

Crooks Housing and Redevelopment Commission
 Regular monthly meeting minutes
 February 18, 2020

At 7:00 pm, Chairman Harstad called the meeting to order at the Crooks Community Center. Secretary Nelson took roll call:

Present: Commissioner Harstad, Commissioner Nelson, Commissioner Moller, Commissioner Langloss, Commissioner Carlson

Public present: City of Crooks Mayor Oseby, Municipal Finance Officer Schantz, CHRC realtor Mark Bartels and 3 guests.

Pledge of Allegiance was recited by those present.

Approve agenda. Motion by Langloss to approve posted agenda, seconded by Carlson. No discussion. All aye, motion carries.

Approve meeting minutes. Motion by Carlson to approve January meeting minutes, seconded by Langloss. No discussion. All aye, motion carries.

Bills and Communications. Motion by Nelson to approve February claims, seconded by Carlson. No discussion. All aye, motion carries.

Approved claims for February 2020

Crooks Housing and Redevelopment Commission				
February 2020 claims				
Vendor	Date incur.	Amount	Description	
Chad Moller	1/21/2020	\$ 46.17	pay for 01.21.2020 mtg	
Chris Langloss	1/21/2020	\$ 46.17	pay for 01.21.2020 mtg	
Meierhenry Sargent	2/5/2020	\$ 204.00	construction staking	
DNB National Bank	1/14/2020	\$ 13,655.17	bond payment	
Internal Revenue Service	2/14/2020	\$ 38.30	01-2020 FICA	
Jeff Nelson	1/21/2020	\$ 46.17	pay for 01.21.2020 mtg	
Mike Harstad	1/21/2020	\$ 46.17	pay for 01.21.2020 mtg	
Robert Carlson	1/21/2020	\$ 46.17	pay for 01.21.2020 mtg	
		\$ 14,128.32		

Financials. Schantz provided commentary on financials. Motion by Nelson to approve financials, seconded by Moller. No discussion. All aye, motion carries.

Open comments. Harstad opened floor for comments. Oseby, Mayor, spoke on the water/sewer hook-up fee and lots prices. Oseby believes it should be purchasers' responsibility to satisfy charge.

New business.

Proceed with rezoning request for 105 S West Ave. Harstad spoke on the property and presented the site plan for the property to the Commissioners, which reviewed it. Motion by Nelson to proceed with rezoning request for 105 S West Ave, seconded by Carlson. No discussion. All aye, motion carries.

Funding for lights along 2nd phase of trail system. The City of Crooks' funding request for lights along the 2nd phase of the West Ave trails was discussed. Carlson cautioned commitment to a project until CHRC knew, which amount it could commit. Langloss suggested tabling the item and reviewing it once it is further along. Commission did not take action on item.

Variance on 401 W 6th St. Harstad spoke on the item, stating it is needed for recently moved-in residence in new development. Harstad stated he had attempted to contact the owners but did not receive a response from them. Harstad stated the variance application needs to be signed in order for the City to proceed.

Old business.

Update reserved lots. Updated lot reservation sheet was reviewed. Bartels provided an update on interest in lots. Harstad explained a variance request will soon proceed for lots along W 4th St/257th St. for the construction of villas. The reserve on lot 56, block 6 was reviewed by Commission.

Update DGR engagement. Nelson spoke on his progress with obtaining a proposal for the potential development of land, which CHRC made deposit on.

Adjourn. Motion by Moller to adjourn meeting at 7:24 pm, seconded by Carlson. All aye, meeting adjourned.

Respectfully submitted,
Jeff Nelson
CHRC Secretary