

City of Crooks
Crooks Housing and Redevelopment Commission
Regular monthly meeting minutes
June 15, 2021

Chairman Harstad called the meeting to order at 7 pm at the Crooks Community Center. Answering roll call were Commissioner Harstad, Commissioner Nelson, Commissioner Langloss, Commissioner Carlson (on phone); Commissioner Moller was absent with notice.

Pledge of Allegiance was recited by those present.

Approve agenda: Harstad requested agenda be amended for item “e – Black dirt” under “New business.” Motion by Nelson to approve agenda with amendment, seconded by Langloss. No discussion. All aye, motion carries.

Approve meeting minutes: Motion by Carlson to approve May 18 meeting minutes, seconded by Langloss. No discussion. All aye, motion carries.

Bills & Communications: Commission reviewed claims. Motion by Nelson to approve claims, seconded by Carlson. No discussion. All aye, motion carries.

Approved claims:

June Claims 2021 claims			
Vendor	Date incur.	Amount	Description
DNB National Bank	5/14/2021	\$ 13,655.17	bond payment
SD DANR	5/11/2021	\$ 250.00	stormwater annual permit fee
Internal Revenue Service/	5/19/2021	\$ 38.30	payroll taxes
Mike Harstad	5/18/2021	\$ 46.17	05.18.21 mtg pay
Chad Moller	5/18/2021	\$ 46.17	05.18.21 mtg pay
Chris Langloss	5/18/2021	\$ 46.17	05.18.21 mtg pay
Jeff Nelson	5/18/2021	\$ 46.17	05.18.21 mtg pay
Robert Carlson	5/18/2021	\$ 46.17	05.18.21 mtg pay
		\$ 14,174.32	

Financials: Commission reviewed financials. Motion by Langloss to approve financials, seconded by Nelson. Cash balance in checking account increased due to two lot closings in May. No further discussion. All aye, motion carries.

Open comments: No comments from public.

New business:

- Complaint about dust and weeds in Heritage Pond development: Commission discussed the item and options to alleviate nuisance.
- Construction mess in Sunset development: Builders have left debris and other miscellaneous items in Sunset development, leading to unsightly conditions. The suspected builders will be contacted to clear up the mess.
- SD DANR: The state’s DANR visited the Sunset development to conduct a review if the developer is compliant with state regulations. The state noted some concerns that need to be

addressed, the CHRC's engineer, DGR Engineering, is currently working on resolving the issues, and drafting a response letter to the state's DANR.

- Next steps Heritage Pond development: The upcoming sales of lots and steps to facilitate the sale of lots were reviewed; furthermore, additional future items were reviewed.
- Black dirt: Commission discussed the offer to obtain free black dirt from an area resident with the only stipulation being the dirt be moved at the Commission's expense. The need to obtain quotes for the service was mentioned by Carlson. Commission will continue to assess opportunity.

Old business:

Closing of lots in Sunset development: One lot closing is pending in the development.

Executive session pursuant to SDCL 1-25-2(3).

- The CHRC went into executive session by roll call vote; Carlson, Harstad, Langloss and Nelson voted Aye. Moller was not present. The CHRC went into executive session at 7:17pm. CHRC came out of executive session at 7:23pm. With no further action before the board a motion was made by Carlson to adjourn, it was seconded by Nelson. All voted aye.

CHRC adjourned at 7:24pm.

Respectfully submitted,

Jeff Nelson
Secretary
Crooks Housing and Redevelopment Commission