

City of Crooks
Crooks City Council
Special meeting minutes
December 27, 2021

At 5:30pm the meeting was called to order at the Crooks Community Center by Council-President J. Richardson. Answering roll call were Alderman Harstad, Alderman J. Richardson, Alderman Beyer, and Alderman Maras. City staff present were P&Z Director S. Richardson, Utility Superintendent Beck, Building Inspector Pearson, and Finance Officer Schantz. Mayor Oseby was present but recused himself from participation.

Approve agenda. Motion by Beyer to approve agenda, seconded by J. Richardson. Harstad requested agenda be amended for item to discuss 2022 ambulance contract. Motion by Harstad to amend agenda for item, seconded by J. Richardson. No further discussion. All aye, motion carries, agenda amended. Council then proceeded to vote on motion for approval of agenda. No further discussion. All aye, motion carries, agenda approved.

Consent calendar items. Motion by Harstad to approve consent calendar items, seconded by Maras. Claim submitted for snow plow repair by Boyer Ford was reviewed and discussed. No further discussion on consent calendar items. All aye, motion carries.

Approved End-Of-Year claims.

Vendor	Date incur.	Description	Amount
Border States Electric	12/16/2021	plex pipe purchase	\$ 2,611.05
Border States Electric	12/16/2021	plex pipe purchase	\$ 870.35
Boyer Trucks	12/3/2021	repair plow truck	\$ 5,442.22
Builders Electric	12/8/2021	replace outlets New Hope Park	\$ 291.71
Clayton Energy Corporation	12/13/2021	11-2021 commodity purchase	\$ 32,796.11
Derry & Jan Benson Living Trust	12/21/2021	earnest money land purchase	\$ 1,000.00
Dudley Laundry d/b/a Appeara	12/22/2021	mat, mop, towel service	\$ 78.26
Ecolab	12/21/2021	pest control services	\$ 79.96
Great Western Bank	11/8/2021	Account analysis fee -916	\$ 53.30
Great Western Bank	11/8/2021	Account analysis fee -206	\$ 50.00
Great Western Bank	12/26/2021	purchase card payment	\$ 1,237.08
Groebner	12/17/2021	gas meter purchase	\$ 1,451.14
HydroKlean	12/1/2021	clean drain pits drain tile	\$ 953.75
Internal Revenue Service / EFTPS	12/17/2021	payroll tax deposit	\$ 2,348.99
Internal Revenue Service / EFTPS	12/16/2021	payroll tax deposit	\$ 618.58
K&W Coatings LLC	12/14/2021	Water tower inspection & cleaning	\$ 2,000.00
Koons Gas Measurement	12/7/2021	dresser roots meter oil	\$ 98.82
Loren Dykshorn	12/18/2021	CCC deposit refund	\$ 225.00
Mitchell Construction Inc	12/15/2021	dump truck - haul snow	\$ 302.50
New Century Press	12/10/2021	hearing notice SRF eastside lift	\$ 24.82
Novak Sanitary Service	12/1/2021	disposal fee	\$ 313.20

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Pfeifer Implement	12/14/2021	brush mower	\$ 4,600.00
Rudith Turcious	10/20/2021	refund CCC rent	\$ 200.00
SD Dept. of Transportation	12/20/2021	2nd phase West Ave trails City portion	\$ 1,111.90
SD Retirement System	12/17/2021	12-2021 retirement contribution	\$ 2,044.58
SDSU Extension	12/22/2021	applicator renewal courses	\$ 20.00
Sioux Valley Electric	12/14/2021	street light utilities	\$ 116.93
Sioux Valley Electric	12/14/2021	sewer electric utilities	\$ 181.15
USDA - Rural Development	12/20/2021	pay loader note payment	\$ 1,663.00
Verizon Wireless	12/10/2021	utilities	\$ 80.67
		Total claims	\$ 64,665.07

Approved purchase card payments End-Of-Year.

