

City of Crooks
City Council
Regular monthly meeting
Posted agenda
Date: July 11, 2022
Time: 7:00pm / CST
Location: Crooks Community Center (701 S West Ave, Crooks, SD, 57020)

- 1) Call to order / Roll call
- 2) Pledge of allegiance & Invocation
- 3) Approve posted agenda
- 4) Consent calendar items:
 - a) Approve meeting minutes
 - b) Approve financials
 - c) Approve claims
 - d) Recurring rental agreement Kix for Kids
- 5) Open comments
 - a) Troy Daggett – Toy and diecast show at Crooks Community Center
 - b) Doug & Paula Rombough – Permission to sell fireworks in Crooks city limits
- 6) Reports / Other business
 - a) Capital improvement projects
 - b) Crooks HRC
 - c) Parks
 - i. Tri-Valley Baseball Association – purchase land for baseball complex
 - ii. Alcohol consumption in City Parks
 - iii. Veterans’ Memorial Park
 - d) Economic Development
 - e) Streets
 - i. 2nd phase West Ave trails
 - f) Planning and Zoning
 - i. Clarify PZ Director & Chairman role
 - g) Government buildings & IT infrastructure
 - h) Finance
 - i) Utility
 - i. Gas hook-up charge
 - j) Code enforcement / animal control
 - i. Abatement of nuisance in town
 - ii. Fireworks ordinance
 - k) Other business:
 - i. Building Official appointment / Code official for enforcement of IRC, IBC, IBEC
 - ii. Dell Rapids Ambulance service
 - iii. Tobacco-free policy
 - iv. Discussion water conservation ordinance
- 7) Ordinances, resolution, policy, motions
 - a) Second reading of Ordinance #302: Amendment of Ordinance #282
 - b) Second reading of Ordinance #303: Supplemental appropriations
 - c) First reading of Ordinance #304: Setting regular meetings, times and dates, and, setting the procedure for calling special meetings
 - d) First reading of Ordinance #305: Establishing a procedure for the collection of utility bills & procedures for disconnection of utility services
 - e) First reading of Ordinance #306: Amendment of Ordinance #275
 - f) Resolution 2022-15: Crooks gas customer service charge
 - g) Resolution 2022-16: Establishing a late fee for delinquent utility bills
 - h) Accept bid for surplus property
 - i) Hire employee & set pay rate
- 8) Executive session pursuant to SDCL 1-25-2(3): Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters
- 9) Adjourn

City of Crooks
City Council
Regular Monthly Meeting Minutes
June 13, 2022

Mayor Oseby called the meeting to order at 7:02pm at the Crooks Community Center. Answering roll call were Alderman Harstad, Alderman Richardson, Alderman Beyer, and Mayor Oseby. City staff present were City engineer Jesse Morris (DGR), City Administrator/Finance Officer Schantz, Building Inspector Pearson, Superintendent Beck (joined at 7:30pm). Absent with notice P&Z Director Richardson.

Pledge of allegiance was recited by those present. Oseby led invocation.

Approve agenda. Motion by Richardson to approve agenda, seconded by Harstad. No discussion. All aye, motion carried.

Consent calendar items. Motion by Richardson to approve consent calendar items, seconded by Beyer. No discussion. All aye, motion carried.

Approved claims.

City of Crooks claims listing			
Vendor	Date incur.	Description	Amount
A&B Business Solutions	5/31/2022	new desktop	\$ 1,137.50
A&B Business Solutions	6/1/2022	monthly managed IT	\$ 670.94
A&B Business Solutions	6/3/2022	copier lease	\$ 279.97
ABC Rentals	5/25/2022	stage rental Crooks Comm. Days	\$ 1,104.79
Aflac	5/26/2022	Aflac payable	\$ 138.34
Alliance Communications	6/1/2022	utilities - sewer	\$ 146.90
Alliance Communications	6/1/2022	utilities - office & service call	\$ 444.15
Anjanette Kindlespire	6/7/2022	UT deposit refund	\$ 48.73
Appearra	6/8/2022	mat, mop, towel, and rag service	\$ 80.54
Appearra	5/11/2022	mat, mop, towel, and rag service	\$ 80.54
Appearra	5/25/2022	mat, mop, towel, and rag service	\$ 80.54
Automotive Services	5/17/2022	Tahoe maintenance	\$ 166.80
Avera McKennan	4/30/2022	annual EAP fee	\$ 1,050.00
Banyon Data Systems	6/1/2022	Annual support fees software	\$ 2,075.00
Beacon Athletics	5/26/2022	home plate + base plugs	\$ 244.00
Border States Electric	5/25/2022	risers	\$ 891.07
Border States Electric	6/9/2022	gas pipe	\$ 12,166.00
Border States Electric	6/2/2022	tracer wire & plier	\$ 588.34
Border States Electric	6/2/2022	meter brackets	\$ 280.68
Byers Irrigation	6/4/2022	sprinkler head repair	\$ 81.63
Clayton Energy Corporation	5/12/2022	04-22 commodity purchase	\$ 51,450.25
Clayton Energy Corporation	6/1/2022	reservation & service fee	\$ 2,018.00
Crooks Country Corner	5/31/2022	repair water truck	\$ 1,230.35
Crooks Municipal Utilities	6/7/2022	Palmira bathroom utilities	\$ 129.83
Crooks Municipal Utilities	6/7/2022	City shop utilities	\$ 42.79
Crooks Municipal Utilities	6/7/2022	Crooks Comm. Cen. utilities	\$ 290.83

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Crooks Municipal Utilities	6/7/2022	w lift station utilities	\$ 70.17
Crooks Municipal Utilities	6/7/2022	N lift station utilities	\$ 40.06
Crooks Municipal Utilities	5/8/2022	Palmira bathroom utilities	\$ 149.16
Crooks Municipal Utilities	5/8/2022	City shop utilities	\$ 188.92
Crooks Municipal Utilities	5/8/2022	Crooks Comm. Cen. utilities	\$ 641.46
Crooks Municipal Utilities	5/8/2022	w lift station utilities	\$ 28.84
Crooks Municipal Utilities	5/8/2022	N lift station utilities	\$ 27.56
DGR Engineering	5/16/2022	construction admin. Sanitary sewer	\$ 1,991.32
DGR Engineering	5/16/2022	engineering services 04-22	\$ 525.50
DGR Engineering	3/16/2022	construction admin. Sanitary sewer	\$ 13,112.92
DGR Engineering	3/16/2022	engineering services 02-22	\$ 2,171.90
Ecolab	5/18/2022	pest control services	\$ 89.41
Ferguson Waterworks	5/13/2022	meter for new school	\$ 986.96
Ferguson Waterworks	5/12/2022	procoders	\$ 105.00
Ferguson Waterworks	6/1/2022	water radio reads	\$ 3,432.18
First Interstate Bank	5/26/2022	returned item fee	\$ 3.00
Fred the Fixer	5/2/2022	repair Crooks Comm. Cen. Door	\$ 70.00
Goebel Printing	5/30/2022	PZ coroplast signs	\$ 440.00
Goebel Printing	5/9/2022	envelopes	\$ 796.94
Goebel Printing	5/23/2022	slurry seal door hangers	\$ 81.89
Great Western Bank	6/7/2022	re-issuance of purchase card pmt.	\$ 1,901.89
Great Western Bank	6/10/2022	purchase card payment	\$ 3,782.11
Great Western Bank	5/9/2022	account analysis fee - 0916	\$ 64.17
Great Western Bank	5/9/2022	account analysis fee - 0206	\$ 40.00
Groebner	5/12/2022	risers	\$ 157.13
Groebner	6/9/2022	combo gas	\$ 271.84
Groebner	6/2/2022	meter set	\$ 1,168.34
Groebner	6/1/2022	gaskets	\$ 21.28
Health Pool of SD	6/1/2022	health + life insurance payable	\$ 2,249.52
Heiman inc.	5/24/2022	fire extinguisher service & replacement	\$ 362.00
Hydro Kelan	4/14/2022	mobilization & televising line	\$ 950.00
Hydro Kelan	5/13/2022	clean culverts	\$ 1,600.00
Hydro Tech Service	5/28/2022	service call water main hit	\$ 816.00
Internal Revenue Service / EFTPS	6/2/2022	payroll tax deposit	\$ 4,055.77
Internal Revenue Service / EFTPS	5/19/2022	payroll tax deposit	\$ 2,781.48
Internal Revenue Service / EFTPS	5/19/2022	payroll tax deposit	\$ 3,301.36
Keith Carruthers	5/26/2022	Crooks Cen. Dep. Refund	\$ 200.00
Koons Gas Measurement	6/2/2022	gas supplies	\$ 344.04
Ko management Services	5/10/2022	drug testing	\$ 152.56
Lacey Rentals	5/23/2022	portable restrooms Comm. Days	\$ 605.00
Lacey Rentals	5/31/2022	portable restroom rental City shop	\$ 138.00
Lacey Rentals	6/1/2022	portable restroom rental	\$ 185.00

