

Crooks Housing and Redevelopment Commission
Regular monthly meeting minutes
October 20, 2020

At 7:00 pm, Chairman Harstad called the meeting to order in the Crooks Community Center. Secretary Nelson took roll call:

Present: Commissioner Harstad, Commissioner Moller, Commissioner Nelson, Commissioner Langloss

Absent: Commissioner Carlson

Others present: Finance Officer Schantz and 9 guests.

Pledge of Allegiance was recited by those present.

Approve agenda. Motion by Moller to approve agenda, seconded by Langloss. No discussion. All aye, motion carries.

Approve meeting minutes. Motion by Langloss to approve September 15, 2020 meeting minutes, seconded by Moller. No discussion. All aye, motion carries.

Bills and Communications. Commission reviewed October claims. Motion by Nelson to approve October claims, seconded by Langloss. No discussion. All aye, motion carries.

Financials. Commission reviewed financials for September 2020 and 2019 annual report. Schantz stated nothing of note was on financials. Motion by Langloss to approve financials, seconded by Moller. No further discussion. All aye, motion carries.

Open comments. Andrew Henning, Crooks Council Alderman and Parks Board Chairman, relayed comments from the park board on the Schoenfelder land. The concept development plan does not include a park and because of the overall size of the development, it was felt that a neighborhood style park should be included in the planning. Also, Henning's expressed concern that this park should include a bathroom. This could be funded with a lot surcharge to defray the expense for a park. Andrew also relayed that they had several alternate locations for the park in the development. In one of their locations, the need for a parking lot for the park could be eliminated because it would be on a corner lot. Ron Person spoke on placing park in a more central location in development. The CHRC thanked Andrew for the comments. Commissioners then reviewed and discussed the few additional comments received from public about preliminary concept plan for Schoenfelder land.

New business.

Continuation of realtor agreement with Mark Bartels. Harstad informed those present that realtor agreement with Mark Bartels will expire in future and Commission will have to renew the agreement. Bartels also provided update on interest in lots and sales of lots.

Switch cash basis accounting. Commission discussed switch to cash basis accounting. Motion by Moller to switch to cash basis accounting, seconded by Nelson. No further discussion. All aye, motion carries.

Old business.

Update on closing of Schoenfelder land. Harstad informed those present that Crooks HRC had closed on land on Monday, October 19. A shed on the property needs to be removed.

Update on lot sale. The status of lot sales was discussed. Commission asked Bartels to inquire with builder interested in twin home lots.

Executive session. Motion by Moller to enter into executive session pursuant to SDCL 1-25-2[3] at 7:19 pm, seconded by Langloss. No discussion. Roll call vote: Harstad – aye, Langloss – aye, Nelson – aye, Moller – aye. All aye, motion carries. Harstad called meeting back to order at 8:50pm. No action taken.

Adjourn. Motion by Langloss to adjourn 8:52 pm, seconded by Moller. No discussion. All aye, motion carries.

Respectfully submitted,
Jeff Nelson
Secretary
Crooks Housing and Redevelopment Commission