

Agenda items – staff comments
<p>4) Approve meeting minutes. Approve meeting minutes for February 13, 2023.</p>
<p>5) Approve financials. The budget figures include all expenditures approved and incurred as of February 28, 2023. Expenditures for snow removal have been substantial due to the inclement weather; furthermore, major outlay this month has been the payment of the annual insurance premium approx. \$26k, the acquisition of a new truck \$30,900, and utility expenditures for electric due to interim rates billed to the customer. Revenues are positive and above projected amounts for FY2023 for all funds. Revenue projections for 2023 are expected to be met.</p>
<p>6) Approve claims. Approval of all claims against the municipality as of 03/10/2023.</p>
<p>7) Open comments. Critter’s requested the use of the City’s shop for the Saint Patrick’s Day bean bag tournament. The request was approved last year with the stipulation a hold harmless agreement be executed. Staff recommends, at a minimum, to have hold harmless agreement executed and insurance demonstrating sufficient coverage for City shop plus contents and naming City as additionally insured be produced for the duration of the event.</p>
<p>9 d) Wigham Trucking – 2023 street sweeping contract. Wigham Trucking submitted contract for street sweeping services at \$2,960 per occurrence.</p>
<p>9 j) i. Award tractor bid. Tractor bid in the amount of \$55,597.41 was received by City from Pfeifer Implement. This was the only and low bid. City Council needs to accept bid or reject bid.</p>
<p>9 j) ii. Surplus 1994 GMC truck. The acquisition of a new City truck necessitates surplussing of 1994 GMC truck. City Council may motion to surplus equipment. If surplussed, equipment will most likely be auctioned off on auction website.</p>
<p>9 j) iii. Novak Sanitary hauler license renewal. Novak submitted application with requisite paperwork and payment to renew garbage hauler license. Staff recommends approval of renewal.</p>
<p>10 a) Second reading of Ordinance #321. Council needs to vote on ordinance and approve/reject it. If passed, published, and not referred this ordinance will establish new compensation for elected officials beginning in May 2023.</p>
<p>10 b) Second reading of Ordinance #322. Council needs to vote on ordinance and approve/reject it. If passed, published, and not referred this ordinance will establish procedures for the collection and disbursement of deposits for utility services. The 2022 motion made on the matter by Council will be officially codified.</p>
<p>10 c) Second reading of Ordinance #323. Council needs to vote on ordinance and approve/reject it. If passed, published, and not referred this ordinance will establish spending authority for additional expenditures not previously budgeted; the supplemental appropriations creates spending authority for the tractor acquisition, the acquisition of a new truck, and the purchase of land for Heritage Park; furthermore, spending authority will be created to the Snow Removal subfunction to account for the substantial outlay for services, fuel & utilities, and materials year-to-date.</p>
<p>10 d) First reading of Ordinance #324. The proposed ordinance will establish new provisions and regulations for peddler’s wishing to conduct business in Crooks, plus it accounts for mobile food vendors. The ordinance has been reviewed by staff and the City’s attorney. Only a first reading needs to be given, if desired.</p>
<p>10 e) Resolution 2023-04. This resolution established fees for peddler’s licenses. This is pursuant to sections 7 and 8 in proposed Ordinance #324.</p>

10 f) Resolution 2023-05. This resolution has been drafted to authorize the submission of a grant application to the Lyon County Riverboat Foundation’s “Mini-Grant” program. Crooks Parks Board member Todd Myhre has completed the application, the City needs to authorize the submission.