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Lodes Tree Service	5/27/2022	removal tree branch pile	\$ 2,000.00
Matheson Tri-Gas	5/31/2022	gas charts	\$ 35.06
Mike Ralston	6/7/2022	UT deposit refund	\$ 19.51
Minnehaha Comm. Water Corp.	6/1/2022	05-22 water purchase	\$ 7,034.40
New Century Press	5/6/2022	04/20/22 mtg mins publication	\$ 23.17
New Century Press	5/13/2022	sale notice	\$ 12.41
New Century Press	5/13/2022	graduation ad	\$ 50.00
New Century Press	5/27/2022	Crooks Comm Days ad	\$ 20.00
New Century Press	5/20/2022	PZ notice of hearing rezoning	\$ 23.17
New Century Press	5/20/2022	PZ notice of hearing variance	\$ 23.17
New Century Press	5/20/2022	Council notice of hearing rezoning	\$ 22.34
New Century Press	5/20/2022	Council notice of hearing variance	\$ 22.34
New Century Press	5/20/2022	sale notice	\$ 12.41
New Century Press	5/20/2022	Ord 295 publication	\$ 40.54
New Century Press	5/20/2022	annual report	\$ 190.32
New Century Press	5/20/2022	Res 2022-11 publication	\$ 291.28
New Century Press	5/27/2022	1st Notice of adoption Ord 296	\$ 9.90
New Century Press	5/20/2022	05/09/22 mtg mins publication	\$ 236.66
New Century Press	5/20/2022	2nd Notice of adoption Ord 296	\$ 12.41
Nexben	6/10/2022	supplemental life insurance - child	\$ 1.70
Nexben	6/10/2022	supplemental life insurance - spouse	\$ 50.40
Nexben	6/10/2022	supplemental life insurance	\$ 59.00
Nexben	6/10/2022	dental insurance	\$ 169.02
Nexben	6/10/2022	vision insurance	\$ 20.42
Novak Sanitary Service	6/1/2022	dumpsters & delivery fees	\$ 555.26
Novak Sanitary Service	6/1/2022	dumpster at City shop	\$ 259.47
Novak Sanitary Service	5/1/2022	dumpsters Spring Clean up	\$ 1,138.10
Nyberg's Ace Hardware	5/10/2022	supplies	\$ 20.97
Nyberg's Ace Hardware	6/9/2022	ballast & lever	\$ 46.98
Payment Service Network	6/2/2022	gateway fee	\$ 89.95
Prairie Irrigation	6/22/2022	retainer fee for irrigation system	\$ 3,748.50
Pump'N'Stuff / Shell	6/1/2022	fuel	\$ 47.71
Pump'N'Stuff / Shell	5/31/2022	fuel	\$ 48.03
Pump'N'Stuff / Shell	5/13/2022	fuel	\$ 53.18
Pump'N'Stuff / Shell	5/10/2022	fuel	\$ 54.77
Pump'N'Stuff / Shell	5/18/2022	fuel	\$ 44.33
Pump'N'Stuff / Shell	5/18/2022	fuel	\$ 53.28
Pump'N'Stuff / Shell	5/20/2022	fuel	\$ 36.03
Pump'N'Stuff / Shell	5/24/2022	fuel	\$ 45.82
Pump'N'Stuff / Shell	6/1/2022	fuel	\$ 47.71
R+S Construction	5/9/2022	office expansion	\$ 16,608.00
SD DANR	12/17/2022	drinking & surface water fee	\$ 390.00
SD Dept of Rev	5/19/2022	04-22 sales tax payable	\$ 5,732.48
SD Gov't Finance Officer Assoc.	6/1/2022	annual due & registration fee	\$ 105.00
SD Municipal League	6/7/2022	budget training registration fee	\$ 90.00

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SD One Call	5/31/2022	monthly msg fees	\$ 123.90
SD Public Utilities Commission	5/4/2022	pipeline safety assessment fee	\$ 774.88
SD Retirement System	5/19/2022	05-22 retirement contribution	\$ 2,246.20
SDRS Supplemental Retirement Plan	5/20/2022	ROTH contribution	\$ 150.00
SDRS Supplemental Retirement Plan	5/6/2022	ROTH contribution	\$ 150.00
SDRS Supplemental Retirement Plan	6/6/2022	ROTH contribution	\$ 150.00
SEAFOG	6/1/2022	additional annual due	\$ 40.00
SF Area Humane Society	5/14/2022	04-22 animal control services	\$ 116.68
Sioux Valley Energy	5/12/2022	street light utilities	\$ 254.00
Sioux Valley Energy	5/12/2022	sewer utilities	\$ 198.02
Susan Simon	5/26/2022	Crooks Cen. Dep. Refund	\$ 550.00
Troy Daggett	5/26/2022	Crooks Cen. Dep. Refund	\$ 250.00
U Drive Technology	6/1/2022	monthly text msg fees	\$ 203.24
US Postal Service	6/7/2022	mailing fee utility bills	\$ 281.74
US Postal Service	5/9/2022	mailing fee utility bills	\$ 280.06
USDA - Rural Development	6/20/2022	pay loader note payment	\$ 1,663.00
Vantek Communications	6/1/2022	pager utilities	\$ 15.00
Verizon	5/23/2022	utilities	\$ 91.37
Verizon	5/10/2022	utilities metering station	\$ 38.24
Xcel Energy	5/31/2022	utilities	\$ 3,321.04
		Total claims	\$ 177,511.76

Approved purchase card payments.

Vendor	Date incur.	Description	Amount
Amazon	5/20/2022	monitors + cables	\$ 361.38
Amazon	6/2/2022	prong paper fasteners	\$ 15.99
Amazon	6/7/2022	air gun for shop	\$ 18.11
Brock White	6/7/2022	straw waddle	\$ 106.05
Crooks Country Corner	5/13/2022	fuel	\$ 63.98
Fred the Fixer	5/31/2022	keys concession stand	\$ 21.60
Great Western Bank	5/4/2022	annual card fee	\$ 10.00
JCL Solutions	5/12/2022	supplies	\$ 114.09
JCL Solutions	5/31/2022	supplies	\$ 84.93
John's Shoe Repair	6/9/2022	repair equipment case	\$ 12.00
Kelo land Employment	6/6/2022	advertisement maintenance position	\$ 99.00
Mac's	5/18/2022	supplies	\$ 33.97
Mail Technologies/DocuSend	5/8/2022	non-Crooks eBills	\$ 10.16
Mail Technologies/DocuSend	5/8/2022	Crooks eBills	\$ 14.15
Mail Technologies/DocuSend	6/7/2022	non-Crooks eBills	\$ 10.09
Mail Technologies/DocuSend	6/7/2022	Crooks eBills	\$ 14.15
Nyberg's Ace Hardware	5/12/2022	striping paint	\$ 71.88

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Office Depot/Office Max	5/16/2022	office supplies	\$ 353.56
Office Depot/Office Max	5/12/2022	office supplies	\$ 90.44
Office Depot/Office Max	5/12/2022	office supplies	\$ 15.79
Pfeifer Implement	5/20/2022	parts mower repair	\$ 361.08
Pfeifer Implement	5/17/2022	spring plate + blade	\$ 117.27
Pfeifer Implement	5/20/2022	parts for mower	\$ 61.92
Pfeifer Implement	5/26/2022	parts for mower	\$ 94.14
Pump'N'Stuff / Shell	5/23/2022	fuel	\$ 109.82
Pump'N'Stuff / Shell	6/9/2022	fuel	\$ 34.35
Pump'N'Stuff / Shell	6/7/2022	fuel	\$ 27.51
Pump'N'Stuff / Shell	6/7/2022	fuel	\$ 31.15
Pump'N'Stuff / Shell	6/2/2022	fuel	\$ 98.96
Pump'N'Stuff / Shell	6/3/2022	fuel	\$ 65.84
Pump'N'Stuff / Shell	5/24/2022	fuel	\$ 6.35
Pump'N'Stuff / Shell	5/23/2022	fuel	\$ 56.67
Pump'N'Stuff / Shell	5/10/2022	fuel	\$ 30.25
Quality Inn - Huron	6/9/2022	hotel room conference	\$ 298.32
R&L Supply, Ltd.	6/8/2022	supplies for gas meter set	\$ 132.05
Reflective Apparel	5/17/2022	staff clothing	\$ 100.80
Renner Corner	5/10/2022	fuel	\$ 81.03
Schoeneman's	5/23/2022	field marker grid lime	\$ 270.00
Scooby's	5/4/2022	equipment wash	\$ 6.75
Scooby's	5/24/2022	equipment wash	\$ 6.25
US Postal Service	5/25/2022	delinquent letters	\$ 233.00
US Postal Service	5/10/2022	postage	\$ 16.33
US Postal Service	5/17/2022	mailing gas equipment	\$ 20.95
		Total purchase card claims	\$ 3,782.11

Approved salaries/wage claims.

Gross wages by department for month of May 2022	
Council	\$ 700.00
Mayor	\$ 420.00
Planning and Zoning Commission	\$ 293.00
Finance Office	\$ 2,082.50
Government Buildings	\$ 828.68
Building Inspector	\$ 1,734.75
Highway & Streets	\$ 1,152.91
Highway & Streets - Snow Removal	\$ 810.47
Code Enforcement	\$ 95.82
Clean-Up	\$ 176.47
Animal Control	\$ 47.90
West Nile	\$ 74.62
Parks	\$ 1,641.58
Economic Development	\$ 183.03
Gas	\$ 3,877.54

Water	\$ 4,365.67
Sewer	\$ 4,449.58
Total wage claims	\$ 22,934.52

Opens comments.

Tammy Ramstad, resident, spoke on continued code violations on neighbor’s property. Steps to address the issue were discussed.

