

Crooks Housing and Redevelopment Commission
 Regular Meeting Minutes
 March 23, 2021

At 7:00 pm, Chairman Harstad called the meeting to order at the Crooks Municipal Office. Secretary Nelson took roll call:

Present: Commissioner Harstad, Commissioner Carlson, Commissioner Nelson, Commissioner Moller, Commissioner Langloss

Also present: Mayor Oseby, Mark Bartels, and 3 guests

The Pledge of Allegiance was said by all.

Approve agenda. It was discussed to add an additional item to the agenda under new business to discuss recent bids for dirt removal. A motion was made by Moller and seconded by Carlson to add this item to the agenda. All aye, motion carries. A motion was then made by Carlson to approve agenda, seconded by Nelson. All aye, motion carries.

Approve meeting minutes. A motion was made by Langloss to approve the February 25, 2021 meeting minutes, seconded by Moller. No discussion. All aye, motion carries.

Bills & Communications. Motion by Carlson to approve claims, seconded by Moller. No discussion. All aye, motion carries.

Approved claims.

Crooks Housing and Redevelopment Commission			
March Claims 2021 claims			
Vendor	Date incur.	Amount	Description
Chad Moller	2/26/2021	\$ 23.09	02.25.2021 mtg PR
Chris Langloss	2/26/2021	\$ 23.09	02.25.2021 mtg PR
DNB Bank	3/14/2021	\$ 13,655.17	bond payment
Internal Revenue Service	2/26/2021	\$ 15.28	FICA for 02.25.2021 mtg payroll
Jeff Nelson	2/26/2021	\$ 23.09	02.25.2021 mtg PR
Mike Harstad	2/26/2021	\$ 23.09	02.25.2021 mtg PR
Robert Carlson	2/26/2021	\$ 23.09	02.25.2021 mtg PR
		\$ 13,785.90	

Financials. Commission reviewed financials for January. Motion by Nelson to approve financials, seconded by Carlson. No discussion. All aye, motion carries.

Open comments. No comments from public.

New business:

- a. Renew Realtor agreement for Sunset Lots. A motion was made by Moller to renew the realtor agreement with Mark Bartels, the motion was seconded by Carlson. No discussion. All aye, motion carries.

- b. Review of reserve lot closings. Mark Bartels reviewed the closing dates for current lot sales. (3)three lots will close on or before April 1; (1) one lot will close on or before May 1; (4) four lots will close under an agreed arrangement on or before December 31, 2021.
- c. Update on new development and next steps. The current development plan prepared by VanBuskirk Companies and DGR Engineering was reviewed. The plan provides for 67 new residential lots, a pond suitable for fishing with a park, and an additional small park. This development will have connections to the current trail system. After discussion, Carlson moved to approved the plan, Langloss seconded. All aye, motion carries.
- d. Covered under "c".
- e. Dirt removal bids. Two bids were received for the removal of the clay dirt material on the Sunset Development sites. Bids are as follows:

JR Mitchell	\$6,305.00
Dirtworks	\$11,142

 A motion was made by Carlson to approve the bid by JR Mitchell, Nelson seconded. All aye, motion carries.

Old Business:

- a. Update on Lot sales. Mark Bartels reported that all the remaining unsold lots have all had inquiries. One current owner and their builder have asked for an exemption to the garage on the high side of the lot requirement. This has been granted in the past. Nelson moved to allow, Langloss seconded. All aye, motion carries.
- b. Naming of new development. Commission discussed naming ideas for development. VanBuskirk Companies provided a variety of names for review. There were no additional names suggested to the CHRC by the community. Suggested names included:

Burlington Pond	Harvest Acres
Pine Hills Lake	Evergreen estates
Pine Lake Reserve	Burlington Pines
Santa Fe	Sunrise
Serenity	

 After a discussion, a motion was made by Moller to name the new development "Harvest Acres". The motion was seconded by Langloss. All aye, motion carries.

Adjourn. Motion by Moller to adjourn meeting at 7:28pm, seconded by Carlson. No discussion. All aye, motion carries.

Respectfully submitted,
Jeffrey Nelson, Secretary

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