

City of Crooks
City Council
Regular monthly meeting minutes
June 14, 2021

At 7:00 pm the meeting was called to order by Mayor Oseby at the Crooks Community Center. Answering roll call were Alderman Maras, Alderman Richardson, Alderman Beyer, Alderman Harstad, Mayor Oseby. City staff present were Utility Superintendent Beck, Building Inspector Pearson, City Engineer Morris, Planning and Zoning Director S. Richardson, Finance Officer Schantz.

Pledge was recited by those present. Oseby led invocation.

Approve agenda. Motion by Harstad to approve agenda, seconded by Richardson. No discussion. All aye, motion carries.

Consent calendar. Motion by Richardson to approve consent calendar items, seconded by Harstad. Account analysis fee charged by Great Western Bank was discussed. No further discussion. All aye, motion carries.

Approved claims.

Vendor	Date incur.	Description	Amount
A&B Business Solutions	6/1/2021	06-21 managed IT	\$ 670.94
A&B Business Solutions	6/4/2021	copier lease	\$ 274.35
A&B Concrete	6/3/2021	repair damaged sidewalk at Sunset Park	\$ 1,795.92
Aflac	5/26/2021	AFLAC payable	\$ 138.34
Alliance Communications	6/1/2021	utilities - sewer	\$ 151.58
Alliance Communications	6/1/2021	utilities - City office & new phones	\$ 495.04
American Engineering Testing	6/7/2021	geographical exploration sewer project	\$ 7,750.00
Avera Heart Hospital of South Dakota	5/27/2021	AED cabinets	\$ 200.00
Banyon Data Systems	6/1/2021	software support	\$ 2,650.00
Bill Pearson	5/20/2021	hard hat	\$ 24.50
Bonnie Oleson	6/13/2021	ccc dmg dep return	\$ 175.00
Clayton Energy Corporation	5/13/2021	04-21 commodity purchase	\$ 11,069.95
Clayton Energy Corporation	6/1/2021	05-21 monthly reservation + service fee	\$ 2,018.00
Clayton Energy Corporation	6/11/2021	05-2021 natural gas purchase	\$ 6,805.04
Code Works	5/17/2021	Tri-Valley plan review	\$ 4,893.70
Crooks Country Corner	6/1/2021	brake fluid	\$ 17.85
Crooks Municipal Utilities	5/10/2021	Palmira bathroom utilities	\$ 215.27
Crooks Municipal Utilities	5/10/2021	w lift station utilities	\$ 27.91
Crooks Municipal Utilities	5/10/2021	Crooks Comm Cen utilities	\$ 455.71
Crooks Municipal Utilities	5/10/2021	city shop utilities	\$ 128.87
Crooks Municipal Utilities	5/10/2021	n lift station utilities	\$ 28.88
Crooks Municipal Utilities	5/10/2021	n lift station utilities	\$ 28.88
Crooks Municipal Utilities	6/8/2021	utilities at n lift station	\$ 26.81
Crooks Municipal Utilities	6/8/2021	utilities at city shop	\$ 35.89
Crooks Municipal Utilities	6/8/2021	utilities at Palmira bathroom	\$ 163.28
Crooks Municipal Utilities	6/8/2021	utilities @ community center	\$ 132.53
Crooks Municipal Utilities	6/9/2021	w lift station utilities	\$ 27.72