Sheila Fox, resident, spoke on the drainage issue in her backyard.

Reports/Other business.

- a. **Crooks HRC.** Harstad gave the report. The remaining Sunset Addition lots have been sold. The developer is ready to proceed with the second phase in the Heritage Pond Development. A utility company in the Sunset Addition has been delaying the moving of utilities, as the utility company insists the Crooks HRC pay for the moving.
- b. **Parks.** Harstad gave the report. Crooks Community Days made use of the parks. The backstop at New Hope will be completed after July. A meeting was held with the Tri-Valley Baseball Association and Tri-Valley representative to discuss scheduling of baseball/softball in the upcoming season and use of parks. A protection box for the irrigation system is in the process of being procured. A neighboring municipality has applied for funding for a storm shelter project, in addition, the applicant intends to add a concession stand; Harstad would like the City to consider pursuing a similar option. The local baseball association has come to an agreement with a local farmer to procure land for a baseball complex.
- c. **Economic development.** Harstad gave the report. Harstad participated in a recent SMGA bus tour. Oseby spoke on the CDC’s development’s progress.
- d. **Streets.** Oseby gave report. The slurry seal is scheduled for July. Street sweeping was discussed. The intersection at Executive Ave and West Ave will be closed due to water/sewer work conducted in area. i. West Ave Trails phase 2. The SD Dept. of Transportation has reached out to the City to see if the project would like to proceed with the project, as there has been a cost increase with the project. The issue was discussed. ii. Drainage along W 4th St. The drainage issue from Winterberry Circle to Andrew Drive was reviewed and discussed; additionally, other areas in town with drainage issues were discussed.
- e. **Planning and Zoning.** The last meeting was discussed.
- f. **Government buildings & IT infrastructure.** Beyer gave report. The office remodel is currently underway, with furniture scheduled for pick up. Office plans are reworked by consultant. i. Crooks Community Center deposit & rent collection. The current booking procedure was reviewed. Motion by Beyer to amend Crooks Community Center deposit and rent policy to require payment of deposit and rent upon booking, seconded by Harstad. No further discussion. All aye, motion carried. ii. Rentals to groups/organizations for recurring rentals. Motion by Richardson to authorize agreements between City and groups/organizations for recurring rentals and set rental fee at \$60, seconded by Beyer. No further discussion. All aye, motion carried.
- g. **Finance.** Richardson gave report. The 2021 audit is presently conducted. Current financials were discussed. Upcoming budget season was discussed.
- h. **Utility.** Beck gave the report. The district regulator station will have to be moved as part of the County installing turning lanes at the intersection of 137th Ave. and 258th St. Beck has been in contact with gas engineers and contractors to organize the relocation of the regulator station. i.

Utility deposit. City staff had discussions on removing the gas deposit waive and removal of gas return policy. Motion by Richardson to rescind policy of refunding gas deposit after twelve months of good payment history, seconded by Beyer. No further discussion. All aye, motion carried. Policy of waiving of initial gas deposit was reviewed. Motion by Harstad to rescind policy of waiving gas deposit upon initial signing up for utility services with Crooks Municipal Utilities, seconded by Richardson. No further discussion. Majority ayes: - Harstad -aye, Richardson – aye, Beyer – nay. Motion carried.

- i. **Code enforcement/Animal control.** Beck gave the report. A former resident of Crooks was cited for a dog running at large.
- j. **Other business.**
 - i. Crooks Community Days tractor pull bill. Bill submitted for the tractor pull was reviewed and discussed. Motion by Harstad to approve payment of bill to Brian Raml in the amount of \$1,600, seconded by Beyer. No further discussion. All aye, motion carried.
 - ii. Disposition Christmas Lights. Schantz stated Christmas lights could be disposed of in a private sale if the appraisals are below limit of \$500; however, the motion from the 05/31/22 meeting require sealed bids. Motion by Harstad to dispose of property in statutory compliant way if appraisal is below \$500, seconded by Richardson. No discussion. All aye, motion carried.
 - iii. Capital improvement projects discussion. Oseby spoke on the need to identify capital projects and appropriately plan for them.
 - iv. FMLA amendment personnel policy. Schantz spoke on the proposed amendment. Amendment was then discussed. Motion by Beyer to reject amendment and keep current policy in place, seconded by Richardson. No further discussion. All aye, motion carried.

Ordinances, resolution, policy, motion.

- a) Second reading of Ordinance #301 (“Rezoning real property in the City of Crooks”) was given by Oseby. Motion by Harstad to approve ordinance, seconded by Beyer. No discussion. Roll call vote: Harstad – aye, Richardson – aye, Beyer – aye. All aye, motion carried.
- b) First reading of Ordinance #302 (“Amendment of Ordinance #282”) was given by Oseby. The ordinance was discussed.
- c) First reading of Ordinance #303 (“Supplemental appropriations”) was given by Oseby.
- d) Resolution 2022-14 (“Contingency transfer”). First reading was given by Oseby. Motion by Richardson to approve resolution, seconded by Beyer. No discussion. All aye, motion carried.

Executive session pursuant to SDCL 1-25-2(1): Personnel matters. Motion by Harstad to enter into executive session at 9:19pm, seconded by Richardson. No discussion. Roll call vote: Harstad – aye, Richardson – aye, Beyer – aye. All aye, motion carried. Motion by Beyer to reconvene meeting at 9:37pm, seconded by Harstad. All aye, motion carried. No action was taken.

Adjourn. Motion by Harstad to adjourn meeting at 9:38pm, seconded by Richardson. No discussion. All aye, motion carried.

Respectfully submitted,
Tobias Schantz
City Administrator/Finance Officer
City of Crooks, SD

Published: _____

June 13, 2022 – Regular monthly meeting minutes.

Published once at the approximate cost of \$_____

CITY OF CROOKS BUDGET V. ACTUALS
As of June 30, 2022

Appropriation and Accumulations:	2022 Budget	2022 YTD Actuals	Remaining Balance	% Budget spent
101 GENERAL FUND				
410 GENERAL GOVERNMENT				
411 Council	\$ 12,240.00	\$ 5,278.56	\$ 6,961.44	43.13%
411.3 Publications	\$ 5,535.00	\$ 3,674.24	\$ 1,860.76	66.38%
411.5 Contingency	\$ 20,000.00	\$ -	\$ 20,000.00	0.00%
412 Mayor	\$ 13,259.00	\$ 3,951.13	\$ 9,307.87	29.80%
412.3 Planning & Zoning	\$ 14,592.00	\$ 4,943.54	\$ 9,648.46	33.88%
413 Elections	\$ 1,770.00	\$ 22.31	\$ 1,747.69	1.26%
414 Attorney	\$ 12,000.00	\$ 4,530.00	\$ 7,470.00	37.75%
414.2 Finance Office	\$ 31,111.00	\$ 20,145.56	\$ 10,965.44	64.75%
419.2 Government Buildings	\$ 48,559.00	\$ 40,829.64	\$ 7,729.36	84.08%
419.6 Engineer	\$ 3,000.00	\$ 3,865.00	\$ (865.00)	128.83%
TOTAL GENERAL GOVERNMENT	\$ 162,066.00	\$ 87,239.98	\$ 74,826.02	53.83%
420 PUBLIC SAFETY				
421 Police	\$ 48,100.00	\$ 24,017.50	\$ 24,082.50	49.93%
422 Fire	\$ 40,500.00	\$ 40,000.00	\$ 500.00	98.77%
423.2 Protective Inspection	\$ 23,827.00	\$ 24,092.84	\$ (265.84)	101.12%
TOTAL PUBLIC SAFETY	\$ 112,427.00	\$ 88,110.34	\$ 24,316.66	78.37%
430 PUBLIC WORKS				
431.1 Highway and Streets	\$ 266,914.00	\$ 28,813.17	\$ 238,100.83	10.79%
431.6 Street Lighting	\$ 29,000.00	\$ 12,337.10	\$ 16,662.90	42.54%
431.7 Snow Removal	\$ 32,189.00	\$ 17,465.55	\$ 14,723.45	54.26%
TOTAL PUBLIC WORKS	\$ 328,103.00	\$ 58,615.82	\$ 254,763.73	17.87%
440 HEALTH AND WELFARE				
441 Code Enforcement	\$ 5,517.00	\$ 1,621.20	\$ 3,895.80	29.39%
441.1 City Cleanup	\$ 9,148.00	\$ 4,902.07	\$ 4,245.93	53.59%
441.2 Animal Control	\$ 1,484.00	\$ 559.42	\$ 924.58	37.70%
441.3 West Nile	\$ 5,895.00	\$ 1,100.82	\$ 4,794.18	18.67%
446.0 Ambulance Services	\$ 7,500.00	\$ -	\$ 7,500.00	0.00%
TOTAL HEALTH & WELFARE	\$ 29,544.00	\$ 8,183.51	\$ 21,360.49	27.70%
450 CULTURE AND RECREATION				
452 Parks	\$ 94,624.00	\$ 39,307.08	\$ 55,316.92	41.54%
TOTAL CULTURE & RECREATION	\$ 94,624.00	\$ 39,307.08	\$ 55,316.92	41.54%
465 ECONOMIC DEVELOPMENT & ASSIST.				
465.3 Promoting the City	\$ 6,867.00	\$ 4,787.60	\$ 2,079.40	69.72%
TOTAL ECONOMIC DEVELOPMENT & ASSIST.	\$ 6,867.00	\$ 4,787.60	\$ 2,079.40	69.72%
470 DEBT SERVICE				
470 Debt Service	\$ 23,830.00	\$ 9,978.00	\$ 13,852.00	41.87%
TOTAL DEBT SERVICE	\$ 23,830.00	\$ 9,978.00	\$ 13,852.00	41.87%
TOTAL GENERAL FUNDS	\$ 757,461.00	\$ 296,222.33	\$ 446,515.22	39.11%
211 - Gross Receipts	\$ 9,000.00	\$ 6,181.98	\$ 2,818.02	68.69%
220 - Street Maintenance	\$ 93,000.00	\$ 3,841.41	\$ 89,158.59	4.13%
617 - Natural Gas	\$ 966,475.00	\$ 679,503.58	\$ 286,971.42	70.31%
602 - Water	\$ 281,269.00	\$ 126,633.92	\$ 154,635.08	45.02%
604 - Sewer	\$ 321,887.00	\$ 1,037,373.87	\$ (715,486.87)	322.28%

