

Crooks Housing and Redevelopment Commission  
 Regular monthly meeting minutes  
 August 18, 2020

At 7:08 pm, Chairman Harstad called the meeting to order in the Crooks Community Center. Finance Officer Schantz took roll call:

Present: Commissioner Harstad, Commissioner Carlson, Commissioner Moller

Absent: Commissioner Nelson, Commissioner Langloss

Others present: Mayor Oseby, CHRC Realtor Bartels, Finance Officer Schantz

Pledge of Allegiance was recited by those present.

**Approve agenda.** Motion by Carlson to approve agenda, seconded by Moller. No discussion. All aye, motion carries.

**Approve meeting minutes.** Motion by Moller to approve July 21 meeting minutes, seconded by Carlson. No discussion. All aye, motion carries.

**Bills and Communications.** Commission reviewed August claims. Motion by Moller to approve August claims, seconded by Carlson. Status of dirt removal in development was discussed. No further discussion. All aye, motion carries.

**Approved claims.**

Crooks Housing and Redevelopment Commission			
August 2020 claims			
Vendor	Date incur.	Amount	Description
Internal Revenue Service	7/21/2020	\$ 22.98	FICA for 07.21.2020 mtg
Mike Harstad	7/21/2020	\$ 46.17	pay for 07.21.2020 mtg
Jeff Nelson	7/21/2020	\$ 46.17	pay for 07.21.2020 mtg
Robert Carlson	7/21/2020	\$ 46.17	pay for 07.21.2020 mtg
DNB National Bank	8/14/2020	\$ 13,655.17	bond payment
Mitchell Construction, Inc.	8/12/2020	\$ 2,291.25	charge hauling dirt
DGR Engineering	7/21/2020	\$ 536.00	105 S West Ave Survey
Tobias Schantz	7/24/2020	\$ 2.00	copy fee reimbursement
Tobias Schantz	8/3/2020	\$ 60.00	reimbursement plat filing fee
		<b>\$ 16,705.91</b>	

**Financials.** Motion by Carlson to approve financials, seconded by Moller. Upcoming expenses and responsibilities of water/sewer hook-up fees were discussed. No further discussion. All aye, motion carries.

**Open comments.** Oseby, Mayor City of Crooks, spoke on meetings he held with developers regarding potential partnerships for Schoenfelder land. Van Hunnick, resident, asked with a preliminary lot layout for Schoenfelder land can be provided to public.

**New business.**

**Update on lot sales.** Harstad provided an update on lot sales and anticipated sales. The status of lots 14a and 9a in block 9, and lots 12 and 11 in block 7.

**Amendment purchase agreement dirt dumping clause.** Harstad explained the suggested amendment to purchase agreement requiring contractors to dump dirt on Crooks Development Corp lot at Western Dr and West Ave. Commission and those present then discussed advantage of dirt being moved to area. Motion by Carlson to amend purchase agreement for dirt dumping clause requiring dirt to be dumped at lot located at Western Dr and West Ave, seconded by Moller. No further discussion. All aye, motion carries.

**Schoenfelder land closing date.** Harstad reminded Commissioners Schoenfelder land closing date will be on or before December 31, 2020.

**Old business.**

**Schoenfelder land development plan update.** No substantial update could be provided. The committee tasked with land development plan has only met once. More information will be provided at September meeting according to Harstad.

**Miscellaneous discussion.** Commission and those present then discussed miscellaneous items not noted on agenda without taking any action on items.

**Adjourn.** Motion by Moller to adjourn at 7:27 pm, seconded by Carlson. No discussion. All aye, motion carries.

Respectfully submitted on behalf of Secretary Nelson,  
Tobias Schantz  
Municipal Finance Officer  
City of Crooks, SD