D3 Handyman Service, LLC	6/7/2021	repair valley gutter	\$ 11,230.00
Dakota Supply Group	6/3/2021	supplies	\$ 1,208.13
Daubys Sport Center	5/26/2021	supplies baseball diamonds	\$ 25.00
Department of Social Services	6/9/2021	refund Reconnect funds	\$ 421.94
Department of Social Services	6/8/2021	overpayment for LIEAP assistance	\$ 55.28
DGR Engineering	5/18/2021	Palmira construction administration	\$ 1,113.90
Dudley Laundry d/b/a Appeara	5/26/2021	mat, mop, towel service @ comm cen/office	\$ 75.62
Dudley Laundry d/b/a Appeara	5/12/2021	mat, mop, towel service	\$ 74.46
Dudley Laundry d/b/a Appeara	6/9/2021	mat, mop, towel service	\$ 76.84
Ecolab	5/18/2021	pest control services at office/Comm Cen.	\$ 79.96
Ferguson Waterworks	5/20/2021	supplies	\$ 2,451.73
Garbage'N'More	6/1/2021	trash service	\$ 310.00
Goebel Printing	5/10/2021	reflective garments City staff	\$ 543.04
Great Western Bank	6/8/2021	account analysis charge -0916	\$ 45.05
Great Western Bank	6/8/2021	account analysis charge -0206	\$ 40.00
Great Western Bank	6/10/2021	purchase card payment	\$ 1,987.77
Great Western Bank	5/13/2021	account analysis -916	\$ 26.34
Great Western Bank	5/13/2021	account analysis -206	\$ 40.00
Groebner & Associates	5/20/2021	meter purchase	\$ 724.47
Groebner & Associates	5/13/2021	Amr meters	\$ 1,914.12
Health Pool of SD	6/1/2021	life + health insurance payable	\$ 2,144.76
Heiman, Inc.	5/11/2021	fire extinguisher maintenance	\$ 232.50
Helpline Center, Inc.	4/30/2021	04-21 monthly charge	\$ 108.26
Helpline Center, Inc.	5/31/2021	05-2021 service fee	\$ 108.03
Internal Revenue Service/EFTPS	5/18/2021	payroll taxes	\$ 2,574.31
Internal Revenue Service/EFTPS	5/17/2021	balance due on return or notice Q3-2020	\$ 392.33
Internal Revenue Service/EFTPS	5/17/2021	balance due on return or notice Q4-2020	\$ 592.20
Internal Revenue Service/EFTPS	6/3/2021	payroll tax payment	\$ 3,037.70
John Reck	5/16/2021	ccc dmg deposit & key deposit	\$ 225.00
Judi Person	5/24/2021	reimbursement plants @ comm cen	\$ 95.00
Katherine Zimmerman	6/8/2021	ut dep return	\$ 28.98
Kendle's Auto	6/9/2021	maintenance doors new city truck	\$ 55.00
Lacey Rentals	5/18/2021	portable restroom rental	\$ 175.00
Lacey Rentals	6/2/2021	portable restroom rental Community Days	\$ 730.00
Lacey Rentals	6/1/2021	portable restroom at city shop	\$ 138.00
Matheson	5/31/2021	supplies	\$ 35.06
Meierhenry Sargent LLP	5/6/2021	04-2021 legal expense	\$ 576.00
Minnehaha Comm. Wtr. Corp.	5/11/2021	04-2021 water purchase	\$ 6,450.75
Minnehaha Comm. Wtr. Corp.	6/8/2021	05-2021 water purchase	\$ 9,222.75
Mitchell Construction	5/25/2021	haul asphalt out	\$ 105.00
Mitchell Construction	6/2/2021	dump truck and hot mix	\$ 3,048.51
New Century Press	5/14/2021	resolution 2021-14 publication fees	\$ 19.03
New Century Press	5/28/2021	hearing notice Pz preliminary plan CDC	\$ 19.86
New Century Press	5/28/2021	hearing notice City conditional use	\$ 17.38
New Century Press	5/28/2021	hearing notice PZ rezoning CDC	\$ 21.51
New Century Press	5/28/2021	2020 annual report	\$ 166.33
New Century Press	5/28/2021	hearing notice City preliminary plan CDC	\$ 19.03
New Century Press	5/28/2021	hearing notice temporary liquor license	\$ 13.24