CITY OF CROOKS
Council Revenue Guideline

Source	Source Descr	2022 Budget	2022 YTD Amt	June 2022 Amt	%YTD Budget
Fund 101 GENERAL FUND					
31110	GEN PROP TAXES CURRENT YEAR	\$266,953.00	\$148,206.92	\$8,689.59	55.52%
31130	GEN PROP TAXES PRIOR YR	\$0.00	\$763.09	\$0.00	0.00%
31300	GEN SALES AND USE TAXES	\$190,000.00	\$151,873.38	\$31,029.97	79.93%
31500	AMUSEMENT TAXES	\$108.00	\$0.00	\$0.00	0.00%
31900	PENALTIES & INTEREST DELINQ.	\$0.00	\$236.82	\$41.91	0.00%
32001	CITY LIQUOR LICENSE	\$4,000.00	\$0.00	\$0.00	0.00%
32002	CITY MALT BEVERAGE LICENSE	\$300.00	\$300.00	\$0.00	100.00%
32003	CITY VIDEO LOTTERY FEE	\$900.00	\$0.00	\$0.00	0.00%
32004	BUILDING PERMITS	\$12,000.00	\$53,141.04	\$7,277.14	442.84%
32005	GARBAGE LICENSES	\$600.00	\$600.00	\$0.00	100.00%
32006	PET LICENSES	\$50.00	\$10.00	\$8.00	20.00%
32007	PEDDLERS LICENSE	\$0.00	\$0.00	\$0.00	0.00%
32008	CONTRACTORS LICENSE	\$0.00	\$890.00	\$150.00	0.00%
32200	SALE OF SURPLUS PROPERTY	\$0.00	\$32.20	\$32.20	0.00%
33100	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	0.00%
33401	STATE GRANT - PARKS	\$0.00	\$0.00	\$0.00	0.00%
33402	STATE GRANTS - COMM CENTER	\$0.00	\$0.00	\$0.00	0.00%
33403	STATE GRANT - PUBLIC HEALTH	\$0.00	\$0.00	\$0.00	0.00%
33510	BANK FRANCHISE TAX	\$9,000.00	\$10,485.50	\$0.00	116.51%
33530	LIQUOR TAX REVERSION	\$7,800.00	\$4,687.97	\$0.00	60.10%
33540	MOTOR VEHICLE TAX 5%	\$7,650.00	\$4,398.11	\$0.00	57.49%
33550	PRORATE LICENSE FEES	\$750.00	\$391.47	\$0.00	52.20%
33580	LOCAL GOV HWY AND BRIDGE FUND	\$9,650.00	\$6,253.99	\$0.00	64.81%
33820	CTY HWY AND BRIDGE RESERVE TAX	\$0.00	\$0.00	\$0.00	0.00%
33830	COUNTY WHEEL TAX	\$1,450.00	\$782.22	\$0.00	53.95%
33900	OTH. INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
34103	HEARING FEES	\$0.00	\$250.00	\$0.00	0.00%
34110	ZONING AND SUBDIVISION FEES	\$0.00	\$0.00	\$0.00	0.00%
34203	PROTECTIVE INSPECTION FEES	\$0.00	\$0.00	\$0.00	0.00%
34399	HIGHWAY & STREETS OTHER	\$0.00	\$0.00	\$0.00	0.00%
34530	ANIMAL CONTROL FINES COLLECTED	\$0.00	\$0.00	\$0.00	0.00%
35000	FINES AND FORFEITS	\$0.00	\$178.61	\$0.00	0.00%
35100	COURT FINES AND FORFEITS	\$0.00	\$0.00	\$0.00	0.00%
36000	MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	0.00%
36010	REVENUE CHRISTMAS MARKET	\$0.00	\$0.00	\$0.00	0.00%
36050	DONATIONS	\$0.00	\$0.00	\$0.00	0.00%
36100	INVESTMENT EARNINGS	\$50.00	\$115.79	\$24.63	231.58%
36120	FIT INTEREST	\$0.00	\$0.00	\$0.00	0.00%
36201	RENTALS	\$3,500.00	\$5,375.00	\$1,600.00	153.57%
36300	SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	0.00%
36401	SPECIAL MAINTENANCE FEE	\$0.00	\$0.00	\$0.00	0.00%
36600	GAIN ON SALE OF FIXED ASSETS	\$0.00	\$0.00	\$0.00	0.00%
36700	CONTRI & DONATION PRIVATE SOUR	\$0.00	\$0.00	\$0.00	0.00%
36900	OTHER MISCELLANEOUS REVENUE	\$1,500.00	\$26.63	\$26.63	1.78%
36901	CABLE TELEVISION FRANCHISE FEE	\$6,500.00	\$2,906.61	\$487.43	44.72%
36903	RECOVERY PR YR EXPENDITURES	\$0.00	\$178.60	\$0.00	0.00%
36904	Dividend income	\$1,500.00	\$2,585.45	\$0.00	172.36%
37200	MONTHLY BASE CHARGE	\$0.00	\$0.00	\$0.00	0.00%
37600	UNEMPLOYMENT INSURANCE	\$0.00	\$0.00	\$0.00	0.00%
38040	OTHER SALES	\$0.00	\$0.00	\$0.00	0.00%
39000	OTHER SOURCES	\$0.00	\$0.00	\$0.00	0.00%
39101	TRANSFERS IN (SDCL 9-21-26.1)	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROOKS

Council Revenue Guideline

Source	Source Descr	2022 Budget	2022 YTD Amt	June 2022 Amt	%YTD Budget
39107	CAPITAL CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	0.00%
39110	OPERATING TRANSFERS IN	\$0.00	\$0.00	\$0.00	0.00%
39129	OTHER LONG TERM DEBT ISSUED	\$0.00	\$0.00	\$0.00	0.00%
39130	SALES OF MUNICIPAL PROPERTY	\$0.00	\$0.00	\$0.00	0.00%
39140	COMP FOR LOSS OR DAM GEN FIX A	\$0.00	\$0.00	\$0.00	0.00%
Fund 101 GENERAL FUND		\$524,261.00	\$394,669.40	\$49,367.50	
Fund 201 SPECIAL PARK FUND					
36900	OTHER MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	0.00%
Fund 201 SPECIAL PARK FUND		\$0.00	\$0.00	\$0.00	
Fund 211 LIQUOR, LODGING, DINING					
31300	GEN SALES AND USE TAXES	\$9,000.00	\$6,734.29	\$1,217.90	74.83%
31400	GROSS RECEIPTS BUSINESS TAXES	\$0.00	\$0.00	\$0.00	0.00%
Fund 211 LIQUOR, LODGING, DINING		\$9,000.00	\$6,734.29	\$1,217.90	
Fund 220 SPECIAL MAINTENANCE FUND					
36401	SPECIAL MAINTENANCE FEE	\$93,000.00	\$53,813.55	\$3,450.58	57.86%
Fund 220 SPECIAL MAINTENANCE FUND		\$93,000.00	\$53,813.55	\$3,450.58	
Fund 272 FEDERAL GRANT FUND					
33100	FEDERAL GRANTS	\$0.00	\$1,339.82	\$0.00	0.00%
Fund 272 FEDERAL GRANT FUND		\$0.00	\$1,339.82	\$0.00	
Fund 600 GAS FUND					
33100	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	0.00%
33900	OTH. INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
36025	CAPACITY FEE	\$13,500.00	\$10,079.10	\$10,079.10	74.66%
36100	INVESTMENT EARNINGS	\$0.00	\$0.00	\$0.00	0.00%
36600	GAIN ON SALE OF FIXED ASSETS	\$0.00	\$0.00	\$0.00	0.00%
36900	OTHER MISCELLANEOUS REVENUE	\$0.00	\$8,844.64	\$8,844.64	0.00%
36903	RECOVERY PR YR EXPENDITURES	\$0.00	\$76.00	\$0.00	0.00%
36904	Dividend income	\$0.00	\$262.46	\$0.00	0.00%
37902	BULK SALES	\$0.00	\$0.00	\$0.00	0.00%
38200	GAS METERED REVENUE	\$570,000.00	\$633,962.54	\$17,599.46	111.22%
38205	UNOBLIGATED FUNDS	\$0.00	\$0.00	\$0.00	0.00%
38210	GAS CUSTOMER CHARGE	\$160,000.00	\$84,455.50	\$14,044.00	52.78%
38220	GAS PENALTY	\$6,500.00	\$528.98	\$45.51	8.14%
38230	GAS DEPOSIT-CUSTOMER	\$0.00	\$0.00	\$0.00	0.00%
38280	GAS SALES OF SUP & MATERIALS	\$0.00	\$0.00	\$0.00	0.00%
38290	GAS OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%
38295	RETURNED CHECK PAID/NSF FEES	\$0.00	\$120.00	\$60.00	0.00%
38310	RECONNECT FEES	\$0.00	\$400.00	\$300.00	0.00%
38400	CITY TAX - not used	\$0.00	\$0.00	\$0.00	0.00%
38402	STATE TAX - not used	\$0.00	\$0.00	\$0.00	0.00%
39110	OPERATING TRANSFERS IN	\$0.00	\$0.00	\$0.00	0.00%
39140	COMP FOR LOSS OR DAM GEN FIX A	\$0.00	\$2,901.30	\$0.00	0.00%
Fund 600 GAS FUND		\$750,000.00	\$741,630.52	\$50,972.71	
Fund 602 WATER FUND					
33100	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	0.00%
33400	STATE GRANT	\$0.00	\$0.00	\$0.00	0.00%
33900	OTH. INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
36100	INVESTMENT EARNINGS	\$0.00	\$12.03	\$9.04	0.00%
36200	RENTALS	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROOKS
Council Revenue Guideline

