

City of Crooks
Crooks City Council
Special meeting minutes
January 31, 2022

At 7:02 pm the meeting was called to order by Council-President Richardson. Answering roll call were Alderman Beyer, Alderman Maras, Alderman Harstad, Alderman Richardson, and Mayor Oseby (recused himself at 7:20pm). City staff present was Finance Officer Schantz, Planning & Zoning Director S. Richardson, and City Engineer J. Morris.

Approve posted agenda. Motion by Beyer to approve agenda, seconded by Harstad. No discussion. All aye, motion carries.

Public hearings.

- a) Creation of Tax Increment Finance District #2 (w/ Crooks Planning and Zoning Commission). Richardson opened hearing at 7:02 pm. Tobin Morris, TIF Consultant, spoke on the TIF and informed Council of the area of the TIF and various other aspects of it. Morris also requested Council and Commission delay any decision on the TIF plan and resolution due to legislation currently considered at the State's legislature, which could provide grant opportunities for the project. Pat Schwebach, engineer for DWBP, spoke briefly on the area. Darrell Viereck, DWBP developer, introduced the concept for the multi-family area in the district; the plan is to construct living space for seniors. S. Richardson then informed developers that the indicated cost sharing of Hanna Trail needed to be revised. Commission and Council discussed additional amendments that needed to be made to document. No comment was received from the public on the TIF. Richardson then closed hearing at 7:22pm.
- b) Amendment CDC North preliminary subdivision plan (w/ Crooks Planning and Zoning Commission). Richardson opened hearing at 7:22pm. S. Richardson spoke on the amendment to the subdivision plan and reason for hearing. Jake Morris, DGR engineering, explained lot sizes have been changed and the road layout has been changed. Randy White, member of the CDC, spoke on the naming of the roads. Commission and Council then discussed the preliminary subdivision plan. Alderman Maras voiced a concern over the lack of sidewalks in the development. No comment was received from the public. Motion by Harstad to approve preliminary subdivision plan, seconded by Richardson. No further discussion. Ayes: Harstad, Richardson, Beyer; Nay: Maras. Majority ayes, motion carried. Richardson closed the hearing at 7:29pm.
- c) Amendment 2011 Revised Subdivision Regulations – Open space fee amendment (w/ Crooks Planning and Zoning Commission). Richardson opened hearing at 7:29pm. S. Richardson spoke on the amendment. Commission and Council reviewed the amendment. No comment was received from the public. Motion by Harstad to recommend amendment, seconded by Maras. No further discussion. All aye, motion carries. Hearing was then closed at 7:30pm.
- d) Temporary liquor license hearing Crooks Fire Department for February 4, 2022, event at Crooks Community Center. Richardson opened the hearing at 7:30pm. Council reviewed application. No comment from public was received. Richardson then closed hearing at 7:31pm. Motion by Maras to approve license, seconded by Beyer. No discussion. All aye, motion carries.

First reading of ordinance #293. Richardson gave first reading.

Resolution 2022-06: Approve TIF #2 Plan. Motion by Harstad to table item, seconded by Maras. No discussion. All aye, motion carries.

2022 ambulance contract. Council discussed the contract and whether to approve it. The issue of absences of a paramedic during calls to Crooks was discussed. Motion by Harstad to approve 2022 ambulance contract if MedStar will agree to amended contract with a stipulation that obligates MedStar to guarantee a paramedic will be on board of ambulance when calls are answered in the City of Crooks, if the agreement is accepted, City will disburse 2022 funding request of \$10,000, seconded by Maras. No discussion. All aye, motion carries.

Rescind auto-supplement of ARPA funds for Government Buildings for air purifiers. Motion by Richardson to rescind the auto-supplement motion of the December 13, 2021 meeting, allocating \$3,857.15 of ARPA funds allocated towards the air purifiers at the Crooks Community Center, and reallocate funds towards east side lift station application, seconded by Beyer. No further discussion. All aye, motion carries.

ARPA funding commitment to SRF project east side lift station. Schantz explained the State will match commitment of ARPA funds if municipality pledges them towards water/sewer projects. Motion by Maras to pledge City's ARPA fund allocation of \$237,302.93 (tranche 1 and expected tranche 2 receipt), seconded by Beyer. Council discussed other projects, which were reviewed for ARPA funding. No further discussion. All aye, motion carries.

American Engineering Testing Contract soil borings. Motion by Harstad to approve contract, seconded by Richardson. No discussion. All aye, motion carries.

Traffic control device purchase. The City will construct the 2nd phase of its walkways along West Ave in town and part of the project is the purchase of flashing warning signs to inform drivers of pedestrians crossing. The cost for the two signs has been approximated at \$30,000. Motion by Beyer to reaffirm City's commitment towards purchasing the signs as part of West Ave trail project, seconded by Maras. No discussion. All aye, motion carries.

Adjourn. Motion by Maras to adjourn meeting at 7:40pm, seconded by Beyer. No discussion. All aye, motion carries.

Respectfully submitted,
Tobias Schantz
Finance Officer
City of Crooks, SD

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