New Century Press	5/28/2021	hearing notice temporary liquor license	\$ 17.38
New Century Press	5/28/2021	hearing notice rezone CDC	\$ 20.69
New Century Press	5/7/2021	TV graduation ad	\$ 50.00
New Century Press	5/26/2021	Crooks Community Day schedule	\$ 275.00
New Century Press	5/28/2021	Crooks Community Day schedule - Mesgr.	\$ 20.00
New Century Press	6/4/2021	hearing notice TIF	\$ 23.17
New Century Press	5/28/2021	notice of adoption ord 242 1st pub.	\$ 10.76
New Century Press	6/4/2021	notice of adoption ord 242 2nd pub.	\$ 8.58
New Century Press	5/28/2021	notice of adoption ord 244 1st pub.	\$ 11.58
New Century Press	6/4/2021	notice of adoption ord 244 2nd pub.	\$ 9.24
New Century Press	5/21/2021	05/10/2021 mtg mins publication	\$ 244.94
Nexben	6/9/2021	voluntary life child insurance	\$ 1.70
Nexben	6/9/2021	voluntary spouse life insurance	\$ 50.40
Nexben	6/9/2021	voluntary life insurance	\$ 45.00
Nexben	6/9/2021	vision insurance	\$ 18.66
Nexben	6/9/2021	dental insurance	\$ 161.10
Novak Sanitary	6/1/2021	dumpster at 100 Park Dr & disposal	\$ 464.34
Novak Sanitary	6/1/2021	dumpster at Sunset Park	\$ 104.40
Payment Service Network	5/3/2021	04-21 gateway fee	\$ 39.95
Payment Service Network	6/2/2021	05-21 gateway fee	\$ 39.95
Pfeifer Implement	6/11/2021	bolt for mower repair	\$ 3.63
Pfeifer Implement	6/3/2021	tire multitrac	\$ 179.20
Pump'N'Stuff	5/19/2021	fuel mower	\$ 25.87
Pump'N'Stuff	5/13/2021	fuel	\$ 28.53
Pump'N'Stuff	6/1/2021	fuel	\$ 18.08
Pump'N'Stuff	5/30/2021	fuel	\$ 28.53
Pump'N'Stuff	5/29/2021	fuel	\$ 17.39
Pump'N'Stuff	5/24/2021	fuel	\$ 27.54
Pump'N'Stuff	5/11/2021	fuel	\$ 71.67
Pump'N'Stuff	5/13/2021	fuel	\$ 28.53
Pump'N'Stuff	6/2/2021	fuel	\$ 4.99
Pump'N'Stuff	5/21/2021	fuel	\$ 24.53
Pump'N'Stuff	5/10/2021	fuel	\$ 44.23
Pump'N'Stuff	5/7/2021	fuel	\$ 21.15
Q3 Contracting	5/19/2021	Retirement gas service + new gas service	\$ 1,912.09
Riteway	5/21/2021	perforated billing statement paper	\$ 65.23
Samuel Duardo Blanco Morales	5/24/2021	ccc dmg & key dep return	\$ 225.00
Schoeneman's	5/10/2021	field marker grid lime	\$ 146.00
SD DENR	5/11/2021	stormwater fee for Palmira utility project	\$ 250.00
SD DENR	5/11/2021	stormwater fee for West Ave Trails Ph. 2	\$ 100.00
SD Dept. of Revenue	5/18/2021	04-21 sales tax payable	\$ 3,476.06
SD Dept. of Revenue	6/11/2021	05-2021 sales tax payment	\$ 1,879.75
SD Municipal League	6/9/2021	registration budget conference	\$ 50.00
SD One Call	5/31/2021	05-21 msg fees	\$ 118.65
SD Public Utilities Commission	5/21/2021	CY 2020 pipeline safety assessment	\$ 2,189.33
SD Retirement System	5/18/2021	05-21 retirement contribution	\$ 1,988.84
SDRS Supplemental Retirement	5/6/2021	ROTH contribution	\$ 100.00
SDRS Supplemental Retirement	6/4/2021	ROTH contribution	\$ 100.00