Source	Source Descr	2022 Budget	2022 YTD Amt	June 2022 Amt	%YTD Budget
36201	RENTALS	\$2,280.00	\$1,311.78	\$218.63	57.53%
36900	OTHER MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	0.00%
36903	RECOVERY PR YR EXPENDITURES	\$0.00	\$60.80	\$0.00	0.00%
36904	Dividend income	\$0.00	\$561.05	\$0.00	0.00%
37200	MONTHLY BASE CHARGE	\$185,196.00	\$98,195.83	\$16,367.30	53.02%
37902	BULK SALES	\$0.00	\$0.00	\$0.00	0.00%
38040	OTHER SALES	\$0.00	\$0.00	\$0.00	0.00%
38100	WATER METERED REVENUE	\$92,793.00	\$60,301.56	\$16,556.98	64.99%
38104	TAP FEE	\$0.00	\$6,250.00	\$1,250.00	0.00%
38105	Hydrant hookup	\$0.00	\$0.00	\$0.00	0.00%
38120	WATER PENALTY REVENUE	\$1,000.00	\$111.13	\$20.27	11.11%
38180	WATER SALES OF SUP & MATERIALS	\$0.00	\$0.00	\$0.00	0.00%
38190	WATER OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%
38205	UNOBLIGATED FUNDS	\$0.00	\$0.00	\$0.00	0.00%
38310	RECONNECT FEES	\$0.00	\$600.00	\$500.00	0.00%
39101	TRANSFERS IN (SDCL 9-21-26.1)	\$0.00	\$0.00	\$0.00	0.00%
39124	Other bonds issued	\$0.00	\$0.00	\$0.00	0.00%
Fund 602 WATER FUND		\$281,269.00	\$167,404.18	\$34,922.22	
Fund 604 SEWER FUND					
33100	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	0.00%
33400	STATE GRANT	\$0.00	\$0.00	\$0.00	0.00%
33404	SD DANR Grants	\$0.00	\$422,604.99	\$9,754.40	0.00%
33900	OTH. INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
36100	INVESTMENT EARNINGS	\$0.00	\$12.03	\$9.04	0.00%
36900	OTHER MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	0.00%
36903	RECOVERY PR YR EXPENDITURES	\$0.00	\$64.60	\$0.00	0.00%
36904	Dividend income	\$0.00	\$946.60	\$0.00	0.00%
37100	SURCHARGE AS SECURITY OF DEBT	\$55,200.00	\$28,123.79	\$4,684.64	50.95%
37200	MONTHLY BASE CHARGE	\$235,593.00	\$123,737.67	\$20,624.63	52.52%
38040	OTHER SALES	\$0.00	\$0.00	\$0.00	0.00%
38300	SEWER METERED REVENUE	\$50,094.00	\$21,391.45	\$5,881.74	42.70%
38304	TAP FEE	\$0.00	\$6,250.00	\$1,250.00	0.00%
38310	RECONNECT FEES	\$0.00	\$0.00	\$0.00	0.00%
38320	SEWER PENALTY REVENUE	\$1,000.00	\$103.77	\$16.89	10.38%
38350	SEWER OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%
38380	SEWER SALES OF SUP & MATERIALS	\$0.00	\$0.00	\$0.00	0.00%
39101	TRANSFERS IN (SDCL 9-21-26.1)	\$0.00	\$0.00	\$0.00	0.00%
39124	Other bonds issued	\$0.00	\$0.00	\$0.00	0.00%
Fund 604 SEWER FUND		\$341,887.00	\$603,234.90	\$42,221.34	
		\$1,999,417.00	\$1,968,826.66	\$182,152.25	

([Fund] Not In ("603","755"))

CITY OF CROOKS
MONTHLY FUND CASH BALANCE REPORT
As of June 30, 2022

Fund Accounting FUND DESCRIPTION	Cash Balance
101 General	\$ 610,794.52
211 Gross Receipts	\$ 18,543.32
220 Street maintenance fund	\$ 50,281.66
272 Federal Grant Fund (21.027)	\$ 119,991.29
600 Gas	\$ 897,044.23
602 Water	\$ 348,469.03
604 Sewer	\$ 237,331.96
101 SD Fit	\$ 21,037.04
600 SD Fit	\$ 193.54
602 SD Fit	\$ 24,012.03
604 SD Fit	\$ 24,012.03
Totals	<u>\$ 2,351,710.65</u>

Bank Accounts	Cash Balance
38	\$ 95,384.21
206	\$ 201,240.61
916	\$ 1,984,940.56
SD Fit Utility	\$ 1,269.61
SD Fit Palmira SRF reserve	\$ 48,024.06
SD Fit USDA pay loader reserve	\$ 19,960.97
Totals	<u>\$ 2,350,820.02</u>

	Deposits in transit	\$ 11,621.78
	Outstanding checks	\$ (10,731.05)
Book versus Bank	+/- difference	\$ 890.73

**City of Crooks
July 2022 claims**

Gross wages by department for month of June 2022

Council	\$ 525.00
Mayor	\$ 420.00
Planning and Zoning Commission	\$ 566.50
Elections	\$ -
Finance Office	\$ 2,575.63
Government Buildings	\$ 1,333.64
Building Inspector	\$ 1,620.00
Highway & Streets	\$ 1,652.42
Highway & Streets - Snow Removal	\$ 1,000.40
Code Enforcement	\$ 95.82
Clean-Up	\$ 308.02
Animal Control	\$ 47.90
West Nile	\$ 85.94
Parks	\$ 4,403.71
Economic Development	\$ 324.92
Gas	\$ 4,543.43
Water	\$ 5,039.47
Sewer	\$ 5,136.10
Total wage claims	\$ 29,678.90

City of Crooks claims listing

Vendor	Date incur.	Description	Amount
A&B Business Solutions	7/1/2022	monthly managed IT	\$ 751.91
A&B Business Solutions	7/1/2022	copier lease	\$ 279.97
A&B Business Solutions	6/30/2022	backbilling managed IT	\$ 146.95
ABC Rentals	6/30/2022	vibratory plate packer	\$ 146.25
Aflac	6/26/2022	Aflac payable	\$ 138.34
Alliance Communications	7/1/2022	utilities - sewer	\$ 151.42
Alliance Communications	7/1/2022	utilities - office & service call	\$ 226.30
Apparea	6/8/2022	mat, mop, towel, rag service	\$ 80.54
Apparea	6/22/2022	mat, mop, towel, rag service	\$ 80.54
Apparea	7/6/2022	mat, mop, towel, rag service	\$ 80.54
Banyon Data Systems	6/23/2022	annual support software	\$ 1,425.00
William Pearson	6/20/2022	per diem reimbursement conference	\$ 631.95
Border State	6/27/2022	supplies	\$ 121.44
Border State	6/27/2022	supplies	\$ 296.00
CHS	5/4/2022	chemical purchase	\$ 311.50
Clayton Energy	7/1/2022	reservation fee & monthly service fee	\$ 2,018.00
Clayton Energy	7/1/2022	commodity purchase	\$ 19,029.50
Crooks Country Corner	6/16/2022	storage unit rental	\$ 34.50
Crooks Municipal Utilities	7/7/2022	Palmira bathroom utilities	\$ 118.50
Crooks Municipal Utilities	7/7/2022	City shop utilities	\$ 25.00
Crooks Municipal Utilities	7/7/2022	Crooks Comm. Cen. utilities	\$ 184.12
Crooks Municipal Utilities	7/7/2022	w lift station utilities	\$ 30.99
Crooks Municipal Utilities	7/7/2022	N lift station utilities	\$ 29.49
D3 Handyman Service	6/15/2022	valley gutter repair	\$ 3,450.00
DGR Engineering	6/20/2022	Sanitary sewer expansion con. Admin.	\$ 1,064.00
DGR Engineering	6/20/2022	engineering East side lift station	\$ 109,000.00
Ecolab	6/21/2022	pest control services	\$ 89.41
Ferguson Waterworks	7/1/2022	mud plugs	\$ 85.92
Ferguson Waterworks	7/1/2022	register purchase	\$ 4,965.69

