

Crooks Housing and Redevelopment Commission  
 Regular monthly meeting minutes  
 July 20, 2021

At 7pm Chairman Harstad called the meeting to order at the Crooks Community Center. Answering roll call were Commissioners Nelson, Moller, Langloss, Harstad, and Carlson.

Pledge of Allegiance was recited by those present.

**Approve agenda.** Motion by Moller to approve agenda, seconded by Langloss. No discussion. All aye, motion carries.

**Approve meeting minutes.** Motion by Carlson to approve meeting minutes, seconded by Moller. No discussion. All aye, motion carries.

**Bills and Communications.** Motion by Nelson, seconded by Langloss to approve claims. Bartels claim was discussed. No further discussion. All aye, motion carries.

Approve claims.

Crooks Housing and Redevelopment Commission				
July Claims 2021 claims				
Vendor	Date incur.	Amount	Description	
DNB National Bank	7/14/2021	\$ 13,655.17	bond payment	
Mark Bartels	7/19/2021	\$ 2,645.00	Commission lot sale	
Internal Revenue Service/EFTPS	7/19/2021	\$ 95.60	payroll taxes	
Mike Harstad	6/30/2021	\$ 115.44	monthly pay	
Chad Moller	6/30/2021	\$ 115.44	monthly pay	
Chris Langloss	6/30/2021	\$ 115.44	monthly pay	
Jeff Nelson	6/30/2021	\$ 115.44	monthly pay	
Robert Carlson	6/30/2021	\$ 115.44	monthly pay	
		<b>\$ 16,972.97</b>		

**Financials.** Commission reviewed financials. Motion by Carlson, seconded by Nelson to approve financials. No further discussion. All aye, motion carries.

**Open comments.** No comments from public.

**New business.**

- a) Neighbor complaint: Commissioners reviewed concerns over culvert at Winterberry and 4<sup>th</sup> St. and discussed the issue.
- b) Pricing of lots in Heritage Pond addition: Commission reviewed the pricing for lots in the first phase of the Heritage Pond development were reviewed. The basis for the tentative pricing has been based upon previous CHRC lot sales with input from Van Buskirk. No action was taken.
- c) Discussion of adding two lots in Heritage Pond: The opportunity to add two additional lots in Heritage Pond development was discussed. Van Buskirk companies stated it would construct two residences on the lot, which would be the first lots coming into the development and would be adjacent to the existing neighboring lot. It was discussed that if this did not eliminate the wider entrance style, this could be acceptable.
- d) Weed control/maintenance in Heritage Pond: Weeds were disked in Heritage Pond development and the property was disked earlier today. The CHRC will receive a bill for this work. Commission then reviewed complaints received from residents in the Sunset Development.

**Old business.**

- a) Remaining lots in Sunset: Three more lots about to be closed on, with the CHRC working on selling remaining lots in development. An issue that has surfaced is the splitting of utilities and its associated cost at the lots along W 5<sup>th</sup> St. Commission then discussed item. Motion by Nelson,

seconded by Langloss to authorize Harstad to offer up to \$5,000 for relocation of utilities for lots along W 5<sup>th</sup> St. No further discussion. All aye, motion carries.

- b) The empty lot located at Sunset Park is offered for sale by owner. Neighbors adjacent had inquired of lot could be procured and replatted for bigger yards. Commissioners then discussed the lot and possible solutions to ensure it was used in accordance with CHRC's intention in area. No decisions were made.

**Adjourn.** Motion by Moller to adjourn meeting at 7:39pm, seconded by Carlson. No discussion. All aye, motion carries.

Respectfully submitted,  
Jeff Nelson  
Secretary  
Crooks Housing and Redevelopment Commission