SDRS Supplemental Retirement	5/21/2021	ROTH contribution	\$ 100.00
SEAFOG	5/17/2021	annual dues	\$ 30.00
Sioux Falls Area Humane Society	5/17/2021	04-2021 animal control services	\$ 230.64
Sioux Valley Energy	5/14/2021	streetlight utilities	\$ 254.00
Sioux Valley Energy	5/14/2021	utilities	\$ 147.13
SoDak Striping	5/12/2021	signs & striping	\$ 420.75
SoDak Striping	6/4/2021	handicap sign + striping	\$ 207.55
Stan Houston	6/5/2021	plate packer rental	\$ 140.00
TranSource	5/11/2021	repair street sweeper	\$ 338.00
U Drive Technology	6/1/2021	05-21 txt msg service	\$ 105.24
US Postal Service	5/11/2021	mailing fee May billing	\$ 255.20
US Postal Service	6/9/2021	mailing fee UB postcards	\$ 232.94
USDA - Rural Development	5/20/2021	pay loader note payment	\$ 1,663.00
USDA - Rural Development	6/20/2021	pay loader note payment	\$ 1,663.00
Vandersnick Excavating	5/6/2021	water line park	\$ 782.65
Vantek Communications	6/1/2021	pager utilities	\$ 16.00
Verizon Wireless	5/10/2021	utilities	\$ 23.20
Verizon Wireless	5/23/2021	utilities - phone	\$ 91.54
Xcel Energy	6/1/2021	utilities	\$ 2,823.03
		Total claims	\$ 117,462.66

Approved purchase card payments.

Purchase card payments			
Vendor	Date incur.	Description	Amount
Amazon	5/21/2021	perforated paper	\$ 12.99
Amazon	5/21/2021	electric sausage roller	\$ 289.00
Amazon	5/24/2021	popcorn machine New Hope concession	\$ 239.99
Gillespie Outdoor Power Equipment	5/12/2021	trimmer head	\$ 41.99
Great Western Bank	5/5/2021	annual card fee	\$ 10.00
Nyberg's Ace Hardware	5/25/2021	supplies	\$ 37.95
Nyberg's Ace Hardware	6/1/2021	supplies	\$ 48.46
Nyberg's Ace Hardware	6/3/2021	supplies	\$ 23.96
Pfeifer Implement	5/27/2021	blade for Kubota	\$ 61.02
Pump'N'Stuff	5/14/2021	gas pickup	\$ 46.40
Pump'N'Stuff	5/14/2021	gas mini excavator	\$ 28.00
Pump'N'Stuff	5/24/2021	fuel	\$ 40.95
Pump'N'Stuff	5/26/2021	fuel	\$ 105.19
Pump'N'Stuff	5/10/2021	fuel	\$ 39.94
Pump'N'Stuff	5/28/2021	fuel	\$ 73.57
Pump'N'Stuff	4/15/2021	fuel	\$ 33.00
Pump'N'Stuff	5/2/2021	fuel	\$ 38.29
Pump'N'Stuff	6/8/2021	fuel	\$ 15.34
Pump'N'Stuff	6/4/2021	fuel	\$ 48.17
RDO Equipment	6/3/2021	parts	\$ 35.76
Renner Corner	5/4/2021	fuel	\$ 55.02
Scooby's	5/4/2021	vehicle maintenance	\$ 10.25
Stan Houston	5/19/2021	weed whacker	\$ 199.95

US Postal Service	5/17/2021	postage stamp purchase	\$ 330.00
US Postal Service	5/17/2021	certified postage	\$ 6.45
US Specialty Coatings	4/27/2021	marking paint	\$ 116.13
		Total purchase card claims	\$ 1,987.77

Approved wage claims for May 2021.

