

Crooks Housing and Redevelopment Commission
 Regular Monthly Meeting Minutes
 September 15, 2020

- 1. Call to Order:** At 7:00 pm, Chairman Harstad called the meeting to order in the Crooks Municipal Office. Secretary Nelson took roll call:

Present: Commissioner Harstad, Commissioner Carlson, Commissioner Moller, Commissioner Nelson, Commissioner Langloss

Others present: Finance Officer Schantz and 5 guests.

- 2.** Pledge of Allegiance was recited by those present.
- 3. Approve agenda:** Motion by Moller to approve agenda, seconded by Nelson. No discussion. All aye, motion carries.
- 4. Approve meeting minutes:** Motion by Nelson to approve August 18 meeting minutes, seconded by Moller. No discussion. All aye, motion carries. Motion by Moller to approve September 4 special meeting minutes, seconded by Langloss. No discussion. All aye, motion carries.
- 5. Bills and Communications:** Commission reviewed September claims. Motion by Langloss to approve August claims, seconded by Nelson. No discussion. All aye, motion carries.

Approved claims

Crooks Housing and Redevelopment Commission			
September 2020 claims			
Vendor	Date incur.	Amount	Description
Chad Moller	8/21/2020	\$ 46.17	08.21.2020 mtg pay
Chad Moller	9/4/2020	\$ 23.09	09.04.2020 mtg pay
Chad Moller	2/19/2019	\$ 46.17	reissue of check for 02.19.19 mtg
Chad Moller	11/20/2018	\$ 46.17	reissue check for 11.20.18 mtg
Chris Langloss	9/4/2020	\$ 23.09	09.04.2020 mtg pay
DGR Engineering	8/17/2020	\$ 1,413.10	re-platting lots along W 4th St
DNB Bank	9/15/2020	\$ 13,655.17	bond payment
DNB Bank	8/28/2020	\$ 33.00	check stop order fee
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Internal Revenue Service / EFTPS	9/4/2020	\$ 38.26	fica for 08.21.2020 mtg + 09.04.2020 mtg
Mike Harstad	8/21/2020	\$ 46.17	08.21.2020 mtg pay
Mike Harstad	9/4/2020	\$ 23.09	09.04.2020 mtg pay
Randy Kringen	3/18/2019	\$ 46.17	reissue of check for 03.18.19 mtg
Robert Carlson	9/4/2020	\$ 23.09	09.04.2020 mtg pay
Robert Carlson	8/21/2020	\$ 46.17	08.21.2020 mtg pay
		<u>\$ 15,541.91</u>	

- 6. Financials:** Commission reviewed financials for August 2020. Motion by Nelson to approve financials, seconded by Moller. No further discussion. All aye, motion carries.

7. **Open comments:** Shane Christensen, resident, asked about Schoenfelder development and when new houses will be built in area. It was relayed that the new development construction will be funded with lot sales on the current development so that will establish the overall schedule.

8. **New business**

8a. **Approve Schoenfelder land closing:** Motion by Moller to proceed with closing of land, seconded by Carlson. Commission then discussed steps for closing. No further discussion. All aye, motion carries.

8b. **Update maps with pricing:** Maps with new prices was circulated. New prices and upcoming closing of lots was discussed.

8c. **Discussion on financial standing and plan for future:** Commission discussed future steps.

9. **Old business.**

9a. **Schoenfelder land development plan update:** Nelson provided a concept map for potential Schoenfelder development. Commission and those present discussed map and future development. This will be posted online for review and comment.

10. **Adjourn:** Motion by Moller to adjourn at 7:28 pm, seconded by Langloss. No discussion. All aye, motion carries.

Respectfully submitted,

Jeff Nelson, Secretary
Crooks Housing and Redevelopment Commission