

Agenda items – staff comments
<p>3) Agenda. A staff request would be an amendment to the agenda to include approval for the malt beverage license renewals for Crooks Country Corner & Pump’N’Stuff as item ii. Under “j) Other Business.”</p>
<p>4) Approve meeting minutes. Approve meeting minutes for March 13 & March 20.</p>
<p>5) Approve financials. The budget figures include all expenditures incurred as of April 10, 2023. Budget figures have been updated to account for Ord #323’s supplemental appropriations; furthermore, a clerical error by Schantz was corrected (budget figures were understated for Water, Sewer & Natural Gas). The major expenditure for the previous period was the outflow for the new utility tractor (split between the General Fund & Sewer Fund). Revenue projections for 2023 are expected to be met. The financials include the 2022 annual report exhibits required by the SD DLA.</p>
<p>6) Approve claims. Approval of all claims against the municipality as of 04/07/2023. The tractor claim found in the listing was approved at the March 13 meeting and is provided for informational purposes.</p>
<p>7) Open comments. Eric Schuette, interested in serving on Council as Alderman Ward II, was a requested item to be placed on the agenda. Bob Peterson, representative of Big Sioux Ducks Unlimited, requested to be placed on the agenda to address Council on Crooks Community Center use for Ducks Unlimited banquet.</p>
<p>8) Public hearings. a) Adoption of revised Zoning Regulations for the City of Crooks. The Crooks PZ Commission held a hearing on 03/27/2023 and recommended adoption of the enclosed Zoning Regulations. The Crooks City Council needs to hold a hearing prior to adoption. b) Conditional use application home-based business. The resident of 517 Superior Ave., Kristin Anderson, has submitted an application to obtain permission to operate a home-based business from her residence; the application is for in-home child care.</p>
<p>9 Reports/Other business. b) Utility – i. West Leg 2024 expansion. The City was approved by Northern Natural Gas to submit a bid for additional capacity and participation in the project. Please see the enclosed comment from the City’s contractor, Clayton Energy, for suggestions and advice. d) Streets – i. Award 2023 Slurry Seal. The slurry seal bid for 2023 needs to be approved & awarded. The low bidder is ASCO with a bid amount of \$74,049.92. e) Planning and Zoning – i. Building Inspector recommendation. The City has reviewed options for the position of the building inspector for residential matters. h) Finance – i. Reliabank – loan quotation & deposit relationship. Reliabank submitted the most competitive loan quotation for financing the tractor at 5.25% for 7-years with no prepayment penalty. During a meeting with representatives of Reliabank the nature of the deposit relationship was discussed. Options for this are under review. The motion needed for the loan would be one designating Reliabank as depository for the City of Crooks, approval of the loan quotation, and officials authorized to sign.</p>

j) Other business – i. Sourcewell participation agreement. The City has enrolled in the Sourcewell program, and the participation agreement needs to be approved per Sourcewell.

10 Ordinances, resolutions, policies, motions.

- a) **Second reading of Ordinance #324.** The proposed ordinance will establish new provisions and regulations for peddler's wishing to conduct business in Crooks, plus it accounts for mobile food vendors. The ordinance has been reviewed by staff and the City's attorney. A second reading and successful passage will result in the ordinance being published and going into effect 20 days after publication, unless a referendum is invoked.
- b) **Resolution 2023-04.** This resolution established fees for peddler's licenses. This is pursuant to sections 7 and 8 in proposed Ordinance #324. The resolution was tabled at the last meeting.