Council	\$ 875.00
Mayor	\$ 740.00
Planning and Zoning Commission	\$ 845.00
Finance Office	\$ 1,500.00
Government Buildings	\$ 777.39
Building Inspector	\$ 943.00
Highway & Streets	\$ 1,655.95
Code Enforcement	\$ 90.40
Clean-Up	\$ 978.80
Animal Control	\$ 45.20
West Nile	\$ 38.72
Parks	\$ 2,270.13
Economic Development	\$ 58.08
Gas	\$ 5,058.87
Water	\$ 3,136.70
Sewer	\$ 3,339.34
Total wage claims	\$ 22,352.58

Public hearings.

Conditional use for home-based business. Oseby opened hearing. S. Richardson spoke on application. No comments were received from the public. Motion by Beyer to approve conditional use for 309 W 6th St., Crooks, seconded by Richardson. No further discussion. All aye, motion carries. Oseby then closed hearing.

Temporary liquor license for special event. Oseby opened hearing. The application was reviewed, question about beverages to be served and insurance coverage for fundraiser were reviewed. Motion by Harstad to approve special event liquor license with the condition that proof of insurance is provided to the City, seconded by Maras. No comments were received from the public. No further discussion. All aye, motion carries. Oseby then closed hearing.

Preliminary subdivision plan hearing for industrial park. Oseby opened hearing. S. Richardson reported on the Crooks Planning and Zoning Commission's hearing at which it unanimously recommended approval. S. Richardson stated the plan complies with the Crooks' subdivision regulations. Motion by Beyer to approve preliminary subdivision plan, seconded by Richardson. Potential sidewalk requirements, concerns on storm sewer, access in the development were discussed. The buffer space located by the northwestern properties indicated on the plan will be a designated park area with a potential archery opportunity according Oseby. No comments were received from public. No further discussion. All aye, motion carries. Oseby then closed hearing.

Petition to rezone property in Crooks. Oseby opened the hearing. S. Richardson stated the Crooks Planning and Zoning Commission held a hearing on the petition to rezone the property (CDC Industrial park at the north end of town) from NRC/AG to Light Industrial. The Crooks Planning and Zoning Commission recommended approval of the petition. Motion by Richardson to approve petition to rezone, seconded by Beyer. The property was discussed, and the necessity of renaming street names. No comment from public on petition. No further discussion. All aye, motion carries. Oseby then closed hearing.

Open comments. Richardson spoke on Crooks Community Days and thanked everyone for their contribution to them. Ron Person, resident, spoke on Crooks Community Days. S. Richardson spoke on the need for park wayfinding signs. Oseby spoke on the need for a new sign at City entrance.

Reports/Other business.

Crooks HRC report given by Harstad. Another lot has been sold in the Sunset Development. Dirt is scheduled to be moved in Heritage Pond Development by the end of July. Inquiries about R-3 zoning in Heritage Pond development were discussed.

Park report was given by Harstad. Volunteers have been watering Sunset Park to grow grass, compliant with water restrictions established by the City's water supplier. A Parks Board meeting is in the process of being scheduled.

Street report was given by Maras. The valley gutter at the intersection of Main St. and West Ave has been fixed, as have manholes. The slurry seal maintenance project was discussed with Morris. Oseby spoke on recent patch work completed by City staff.

Planning and Zoning report was given by S. Richardson. The comprehensive plan is in the process of being updated. The requests for accessory buildings has been declining due to higher material prices. Three properties will receive letters regarding violations.

Building inspector's report was given by Pearson. Progress on construction of school was discussed. New residential construction is continuing. Building permits are obtained for minor remodeling projects. Council, mayor, and those present then discussed the adding of sidewalk from 7th St to Dianne Street to make the school accessible, the City intends to apply for TAP grant funds for this project. Administrative provisions of building codes were reviewed and discussed.

