

Crooks Housing and Redevelopment Commission

Regular monthly meeting minutes

September 21, 2021

At 7pm Chairman Harstad called the meeting to order at the Crooks Community Center. Answering roll call were Commissioners Carlson, Harstad, Moller.

Pledge of Allegiance was recited by those present.

**Approve agenda.** Motion by Moller to approve agenda, seconded by Carlson. No discussion. All aye, motion carries.

**Approve meeting minutes.** Motion by Carlson to approve meeting minutes, seconded by Moller. No discussion. All aye, motion carries.

**Bills and Communications.** Motion by Moller, seconded by Carlson to approve claims. No further discussion. All aye, motion carries.

Crooks Housing and Redevelopment Commission			
September Claims 2021 claims			
Vendor	Date incur.	Amount	Description
DNB National Bank	9/14/2021	\$ 13,655.17	bond payment
Internal Revenue Service/EFTPS	9/20/2021	\$ 95.60	payroll taxes
Mike Harstad	9/1/2021	\$ 115.44	monthly pay
Chad Moller	9/1/2021	\$ 115.44	monthly pay
Chris Langloss	9/1/2021	\$ 115.44	monthly pay
Jeff Nelson	9/1/2021	\$ 115.44	monthly pay
Robert Carlson	9/1/2021	\$ 115.44	monthly pay
	<b>Total</b>	<b>\$ 14,327.97</b>	

**Financials.** Commission reviewed financials.

**Open comments.** Schantz, Crooks City Finance Officer, asked commissioners about questions submitted by resident on Heritage Pond Development. Commission suggested resident inquire with Van Buskirk Company on questions. Jeremy Papke, resident, asked Commission if parcel of property could be purchased for access for potential twin home development.

**New business.**

- a) Steps deed over property to daycare land. Commission discussed steps necessary to deed over parcel of property to daycare not included in previous purchase. Moller will conduct steps necessary.

**Old business.**

- a) Updates on Sunset/Heritage Pond/Utilities on W 5<sup>th</sup> St. Harstad provided updates on statuses to Commission. Commissioners then discussed items such as paid water/sewer hookup fees and placement of Xcel infrastructure.

**Adjourn.** Motion by Carlson to adjourn meeting at 7:29pm, seconded by Moller. No discussion. All aye, motion carries.

Respectfully submitted,

Tobias Schantz

Finance Officer

City of Crooks, SD