

Crooks Housing and Redevelopment Commission
Meeting Minutes
June 28, 2022

At 7pm Chairman Harstad called the meeting to order at the Crooks city offices. Answering roll call were Commissioners Harstad, Nelson, Carlson, Langloss, and Moller. 1 guest was present.

Approve agenda: Motion by Moller to approve the agenda, seconded by Carlson. No further discussion. All aye, motion carries.

Approve meeting minutes: Motion by Moller to approve meeting minutes, seconded by Langloss. No discussion. All aye, motion carries.

Bills & Communications. Motion by Nelson to approve claims for June, seconded by Carlson. No discussion. All aye, motion carries.

Crooks Housing and Redevelopment Commission			
June 2022 claims			
Vendor	Date incur.	Amount	Description
DNB National Bank	6/14/2022	\$ 13,655.17	bond payment
DNB National Bank	7/14/2022	\$ 13,655.17	bond payment
DNB National Bank	8/14/2022	\$ 13,655.17	bond payment
DNB National Bank	9/14/2022	\$ 13,655.17	bond payment
DNB National Bank	10/14/2022	\$ 13,655.17	bond payment
DNB National Bank	11/14/2022	\$ 13,655.17	bond payment
DNB National Bank	12/14/2022	\$ 13,655.17	bond payment
Internal Revenue Service/EFTPS	6/20/2022	\$ 95.70	payroll taxes
Mike Harstad	6/1/2022	\$ 115.43	monthly pay
Chad Moller	6/1/2022	\$ 115.43	monthly pay
Chris Langloss	6/1/2022	\$ 115.43	monthly pay
Jeff Nelson	6/1/2022	\$ 115.43	monthly pay
Robert Carlson	6/1/2022	\$ 115.43	monthly pay
Total		\$ 96,259.04	

Financials: Commission reviewed and briefly discussed financials.

Open comments: There were no open comments.

New business:

a. Discussion on information regarding spending CHRC Funds: Attn. Meierhenry responded back informing the CHRC that funds can be spent with proper notification to the bond holder. CHRC will sent letter to Bond Holder concerning the spending of CHRC funds.

Old business:

Update on Sunset Development:

Drainage Issues: 1 site has been noted to be slightly high on grading and there are fences within the drainage easement. Also 1 area that was previously repaired was not done properly. These items will be corrected.

5th St. utility moving issue: The utility trench is settling, one area has bad settlement and two areas have slight settlement. The utility will be notified.

Midco: Midco was notified after last meeting of the decision regarding the utility move. No additional information has been received back at this time.

Update on Heritage Pond Development:

Cleanup from neighbors on north: Much work has been done concerning this issue. We will see if this stays clean.

Taking of dirt work from neighbors on south: VanBuskirk has work to yet complete on getting the two lots cleaned up.

Harstad reported on progress within the development.

Adjourn. Motion by Carlson to adjourn meeting at 7:17pm, seconded by Nelson. No discussion. All aye, motion carries.

Respectfully submitted,

Jeff Nelson
Secretary
Crooks Housing and Redevelopment Commission