Government buildings and IT infrastructure report was given by Beyer. A USDA-required inspection of the Crooks Community Center's ADA compliance will have to be conducted this; the City has contacted a service provider to conduct the review. Changes to Community Center Agreement & Use Policy. The proposed changes were reviewed by those present and discussed. Motion by Harstad to accept proposed changes, seconded by Richardson. No further discussion. All aye, motion carries. Upgrade copier & approve new lease. The City's copier provider has proffered upgrade opportunity for the copier at the City office. The offers were reviewed. Motion by Beyer to approve new lease of copier for agreement including 4,5000 B&W and 1000 color pages per month at a monthly cost of \$279.97 as submitted by A&B Business, seconded by Harstad. No further discussion. All aye, motion carries.

Finance report was given by Richardson. Vouchers city bills. The City will implement a new voucher system with additional verification steps of claims against municipality as recommended by the auditors.

Reserves. The City will start the 2022 budgeting process within the month, in light of this, Richardson stated cash reserves should be included in the FY2022 budget. Check scanner. A quote was obtained to procure a check scanner for remote deposits at the City office; the costs and benefits of the equipment were reviewed. Motion by Richardson to proceed with procuring check scanner, seconded by Harstad. No further discussion. All aye, motion carries. Reserves cont'd. Oseby then revisited need for reserves with those present.

Utility report was given by Beck. A PUC of the natural gas system was conducted recently.

Water conservation. The City's water supplier, Minnehaha Community Water Corp, has instructed the City to conserve water and avoid large scale watering during the daytime to avoid shortages.

Final pay application Palmira Utility project. Morris presented council with final pay application for Palmira utility improvement project. Council reviewed the application and asked questions about it; some items of note were change order items and reflection of liquidated damages on documents. Motion by Maras to approve final pay application for Palmira Utility project in the amount of \$111,522.93 submitted by Duinick, seconded by Beyer. No further discussion. All aye, motion carries.

Sioux Valley Electric agreement – sanitary sewer expansion. Sioux Valley Electric has offered to provide electric services to lift station in sanitary sewer project and estimated the cost at \$45,000. Morris explained the expense is reimbursable as part of the sanitary sewer expansion project. Motion by Beyer to approve agreement, seconded by Maras. No further discussion. All aye, motion carries.

Hydrant meter rental policy. The increase in construction and need for water for improvements in Crooks have necessitated the purchase of a hydrant meter to provide an opportunity to measure water use outside of regular system and recoup cost for use by commercial users; in addition, the hydrant meter will enable the City to obtain a more accurate number of water usage. The hydrant meter rental policy and technical aspects of the meter were discussed. The meter is intended for commercial use only. Motion by Richardson to approve hydrant meter rental policy, set deposit at \$1,000 dollars, and bill \$5.75 for 1,000 gallons, seconded by Beyer. Discussion then ensued about water rates and appropriately billing for water usage. No further discussion. All nay, motion fails. Motion by Harstad to adopt hydrant meter policy including the deposit of \$1,000, a \$100 per meter hookup, and bill water usage at the current water rate plus a 25% markup per 1,000 gallons, seconded by Beyer. No further discussion. All aye, motion carries.

Code enforcement / animal control report was given by Beck. The recurring nuisance property was discussed. Beck informed council and mayor nuisances had not been abatement. Motion by Harstad to proceed with abatement of nuisances, seconded by Richardson. Beck stated a letter signed by the mayor will be needed for the removal of vehicles. No further discussion. All aye, motion carries. The fees for violations of ordinance #174 need to be increased, Beck conducted research to see other municipalities' fine amounts. An increase in dogs running loose in Crooks has been noticed.

Other business.

Volunteer acknowledgment. Oseby acknowledged the following volunteers: Ron Schauer, Tony Miller, Dave Rogness, Austin Reuter, Riley Carlson, Ben Myhre, Ryker Swab, Dalton Foster, Ronae Foster, Tori Foster, Ron Person, Judi Person, Linda Rise, Dennis and Judy Mahacheck, Ryan Winter, Brian Raml.