First Interstate Bank	6/30/2022	returned item fee	\$	4.00
First Interstate Bank	6/21/2022	returned item fee	\$	4.00
First Interstate Bank	7/6/2022	deposit ticket booklet purchase	\$	20.00
First Interstate Bank	7/8/2022	purchase card payment	\$	4,097.14
Garbage'N'More	7/1/2022	quarterly garbage service	\$	790.00
Glenda Lima	6/13/2022	Crooks Comm Cen deposit	\$	350.00
Goebel Printing	6/20/2022	promotional pens	\$	558.82
Heath Consultants	6/10/2022	maintenance gas equipment	\$	482.94
Heather Kropuenske	7/7/2022	utility deposit return	\$	107.66
Health Pool of SD	7/1/2022	health + life insurance payable	\$	2,249.52
Hydro Klean	6/14/2022	clean 8" sanitary sewer line	\$	3,850.00
Hydro Tech Service	6/19/2022	repair manhole 4th St.	\$	994.50
Internal Revenue Service / EFTPS	7/1/2022	payroll tax deposit	\$	3,804.81
Internal Revenue Service / EFTPS	6/17/2022	payroll tax deposit	\$	3,497.82
Lacey Rentals	6/28/2022	portable restroom rental at shop	\$	138.00
Lacey Rentals	6/29/2022	portable restroom rental at shop	\$	185.00
Liliana Carias	6/27/2022	Crooks Comm Cen deposit	\$	1,000.00
Matheson Tri-Gas, Inc.	6/30/2022	gas charts	\$	34.25
Meierhenry Sargent LLP	6/13/2022	legal expense	\$	1,935.00
Menards	6/16/2022	supplies shop	\$	39.98
Minnehaha Comm. Water Corp.	7/1/2022	monthly water purchase	\$	7,034.40
Minnehaha County Sheriff	7/5/2022	quarterly Sheriff bill	\$	12,008.75
New Century Press	6/24/2022	Ordinance #301 publication	\$	11.76
New Century Press	6/24/2022	Res. 2022-14 publication	\$	34.72
New Century Press	6/24/2022	06/13/22 mtg mins publication	\$	189.84
New Century Press	6/24/2022	05/31/22 mtg mins publication	\$	25.76
New Century Press	6/24/2022	PZ Res. 2022-02	\$	34.72
New Century Press	6/17/2022	Notice of Adoption 2 for Ord 297	\$	9.90
New Century Press	6/10/2022	Notice of Adoption 1 for Ord 297	\$	12.41
New Century Press	6/10/2022	Notice of Adoption 1 for Ord 298	\$	11.58
New Century Press	6/17/2022	Notice of Adoption 2 for Ord 298	\$	9.24
New Century Press	6/10/2022	Notice of Adoption 1 for Ord 299	\$	11.58
New Century Press	6/17/2022	Notice of Adoption 2 for Ord 298	\$	9.24
New Century Press	6/10/2022	Notice of Adoption 1 for Ord 300	\$	11.58
New Century Press	6/17/2022	Notice of Adoption 2 for Ord 300	\$	9.24
New Century Press	6/3/2022	publication 2021 water report	\$	202.73
New Century Press	6/1/2022	Crooks Community Days ad	\$	20.00
New Century Press	6/3/2022	Sports previews ad	\$	67.50
Nexben	7/5/2022	supplemental life insurance - child	\$	1.70
Nexben	7/5/2022	supplemental life insurance - spouse	\$	50.40
Nexben	7/5/2022	supplemental life insurance	\$	59.00
Nexben	7/5/2022	dental insurance	\$	169.02
Nexben	7/5/2022	vision insurance	\$	20.42
Patty Jensen	7/7/2022	reissuance of refund check	\$	2.00
Payment Service Network	7/3/2022	gateway fee	\$	89.95
Pfeifer Implement	6/27/2022	mower repair	\$	1,361.63
Pfeifer Implement	6/22/2022	repair mower deck	\$	1,161.16
Pump'N'Stuff	6/7/2022	fuel	\$	51.52
Pump'N'Stuff	6/3/2022	fuel	\$	40.44
Pump'N'Stuff	6/10/2022	fuel	\$	42.32
Pump'N'Stuff	6/14/2022	fuel	\$	53.64
Pump'N'Stuff	6/14/2022	fuel	\$	47.22
Pump'N'Stuff	6/21/2022	fuel	\$	304.36
Pump'N'Stuff	6/22/2022	fuel	\$	44.63
Pump'N'Stuff	6/29/2022	fuel	\$	48.80

The City of Crooks is an equal opportunity provider

Pump'N'Stuff	6/29/2022	fuel	\$	28.55
Pump'N'Stuff	6/28/2022	fuel	\$	44.09
Pump'N'Stuff	6/26/2022	fuel	\$	44.21
Pump'N'Stuff	7/8/2022	fuel	\$	22.83
Q3 Contracting	5/11/2022	retirement of gas services	\$	2,527.04
Q3 Contracting	6/30/2022	retirement of gas service	\$	631.76
Q3 Contracting	6/16/2022	new gas main at 469th	\$	5,860.84
Q3 Contracting	6/23/2022	new gas main & gas services	\$	27,292.71
Sara Smith	6/13/2022	per diem reimbursement conference	\$	257.83
SD Dept of Revenue	6/16/2022	sales tax payable	\$	2,435.80
SD One Call	6/30/2022	monthly message fees	\$	124.95
SD Retirement System	6/16/2022	monthly retirement contribution	\$	2,623.74
SD State Treasurer	7/8/2022	unclaimed property	\$	23.27
SDRS Supplemental Retirement Plan	6/21/2022	ROTH contribution	\$	150.00
SDRS Supplemental Retirement Plan	7/6/2022	ROTH contribution	\$	150.00
Sioux Falls Outdoor Equipment	6/29/2022	Exmark Mower	\$	21,279.00
Sioux Falls Outdoor Equipment	6/30/2022	mower rental fee	\$	750.00
Sioux Valley Energy	6/14/2022	street light utilities	\$	254.00
Sioux Valley Energy	6/14/2022	sewer utilities	\$	153.70
Tobias Schantz	6/20/2022	per diem reimbursement conference	\$	286.26
Tri-State Garage Door, Inc.	6/24/2022	new remote controls city shop	\$	335.00
U Drive Technology	7/1/2022	06-22 message fees	\$	217.32
US Postal Service	7/8/2022	mailing fee utility postcards	\$	281.40
USDA - Rural Development	7/20/2022	pay loader note payment	\$	1,663.00
Wigham Trucking, Inc.	7/4/2022	street sweeping prior to slurry seal	\$	2,400.00
Vantek Communications	7/1/2022	pager utilities	\$	15.00
Vandersnick Excavating	6/24/2022	remove asphalt	\$	163.27
Verizon Wireless	6/23/2022	utilities	\$	91.37
Verizon Wireless	6/10/2022	utilities metering station	\$	52.56
Xcel Energy	6/30/2022	electric utilities	\$	3,592.38
Zacharias Construction	6/1/2022	gravel for New Hope Park	\$	939.67
			Total claims	\$ 267,091.92

Purchase card payments			
Vendor	Date incur.	Description	Amount
Affordable Moving LLC	6/27/2022	moving office furniture to storage	\$ 333.90
Amazon	6/15/2022	supplies	\$ 57.83
Amazon	6/15/2022	monthly planner Community Center	\$ 16.19
Amazon	6/14/2022	laptop charger	\$ 14.99
Crooks Country Corner	5/31/2022	fuel	\$ 70.32
Crossroads Hotel	6/10/2022	hotel room conference	\$ 154.00
DocuSend / Mail Technologies	6/16/2022	gas awareness mailing	\$ 1,327.80
DocuSend / Mail Technologies	7/7/2022	Crooks electronic bills	\$ 14.08
DocuSend / Mail Technologies	7/7/2022	non-Crooks electronic bills	\$ 10.16
Holiday Inn - Spearfish	6/17/2022	hotel room conference	\$ 276.48
JCL Solutions	6/23/2022	supplies	\$ 157.27
Nyberg's Ace Hardware	6/16/2022	cedar mulch flower beds	\$ 159.84
Nyberg's Ace Hardware	6/22/2022	city shop supplies	\$ 40.97
Nyberg's Ace Hardware	7/7/2022	supplies	\$ 146.87
Office Depot	6/13/2022	copy paper	\$ 111.96
Pfeifer Implement	7/7/2022	front wheel for mower	\$ 177.10
Pump'N'Stuff / Shell	6/23/2022	fuel	\$ 73.08
Pump'N'Stuff / Shell	6/10/2022	fuel	\$ 31.93
Pump'N'Stuff / Shell	6/13/2022	fuel	\$ 64.45
Pump'N'Stuff / Shell	6/13/2022	fuel	\$ 20.54
Pump'N'Stuff / Shell	6/10/2022	fuel	\$ 132.70
Pump'N'Stuff / Shell	6/14/2022	fuel	\$ 34.67
Pump'N'Stuff / Shell	6/16/2022	fuel for gas can	\$ 5.41
Pump'N'Stuff / Shell	6/29/2022	fuel	\$ 65.12
Pump'N'Stuff / Shell	7/5/2022	fuel	\$ 124.90
Quality Inn - Huron	6/16/2022	hotel room conference	\$ 274.00
Renner Corner	6/7/2022	fuel	\$ 81.64
Renner Corner	6/28/2022	fuel	\$ 85.99
Scooby's	6/23/2022	vehicle maintenance	\$ 8.25
US Postal Service	6/28/2022	certified letter code enforcement	\$ 17.90
US Postal Service	6/15/2022	postage	\$ 6.80
Total purchase card claims			\$ 4,097.14

