

Crooks Housing and Redevelopment Commission
 Regular Monthly Meeting Minutes
 November 15, 2022

At 7pm Chairman Harstad called the meeting to order at the Crooks city offices. Answering roll call were Commissioners Harstad, Nelson, Carlson, Langloss, and Moller. There were no guests present.

Approve agenda: Motion by Langloss to approve the agenda, seconded by Nelson. No further discussion. All aye, motion carries.

Approve meeting minutes: Motion by Moller to approve meeting minutes, seconded by Carlson. No discussion. All aye, motion carries.

Bills & Communications. Motion by Nelson to approve claims for November, seconded by Langloss. No discussion. All aye, motion carries.

Crooks Housing and Redevelopment Commission			
November 2022 claims			
Vendor	Date incur.	Amount	Description
Internal Revenue Service	11/15/2022	\$ 287.10	payroll tax deposit
SDPAA	10/25/2022	\$ 423.85	annual insurance premium
Chad Moller	11/1/2022	\$ 115.43	monthly pay November
Chad Moller	10/1/2022	\$ 115.43	monthly pay October
Chad Moller	8/1/2022	\$ 115.43	monthly pay August
Chris Langloss	11/1/2022	\$ 115.43	monthly pay November
Chris Langloss	10/1/2022	\$ 115.43	monthly pay October
Chris Langloss	8/1/2022	\$ 115.43	monthly pay August
Jeff Nelson	11/1/2022	\$ 115.43	monthly pay November
Jeff Nelson	10/1/2022	\$ 115.43	monthly pay October
Jeff Nelson	8/1/2022	\$ 115.43	monthly pay August
Mike Harstad	11/1/2022	\$ 115.43	monthly pay November
Mike Harstad	10/1/2022	\$ 115.43	monthly pay October
Mike Harstad	8/1/2022	\$ 115.43	monthly pay August
Robert Carlson	11/1/2022	\$ 115.43	monthly pay November
Robert Carlson	10/1/2022	\$ 115.43	monthly pay October
Robert Carlson	8/1/2022	\$ 115.43	monthly pay August
Total		\$ 2,442.40	

Financials: Commission reviewed and briefly discussed financials. There have been 2 lot closing at Heritage pond.

Open comments: There were no open comments.

New business:

a. Outstanding water/sewer hook-up fee: There has been an outstanding question regarding a contractors non-payment of a water/sewer hook-up fee of \$2,500. A question was brought to the CHRC on how to handle this particular situation. After discussion, a motion was made by Nelson and Seconded by Langloss that the CHRC would not pay this hook-up fee and it would be the responsibility of the contractor or property owner. Harstad called for a vote, all aye, motion carrier.

Old business: none

Adjourn. Motion was made by Nelson to adjourn meeting at 7:25pm, seconded by Carlson. No discussion. All aye, motion carries.

Respectfully submitted,

Jeff Nelson
Secretary
Crooks Housing and Redevelopment Commission