Voting wards. Harstad spoke on the need to reevaluate voting wards in Crooks due to the skewed populations within the wards and future growth. Harstad will work on reworking voting wards.

9) Ordinances, resolutions, policy, motions.

Second reading of ordinance #243 (Adopting property maintenance code) was given by Oseby. Motion by Harstad to approve ordinance, seconded by Maras. Roll call vote: Maras -aye, Richardson – aye, Beyer – aye, Harstad – aye. All aye, motion carries.

Second reading of ordinance #275 (Connection to the municipal water/sewer system) was given by Oseby. Ordinance was reviewed and changes discussed. Motion by Beyer to approve ordinance, seconded by Richardson. No further discussion. Roll call vote: Maras -aye, Richardson – aye, Beyer – aye, Harstad – aye. All aye, motion carries.

Second reading of ordinance #276 (Rezone property in Crooks – Heritage Pond Development) was given by Oseby. Motion by Richardson to approve ordinance, seconded by Beyer. No further discussion. Roll call vote: Maras -aye, Richardson – aye, Beyer – aye, Harstad – aye. All aye, motion carries.

First reading of ordinance #278 (Rezone property in Crooks – CDC Industrial Park) was given by Oseby.

First reading of ordinance #279 (Supplemental appropriations ordinance) was given by Oseby.

First reading of ordinance #280 (Ordinance amending #174) was given by Oseby.

Resolution 2021-15 (Compensation for appointed & elected officials). Motion by Richardson to approve resolution, seconded by Beyer. No further discussion. Majority aye, motion carries. Abstention: Harstad.

Resolution 2021-16 (Annex property into Crooks). Motion by Beyer to approve resolution, seconded by Richardson. The property to be annexed was discussed; the resolution had to be repassed due to issues with the legal description. No further discussion. Majority aye, motion carries. Abstention: Maras.

Resolution 2021-17 (Annex property into Crooks). Oseby described property, the property is the tract of land around Tri-Valley attendance center site. Motion by Richardson to approve resolution, seconded by Beyer. Maras asked if right of way was included. No further discussion. Majority aye, motion carries. Abstention: Maras.

Resolution 2021-18 (Annex property into Crooks). Motion by Richardson to approve resolution, seconded by Beyer. Property to be annexed was discussed, it is the right of way along Crooks Development Corp. land at north end of town. No further discussion. Majority aye, motion carries. Abstention: Maras.

Resolution 2021-19 (Connection fee to municipal water & sewer system). Item was discussed by those present. Motion by Harstad to approve resolution, seconded by Richardson. No further discussion. All aye, motion carries.

Crooks Development Corporation annual contribution. Oseby spoke on the item and suggested amount. Since no formal request had been received Council did not take action.

Updated PTO policy personnel policy. Council and mayor reviewed the draft PTO policy. Motion by Beyer to approve policy, seconded by Richardson. Council and mayor then discussed the item and

reviewed the accrual rates. No further discussion. Ayes – Beyer, Richardson, Nays- Maras, Harstad, Tie-breaker vote for nay – Oseby. Motion fails.

Hire employee & set wage. Gary Newman was recently hired to assist City with maintenance. Motion by Harstad to hire Newman with retroactive hire date of June 3 and set hourly wage at \$15.00, seconded by Richardson. No further discussion. All aye, motion carries.

Executive session. Motion by Maras to enter into executive session pursuant to SDCL 1-25-2(3) at 9:12 pm, seconded by Richardson. Roll call vote: Maras – aye, Richardson – aye, Beyer – aye, Harstad – aye. Oseby called meeting back to order at 9:32pm. No action taken.

Adjourn. Motion by Beyer to adjourn meeting at 9:33 pm, seconded by Maras. No further discussion. All aye, motion carries.

Respectfully submitted,

Tobias Schantz

Finance Officer

City of Crooks, SD

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