Current projects & repairs & major upcoming commitments

#	Item	Budget year(s)	Fund	Type (A = Asset, C = Contract, O = Other, R = Repair)	Total cost	Funds expended	Potential future outlay	Future outlay by fund			
								General (101)	Gas (617)	Water (602)	Sewer (604)
1	Sidewalk to library	2023	General	A	\$ 169,000	\$ -	\$ 169,000	\$ 169,000			
2	Sidewalk to new school	2023	General	A	\$ 71,478	\$ -	\$ 71,478	\$ 71,478			
3	TBS upgrade - initial	2022	Gas	A	\$ 80,352	\$ 80,352	\$ -				
4	TBS upgrade - true up cost	2023	Gas	A	\$ 12,053	\$ -	\$ 12,053		\$ 12,053		
5	West leg expansion - initial CIAC	2022	Gas	C	\$ 80,583	\$ 80,583	\$ -				
6	West leg expansion - true up cost	2023	Gas	C	\$ 12,088	\$ -	\$ 12,088		\$ 12,088		
7	District regulator station	2022	Gas	O	\$ 50,000	\$ -	\$ 50,000		\$ 50,000		
8	City office	2022	General, Gas, Water, Sewer	A	\$ 30,000	\$ 22,000	\$ 8,000		\$ 2,000	\$ 3,000	\$ 3,000
9	Irrigation system	2021 & 2022	General	A	\$ 37,625	\$ 37,625	\$ -	\$ -			
10	Mold mitigation	2022	General	R	\$ 10,000	\$ -	\$ 10,000	\$ 10,000			
11	Repair Crooks Comm Cen repair	2022	General	R	\$ 10,000	\$ -	\$ 10,000	\$ 10,000			
12	Water tower repair	2022	Water	R	\$ 88,000	\$ -	\$ 88,000	\$ -	\$ 88,000	\$ -	
13	East side lift station improvements	2022	Sewer	A	\$ 1,117,000	\$ -					
14	Repair water break 4th St	2022	Water	R	\$ -	\$ -					\$ 1,000
15	Water Study	2022	Water	O	\$ 20,000	\$ -			\$ 20,000		
16	Sanitary sewer expansion	2021-2022	Sewer	A	\$ 1,823,000	\$ 1,385,101					\$ 437,899
17	Capacity purchase - 2019 thru 2014	2022, 2023, 2024	Gas	C	\$ 101,097	\$ 60,658		\$ 40,439			
18	Capacity purchase - 2020 thru 2025	2022, 2023, 2024	Gas	C	\$ 28,428	\$ 16,244		\$ 12,183			
18	Capacity purchase - 2020 thru 2025	2022, 2023, 2024	Gas	C	\$ 1,278	\$ 511		\$ 767			
19	Capacity SM - thru 2025	2022, 2023, 2024, 2025	Gas	C	\$ 225	\$ 112		\$ 112			
					\$ 3,742,207	\$ 1,683,188	\$ 430,619	\$ 260,478	\$ 129,642	\$ 111,000	\$ 441,899

Capital improvement list - tentative identified

#	Item	Added by
1	Sewer improvement to pump sewage to Hartford or Sioux Falls	BO
2	Water tower	BO
3	Water tower upgrades	BO
4	New City shop	BO
5	Land for park improvements - 8 acres for Heritage pond	BO
6	Heritage play set	BO
7	Bathrooms at Sunset	BO
8	Park land - 20 acres for baseball diamonds	BO
9	Street improvements	BO
10	Sidewalk from library crossing to archery park	BO
11	Park & Street equipment	BO
12	Upgrade current pay loader	TS
13	Add new pay loader w/ plowing capacity	TS
14	New accounting system, utility billing system	TS
15	Water/sewer infrastructure replacements	TS
16	Moving of steel - highway expansion	TS

Projects applied for, no funding secured yet but City commitment if funding is

#	Item	Amount
1	Heritage play set	\$ 75,283.00
2	Drainage repair Winterberry to Andrew	\$ 70,000.00
3	Drainage repairs City shop & first Ave	n/a
4	Moving of gas line by 471st	n/a
5	Upgrade regulator station in industrial area by int	n/a
6	fire hydrant replacements	n/a

PCN 06N7 - Crooks Shared Use Path

Reference Agreement #716469

Total Project Estimated Amount (per Background item 3 of the agreement)			
		\$394,000.00	
	TAP Funds	\$322,883.00	81.95%
	City Funds: includes 18.05% City Match (per I.G of Agreement)	\$71,117.00	18.05%
Infrastructure (Construction Costs):			
Total Est Infrastructure Costs Per Agreement (Exhibit A)		\$316,000.00	
	TAP Funds (81.95%)	\$258,962.00	
	CITY Funds (18.05%)	\$57,038.00	
State's Engineers Estimate (based on final construction plans)		\$397,299.20	
Non Eligible Items w/in State's Estimate (100% City Cost)		\$400.00	
State's Engineer's Estimate (Instructure Eligible Costs)		\$396,899.20	
Infrastructure Estimate Per Agreement (Exhibit A)		\$316,000.00	
	Difference	\$80,899.20	

Per Background 4 of the Agreement: Plans must either be revised to reduce construction costs, or the City must agree to fund the difference

Note - per Background 5 of the Agreement, If the low bid received is over the State Construction Est (Federal Eligible Costs), the exceeding amount will be eligible for Federal Highway Funding. The State will pay as-bid costs and the City will pay the State for the City's match of the as-bid costs.

Anticipated Project Funding Breakdown based on latest estimates (June 2022) and costs incurred (considering City is willing to fund the Difference mentioned above)

	<u>TAP Funds</u>	<u>Section 130 (Rail Crossing) Funds</u>	<u>City Funds</u>	<u>Total</u>
Preliminary Engineering - anticipated \$45,000 per agreement, but contract w/ DGR = \$47507.34	\$36,877.50		\$10,629.84	\$47,507.34
Construction Costs - based on Engineer's Estimate	\$258,962.00		\$138,337.20	\$397,299.20
Construction Engineering - based on estimated costs shown in agreement	\$27,043.50		\$5,956.50	\$33,000.00
BNSF Rail Crossing		\$44,190.90	\$4,910.10	\$49,101.00
Wetland Mitigation			\$399.97	\$399.97
Anticipated Totals =	\$322,883.00	\$44,190.90	\$160,233.61	\$527,307.51

**CITY OF CROOKS
ORDINANCE #302**

An Ordinance of the City of Crooks, South Dakota, amending Ordinance #282, Section 1. Be it ordained by the City Council of the City of Crooks, South Dakota, that:

Ordinance #282, Section 1, be amended and changed to read as follows (amendment portions highlighted yellow):

Section 1 – Rates and surcharges. The following rates are hereby established for the water consumers and sewer user connected to the municipal water and sewer systems of the City. Sewer metered gallons shall be based on water metered gallons.

Service type	Water	Sewer
Base charge	\$30.50	\$38.80
Per 1000 metered gallons	\$4.66	\$1.67

Clean Water Surcharges:

CW-04: In addition to the normal sewer system user fee, the City hereby establishes a surcharge of \$9.20 payable by all users of the Sewer System for the project financed by CW-04 loan with the borrower bond Series 2021. The collection of the surcharge shall start on September 10, 2021. The surcharge shall remain in effect until such time as the borrower bond is paid in full, it shall be collected at the same time as other charges of the system, and establish a surcharge account to segregate the income from other system income for bookkeeping purpose to be pledged to the South Dakota Conservancy District. The surcharge shall be reviewed from year to year and modified in order to provide the required 110 percent debt coverage.

CW-05: In addition to the normal sewer system user fee, the City hereby establishes a surcharge of \$4.00 payable by all users of the Sewer System for the project financed by CW-05 loan with the borrower bond Series 2022. The collection of the surcharge shall start on August 5, 2022. The surcharge shall remain in effect until such time as the borrower bond is paid in full, it shall be collected at the same time as other charges of the system, and establish a surcharge account to segregate the income from other system income for bookkeeping purpose to be pledged to the South Dakota Conservancy District. The surcharge shall be reviewed from year to year and modified in order to provide the required 110 percent debt coverage.

F. Butch Oseby, Mayor

Attest:

Tobias Schantz, Finance Officer

First Reading:

Second Reading:

Publication:

Published once at the approximate cost of: \$

Effective:

City of Crooks
Ordinance #303
SUPPLEMENTAL APPROPRIATIONS ORDINANCE

Be it ordained by the City of Crooks that the following sum is supplementally appropriated to meet the obligations of the municipality for the fiscal year of 2022.

