

Crooks Housing and Redevelopment Commission  
 Regular Monthly Meeting Minutes  
 March 22, 2022

At 7pm Chairman Harstad called the meeting to order at the Crooks Community Center. Answering roll call were Commissioners Carlson, Harstad, Nelson, Langloss and Moller. There was 1 guests present.

Pledge of Allegiance was recited by those present.

**Approve agenda:** Motion by Langloss to approve the agenda, seconded by Moller. No further discussion. All aye, motion carries.

**Approve meeting minutes:** Motion by Carlson to approve meeting minutes, seconded by Moller. No discussion. All aye, motion carries.

**Bills & Communications.** Motion by Nelson to approve claims for March, seconded by Carlson. No discussion. All aye, motion carries.

**Approved claims.**

| Crooks Housing and Redevelopment Commission |             |                     |               |
|---|-------------|---------------------|---------------|
| March 2022 claims                           |             |                     |               |
| Vendor                                      | Date incur. | Amount              | Description   |
| DNB National Bank                           | 3/14/2022   | \$ 13,655.17        | bond payment  |
| Internal Revenue Service/EFTPS              | 3/22/2022   | \$ 95.70            | payroll taxes |
| Mike Harstad                                | 3/1/2022    | \$ 115.43           | monthly pay   |
| Chad Moller                                 | 3/1/2022    | \$ 115.43           | monthly pay   |
| Chris Langloss                              | 3/1/2022    | \$ 115.43           | monthly pay   |
| Jeff Nelson                                 | 3/1/2022    | \$ 115.43           | monthly pay   |
| Robert Carlson                              | 3/1/2022    | \$ 115.43           | monthly pay   |
|   |             | <b>Total</b>        |               |
|   |             | <b>\$ 14,328.02</b> |               |

**Financials:** Commission reviewed and briefly discussed financials.

**Open comments:** There were no open comments.

**New business:** a. Split Xcel bill: There is an Xcel energy bill for changing the installed wood light poles to the light poles to match the other development. The bill amount is \$4,652.23 for the labor to change the poles. Xcel will provide the poles at no cost. It was agreed to split the bill with VanBuskirk Properties. The cost to CHRC will be \$2,326.12. A motion was made by Nelson to approve the agreed split amount, it was seconded by Moller. All aye, motion carries.

**Old business:** There is no old business.

**Adjourn.** Motion by Nelson to adjourn meeting at 7:12pm, seconded by Moller. No discussion. All aye, motion carries.

Respectfully submitted,

Jeff Nelson  
 Secretary  
 Crooks Housing and Redevelopment Commission