Vendor	Date incur.	Description	Amount
Amazon	12/16/2021	cleaner	\$ 95.32
Amazon	12/16/2021	cleaner	\$ 56.93
Crooks Country Corner	12/14/2021	fuel	\$ 83.79
Crooks Country Corner	12/7/2021	fuel	\$ 59.73
GoDaddy	12/14/2021	domain broker service	\$ 106.49
GoDaddy	12/15/2021	domain broker service refund	\$ (106.49)
Nyberg's Ace Hardware	12/16/2021	wall clock Crooks Comm Cen	\$ 39.99
Pump'N'Stuff / Shell	12/15/2021	fuel	\$ 40.65
Pump'N'Stuff / Shell	12/14/2021	fuel	\$ 120.72
Pump'N'Stuff / Shell	12/9/2021	fuel	\$ 24.42
Pump'N'Stuff / Shell	12/13/2021	fuel	\$ 42.98
SD DANR	12/22/2021	mosquito license renewal fee	\$ 35.88
The Wooden Nickel	12/16/2021	gas class lunch	\$ 114.67
US Postal Service	12/15/2021	stamp purchase gas awareness mailing	\$ 522.00
		Total purchase card claims	\$ 1,237.08

Public hearing. J. Richardson opened the hearing for proposed SRF application for eastside lift station for \$1,494,000 to be submitted to the SD DANR for a CW SRF loan at 5:36pm. Schantz informed Council and those present on information of the application as provided by SECOG. J. Richardson then opened floor for public input. No comment from public. J. Richardson then closed the hearing at 5:44pm.

Resolution 2021-29 (Clean Water Resolution). J. Richardson gave first reading. Motion by Maras to approve resolution, seconded by Harstad. No discussion. All aye, motion carries.

Resolution 2021-30 (Building permit fee schedule). J. Richardson gave first reading. Pearson and S. Richardson explained the resolution and the changes compared to current resolution. Garden sheds

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zoning fee was discussed. Motion by J. Richardson to amend resolution to have line for garden sheds changed to "Garden sheds (less than 200 sq. feet)," seconded by Beyer. No further discussion. All aye, motion carries, resolution amended. Motion by Harstad to approve amended resolution, seconded by Beyer. No discussion. All aye, motion carries.

Ordinance #289 (Amendment Zoning Regulations Fences). J. Richardson gave second reading. Motion by Harstad to approve ordinance, seconded by J. Richardson. No discussion. Roll call vote: Harstad – aye, Richardson – aye, Maras – aye, Beyer – aye. All aye, motion carries.

Ordinance #291 (Rezoning real property in Crooks). Council discussed the ordinance, informing public this was for the property to be developed south of school. Motion by J. Richardson to approve ordinance, seconded by Beyer. No further discussion. Roll call vote: Harstad – aye, J. Richardson – aye, Maras – aye, Beyer – aye. All aye, motion carries.

Ordinance #292 (Supplemental appropriations). Motion by Harstad to approve ordinance, seconded by Richardson. No discussion. Roll call vote: Harstad – aye, J. Richardson – aye, Maras – aye, Beyer – aye. All aye, motion carries.

2022 ambulance contract. Council discussed the proposed ambulance contract for 2022. Harstad spoke on recent events during which no paramedic was provided to ensure patients could received pain medication. Council then discussed ways to ensure adequate personnel was sent with ambulance when answering calls in Crooks.

Executive session pursuant to SDCL 1-25-2[1]. Motion by J. Richardson to enter into executive session at 6:04pm, seconded by Maras. No discussion. Roll call vote: Harstad – aye, J. Richardson – aye, Maras – aye, Beyer – aye. All aye, motion carries. Richardson called the meeting back to order at 7:13pm. No action was taken.

Adjourn. Motion by Harstad to adjourn at 7:16pm, seconded by Maras. No discussion. All aye, motion carries.

Respectfully submitted,
Tobias Schantz
Finance Officer
City of Crooks, SD

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