			101 General Fund	211 Liquor, Lodging, Dining Fund
Section 1.	Dept.	Object		
	419.2	Gov't Buildings	433 Improv. oth. than Bldgs.	\$ 8,000.00
	423.2	Protective Inspection	422 Services & Fees	\$ 6,000.00
	423.2	Protective Inspection	42613 Books & Periodicals	\$ 1,000.00
	423.2	Protective Inspection	427 Travel & Conference	\$ 1,000.00
	452.0	Parks	433 Improv. oth. than Bldgs.	\$ 4,000.00
	465.3	Promoting the City	424 Rentals	\$ 2,000.00
	465.3	Promoting the City	429 Oth. Current expene	\$ 1,500.00
		Total Appropriations	\$ 20,000.00	\$ 3,500.00

Sources of Funding / Means of Finance

32004 Building Permits			\$ 8,000.00	
262 Unreserved Fund Balance			\$ 8,875.41	
264 Restricted Fund Balance				\$ 3,500.00
265 Committed Fund Balance			\$ 3,124.59	
		Total means of finance	\$ 20,000.00	\$ 3,500.00

Section 2.

The Finance Officer is hereby directed to transfer the said amount and to show such action on the proper records of the City.

F. Butch Oseby, Mayor Date

(SEAL)

Tobias Schantz, Finance Officer Date

First reading:
Amendment:
Second reading:
Adopted & Passed:
Published:
Published once at the approximate cost: \$
Effective:

**CITY OF CROOKS
ORDINANCE #304**

AN ORDINANCE OF THE CITY OF CROOKS, SOUTH DAKOTA, SETTING REGULAR MEETING DAYS, SETTING TIMES AND PLACES FOR MEETINGS, ESTABLISHING THE PROCEDURES FOR CALLING SPECIAL MEETINGS, AND REPEALING ALL ORDINANCES OR PARTS THEREOF IN CONFLICT HEREWITH.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CROOKS, SOUTH DAKOTA, THAT:

Section 1. – Regular meeting days, meeting times, and meeting place. The City Council of the City of Crooks, South Dakota, shall meet regularly on the second Monday of each month. All regular meetings shall commence at 7:00PM on said days, at the place commonly known as the Crooks Community Center, or at such other place as the Council may, from time to time, designate.

Section 2. – Procedure for calling Special meetings. Special meetings of the Council shall be held upon the call of the Mayor or any one of the Aldermen by giving notice to the other persons on the Council and the Mayor.

Section 3. – Public notice requirements. All notices, for regular meetings and special meetings, shall be posted for a continuous period of twenty-four (24) hours immediately preceding the meeting. All notices shall be posted pursuant to SDCL 1-25-1.

Section 4. – Ordinances in conflict. All ordinances or parts thereof in conflict herewith are repealed.

Ayes:

Nays:

Abstain:

Adopted this ___ day of _____, 2022.

F. Butch Oseby, Mayor

ATTEST:

Tobias Schantz,
Municipal Finance Officer

(MUNICIPAL SEAL)

Legislative History

First Reading:

Second Reading:

Passage & Adoption:

Publication Date:

Effective Date:

Published once at the approximate cost of: \$

**CITY OF CROOKS
ORDINANCE #305**

AN ORDINANCE OF THE CITY OF CROOKS, SOUTH DAKOTA, ADOPTING PROCEDURES FOR COLLECTION OF UTILITY BILLS & PROCEDURES FOR DISCONNECTION OF UTILITY BILLS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CROOKS, SOUTH DAKOTA, THAT:

SECTION 1. Consumer's bill. Consumer bills for utility services rendered by the City of Crooks are net, due and payable on the 5th day of the month. A consumer bill shall be considered delinquent if paid after the 5th day of the month; provided however, when a due date falls on a weekend or a holiday, bills will not be delinquent until the start of the next regular business day of the municipality. Bill payments must be received by the City of Crooks on the due date; postmarks, payment initiations via vender in electronic form, and other payment attempts are not considered on time payment.

SECTION 2. Fee for delinquent utility bills. If utility bills are not paid in full by the due date, as established in Section 1, a late fee, set by resolution of the Crooks City Council, shall be assessed. Said late feel shall become due immediately, in addition to outstanding charges.

SECTION 3. Notice of past due amounts. The current and past due charges are indicated on the utility bill forms furnished by the City of Crooks. The City of Crooks, at its discretion, may adopt additional forms of notification of past due amounts.

SECTION 4. Unpaid bills. If utility bills are not paid in full as provided in Section 1, they shall be considered delinquent and subject to disconnection of services. All past due amounts must be received by the 20th of the following month; failure to submit payment by the 20th of the following month shall result in disconnection on the next business day following the 20th. If the 20th day of the following month falls on a Friday or a holiday, the payment must be received at 8:00AM on the next regular business day.

SECTION 5. Reconnect fee & reconnection of services after shutoff. The reconnect fee shall be established by resolution by the Crooks City Council. The reconnect fee shall be assessed immediately after services have been discontinued due to non-payment. Services will only be reconnected after payment of full outstanding balance plus applicable late fee and reconnection fee has been made; no partial payments or payment arrangements can be made once services have been disconnected. Services will only be restored during regular businesses hours from 8AM through 5PM, or in exigent circumstances as determined by the City of Crooks.

SECTION 6. Owner, Lessee Liable. The owner of the property, which is serviced by municipal utilities from the City, shall, as well as the lessee or occupant of the property, be liable to the City for the utility bills, which may be recovered in an action against such

owner, lessee or occupant or against any or all of them, jointly or severally. The provisions of Section 1 above shall equally apply to the owner of the property as well as the consumer/lessee or occupant.

SECTION 7. Ordinances in conflict. All ordinances or parts thereof in conflict herewith are repealed.

Ayes:

Nays:

Abstain:

Adopted this ___ day of _____, 2022.

F. Butch Oseby, Mayor

ATTEST:

(MUNICIPAL SEAL)

Tobias Schantz,
Municipal Finance Officer

Legislative History

First Reading:

Second Reading:

Passage & Adoption:

Publication Date:

Effective Date:

Published once at the approximate cost of: \$

**CITY OF CROOKS
ORDINANCE #306**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CROOKS, SOUTH DAKOTA,
AMENDING ORDINANCE #275, SECTION 2.

Be it ordained by the City of Crooks, South Dakota, that:

Ordinance 275, Section 4. USE OF REVENUE. be amended to read as follows:

Section 4. USE OF REVENUE.

Any revenues received under Section 2 of this ordinance may be used for ~~water/sewer expansion and infrastructure improvements making substantial use of the water/sewer system.~~ capital expansions or replacements of the water or sewer system, major repairs and maintenance of the water or sewer system, and debt service payments made out of the of the Water (602) fund or Sewer (604) fund.

Ayes:

Nays:

Abstain:

Adopted this ____ day of _____, 2022.

F. Butch Oseby, Mayor

Attest:

(Municipal Seal)

Tobias Schantz, Finance Officer

Legislative History:

First Reading: _____

Second reading: _____

Passage & Adoption: _____

Published: _____

Effective: _____

Published once at the approximate cost of: \$ _____

**CITY OF CROOKS
RESOLUTION #2022-15**

A RESOLUTION OF THE CITY OF CROOKS, SOUTH DAKOTA, AUTHORIZING THE ESTABLISHMENT OF CUSTOMER SERVICE CHARGE RELATING TO THE MUNICIPAL GAS SERVICE FOR CUSTOMERS WITHIN THE CITY OF CROOKS' URBAN SERVICE DISTRICT.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROOKS, SOUTH DAKOTA, THAT;

1. The customer service charge established for residential service within the established urban service district limits of Crooks, SD be set at a monthly fee of \$11.00.
2. The customer service charge established for commercial and non-residential services within the established urban service district limits of Crooks, SD be set at a monthly fee of \$21.00.

Be it furthermore resolved, that the customer service charges for customers outside of the City of Crooks' urban service district shall remain unaffected and in full force and effect as established by Resolution 2017-09-01 of the City of Crooks, South Dakota.

Aye:
Nay:
Abstain:

F. Butch Oseby, Mayor of Crooks, SD

ATTEST:

Tobias Schantz, Finance Officer

(SEAL)

Legislative History

Adopted: _____

Approved: _____

Published: _____

Effective: _____

Published once at the approximate cost of: _____

CITY OF CROOKS

RESOLUTION #2022-16

A RESOLUTION OF THE CITY OF CROOKS, SOUTH DAKOTA, ESTABLISHING A LATE FEE FOR DELINQUENT UTILITY BILLS.

WHEREAS, the City of Crooks operates a municipal utility company providing gas, water, and sewer services within the city of Crooks and the surrounding areas; and,

WHEREAS, the City of Crooks wishes to adopt a late fee for utility bills paid after the 5th day of the month;

Now, therefore, be it resolved by the City of Crooks, SD, that the following fee is adopted:

Late fee per utility bill (bill received after due date)	\$15	per	total	amount
			outstanding	in excess of \$10

Be it furthermore resolved that,

Authorized City personnel shall have discretion to waive late fee in instance of first late payment of customer, or in circumstances when a late fee was erroneously assessed by City.

Be it furthermore resolved that,

The Finance charges and applicable rate as adopted in Resolution #2022-13 are hereby rescinded upon the effective date of Resolution #2022-16.

Ayes:
Nays:
Abstains:

ATTEST:

Tobias Schantz, Finance Officer

F. Butch Oseby, Mayor of Crooks, SD

(SEAL)

Legislative History

Adopted: _____

Effective: _____

Published: _____

Published once at the approximate cost of: _____

