

City of Crooks
Crooks Housing and Redevelopment Commission
Regular monthly meeting
Meeting agenda
Date: December 21, 2021
Time: 7:00 pm/CST
Location: Crooks Community Center (701 S West Ave, Crooks, SD, 57020)

- 1) Call to order/Roll call
- 2) Pledge of Allegiance
- 3) Approve agenda
- 4) Approve meeting minutes
- 5) Bills and Communications
- 6) Financials
- 7) Open comments
- 8) New business:
 - a. None.
- 9) Old business:
 - a. Update progress of Heritage Pond development & Sunset Development
- 10) Adjourn



Crooks Housing and Redevelopment Commission
 Regular monthly meeting minutes
 November 16, 2021

At 7pm Chairman Harstad called the meeting to order at the Crooks Community Center. Answering roll call were Commissioners Carlson, Harstad, Nelson and Langloss. Moller was absent with notice.

Pledge of Allegiance was recited by those present.

Approve agenda. Motion by Carlson to approve agenda, seconded by Langloss. No discussion. All aye, motion carries.

Approve meeting minutes. Motion by Langloss to approve October 19 meeting minutes, seconded by Carlson. No discussion. All aye, motion carries.

Bills and Communications. Motion by Nelson, seconded by Carlson to approve claims. No further discussion. All aye, motion carries.

Crooks Housing and Redevelopment Commission			
November Claims 2021 claims			
Vendor	Date incur.	Amount	Description
DNB National Bank	11/14/2021	\$ 13,655.17	bond payment
Internal Revenue Service/EFTPS	11/15/2021	\$ 95.70	payroll taxes
City of Crooks	10/1/2021	\$ 44,484.62	note payment
Mike Harstad	11/1/2021	\$ 115.43	monthly pay
Chad Moller	11/1/2021	\$ 115.43	monthly pay
Chris Langloss	11/1/2021	\$ 115.43	monthly pay
Jeff Nelson	11/1/2021	\$ 115.43	monthly pay
Alliant	7/12/2021	\$ 901.49	insurance coverage for Heritage Pond development
Meierhenry Sargent	10/7/2021	\$ 75.00	legal expense
Robert Carlson	11/1/2021	\$ 115.43	monthly pay
Total		\$ 59,789.13	

Financials. Commission reviewed financials.

Open comments. There were no comments.

New business.

- A) There is no new business to discuss.

Old business.

- a) Updates on Heritage Pond development and Sunset Development were given by Mike. At Sunset park, home construction is progressing. The drainage issue has been mostly resolved with some work yet to be completed. There were no questions.
- b) Heritage Pone is expecting blacktop paving yet this year. One lot is sold and two more lots are in the process of closing. The two spec houses are expected to start yet this fall for winter construction.

Adjourn. Motion by Nelson to adjourn meeting at 7:15pm, seconded by Carlson. No discussion. All aye, motion carries.

Respectfully submitted,

Jeff Nelson
Secretary
Crooks Housing and Redevelopment Commission

Crooks Housing and Redevelopment Commission**December Claims 2021 claims**

Vendor	Date incur.	Amount	Description
DNB National Bank	12/14/2021	\$ 13,655.17	bond payment
Internal Revenue Service/EFTPS	12/19/2021	\$ 95.70	payroll taxes
SDPAA	12/9/2021	\$ 611.34	2022 insurance coverage
Mike Harstad	12/1/2021	\$ 115.43	monthly pay
Chad Moller	12/1/2021	\$ 115.43	monthly pay
Chris Langloss	12/1/2021	\$ 115.43	monthly pay
Jeff Nelson	12/1/2021	\$ 115.43	monthly pay
Robert Carlson	11/1/2021	\$ 115.43	monthly pay
Total		\$ 14,939.36	

**CROOKS HOUSING AND REDEVELOPMENT COMMISSION
BALANCE SHEET
CHRC FUND
AS OF NOVEMBER 30, 2021**

	CHRC Fund
ASSETS:	
Current Assets:	
Cash and Cash Equivalents	290,870.30
Restricted Cash & Cash Equivalents	164,530.88
Total Current Assets	455,401.18
NET POSITION:	
Restricted Net Position	164,530.88
Unrestricted Net Position	290,870.30
Total Net Position	455,401.18

CROOKS HRC 2021 BUDGET V ACTUALS

As of November 30th, 2021

Expenditures			
	Buget	Y-T-D	%
Salaries & Wages	\$ 4,500.00	\$4,225.00	93.89%
Social Security	\$ 280.00	\$261.95	93.55%
Medicare Benefit	\$ 100.00	\$61.37	61.37%
Insurance	\$ 6,000.00	\$901.49	15.02%
Services & Fees	\$ 55,000.00	\$82,521.75	150.04%
Publishing	\$ 250.00	\$0.00	0.00%
Supplies & Materials	\$ 500.00	\$0.00	0.00%
Travel & Conference	\$ 500.00	\$0.00	0.00%
Other current expense	\$ -	\$10,600.08	#DIV/0!
Principal Debt Service	\$ 144,000.00	\$181,036.77	125.72%
Interest Debt Service	\$ 66,100.00	\$58,139.34	87.96%
	\$277,230.00	\$337,747.75	122%

Revenues			
	Buget	Y-T-D	%
Sales of Lots	\$ 934,100.00	\$ 552,109.71	59%
Sale of Surplus property	\$ -	\$ 100.00	#DIV/0!
Investment earnings	\$ -	\$ 65.06	#DIV/0!
Other revenue	\$ -	\$ 932.30	#DIV/0!
	\$934,100.00	\$553,207.07	59%