevelopment Commission
 Regular Monthly Meeting Minutes
 April 26, 2022

At 7pm Chairman Harstad called the meeting to order at the Crooks Community Center. Answering roll call were Commissioners Carlson, Harstad, Nelson, and Moller. Langloss is absent with notice.

Approve agenda: Motion by Nelson to approve the agenda, seconded by Carlson. No further discussion. All aye, motion carries.

Approve meeting minutes: Motion by Carlson to approve meeting minutes, seconded by Nelson. No discussion. All aye, motion carries.

Bills & Communications. Motion by Nelson to approve claims for April, seconded by Carlson. No discussion. All aye, motion carries.

Crooks Housing and Redevelopment Commission			
April 2022 claims			
Vendor	Date incur.	Amount	Description
DNB National Bank	4/14/2022	\$ 13,655.17	bond payment
Internal Revenue Service/EFTPS	4/15/2022	\$ 95.70	payroll taxes
Mike Harstad	4/1/2022	\$ 115.43	monthly pay
Chad Moller	4/1/2022	\$ 115.43	monthly pay
Chris Langloss	4/1/2022	\$ 115.43	monthly pay
Jeff Nelson	4/1/2022	\$ 115.43	monthly pay
Robert Carlson	4/1/2022	\$ 115.43	monthly pay
		Total	
		\$ 14,328.02	

Financials: Commission reviewed and briefly discussed financials.

Open comments: There were no open comments.

New business:

a. Acquisition of park land: A proposal was discussed to purchase the additional property to the south to obtain the needed property to complete the pond. The total amount of land is approximately 8 acres. The cost is \$128,000.00. A motion was made by Moller to approve up to \$130,000 for the purchase if approved by the Crooks City Council. The motion was seconded by Nelson. Harstad called for the vote and all voted aye, motion carries.

b. Cost digging pond @ Heritage Park: The additional pond digging is estimated at \$2.00 /CY with a approximate cost range of \$15,000.00. After a brief discussion a motion was made by Nelson and seconded by Moller to approve up to \$20,000.00 for the pond extension construction with the approval of the Crooks City Council. Harstad called for the vote and all voted aye, motion carrier.

Old business: There is no old business.

Adjourn. Motion by Moller to adjourn meeting at 7:28pm, seconded by Carlson. No discussion. All aye, motion carries.

Respectfully submitted,

Jeff Nelson

Secretary
Crooks Housing and Redevelopment Commission

Crooks Housing and Redevelopment Commission**May 2022 claims**

Vendor	Date incur.	Amount	Description
DNB National Bank	5/14/2022	\$ 13,655.17	bond payment
Internal Revenue Service/EFTPS	5/16/2022	\$ 95.70	payroll taxes
Tobias Schantz	4/22/2022	\$ 30.00	reimbursement filing fee quit claim deed
Mike Harstad	5/1/2022	\$ 115.43	monthly pay
Chad Moller	5/1/2022	\$ 115.43	monthly pay
Chris Langloss	5/1/2022	\$ 115.43	monthly pay
Jeff Nelson	5/1/2022	\$ 115.43	monthly pay
Robert Carlson	5/1/2022	\$ 115.43	monthly pay

Total \$ 14,358.02

May 3, 2022

Crooks Housing and Redevelopment Commission

701 S West Avenue

PO Box 785

Crooks SD 57020

Dear Mr. Carlson

Attached please find a breakdown of the estimated construction costs to relocate our Facilities per your request, East of Winterberry Cir between W 5th st and 257th st.

Midco's cables provide service to multiple customers and must be maintained or relocated

And costs will be passed onto the individual requesting the relocation.

Please note the costs/quantities are estimated only and Crooks Housing and Redevelopment Commission will be billed for the actual quantities/costs upon completion of the work.

- 3,309.68\$ Estimate for material, shipping, and taxes
- 13,081.66\$ Estimate for labor upon completion of work
- 16,391.34\$ Total estimated relocation cost

Please sign below acknowledging you accept responsibility for the costs involved and agree with The outlined stipulations. Material will be ordered upon receipt of this signed document, and we Will schedule the project for completion.

Please call me if you have any questions 605-231-2957

Gary Mehlbrech

Construction coordinator I

I hereby agree to reimburse Midco for the costs involved as outlined above

Robert Carlson

Date