

City of Crooks
City Council
Regular monthly meeting
Posted agenda
Date: March 9, 2020
Time: 7:00 pm

Location: Crooks Community Center, 701 S West Ave, Crooks, SD

- 1) Call to order / Roll call
- 2) Pledge of allegiance
- 3) Invocation
- 4) Approve posted agenda
- 5) Consent calendar items:
 - a. Approve meeting minutes
 - b. Approve financials
 - c. Approve claims
- 6) Public Hearing:
 - a. Petition for a Variance / Applicant: Crooks Housing and Redevelopment Commission. / Property: Lots 9, 10, 11, 12 in block 9 of Sunset Addition to the City of Crooks
- 7) Open comments
- 8) Reports / Other business
 - a. Park report
 - b. Street report
 - c. Planning and zoning report
 - d. Government buildings report
 - i. Sign discussion
 - e. Building inspector's report
 - f. Finance report
 - g. Utility report
 - i. BTU Factor Adjustment
 - h. Code enforcement / animal control
 - i. Crooks HRC report
 - j. Other business:
 - i. Spring Clean-Up
- 9) Ordinances, resolution, policy, motions
 - a. Second reading of ordinance #256: A supplemental appropriations ordinance
- 10) Adjourn

City of Crooks
City Council
Regular monthly meeting minutes
February 10, 2020

At 7:00 pm, Mayor Oseby called the meeting to order at the Crooks Community Center. Finance Officer Schantz took roll call:

Present: Alderman Henning, Alderman Kringen, Alderman Maras, Alderman Richardson, Mayor Oseby
City staff present: Utility Superintendent Beck, Finance Officer Schantz, Planning and Zoning Director S. Richardson

Pledge was recited by those present. Invocation was led by Oseby.

Approve agenda. Motion by Richardson to approve agenda, seconded by Maras. Henning asked if pipe lining was consent calendar item. No discussion. All aye, motion carries.

Approve consent calendar. Motion by Richardson to approve consent calendar items, seconded by Kringen. Council and mayor discussed the pipe lining item. Board of Equalization date and meeting time were discussed by those present. No further discussion. All aye, motion carries.

Approved claims for February

Vendor	Date incur.	Description	Amount
A&B Business Solutions	2/4/2020	copier lease	\$ 252.37
A&B Business Solutions	2/3/2020	02-2020 IT service	\$ 620.94
Aflac	1/23/2020	Aflac payable	\$ 138.34
Alliance Communications	2/1/2020	utilities office	\$ 142.72
Alliance Communications	2/1/2020	utilities lift station	\$ 145.66
Automotive Services, Inc.	2/5/2020	repair Tahoe	\$ 348.51
Automotive Services, Inc.	2/5/2020	Tahoe repair	\$ 1,379.84
Beverly Hubers	2/3/2020	ccc dmg dep rtn	\$ 75.00
Boyer Trucks	2/4/2020	snow plow light repair	\$ 104.54
Boyer Trucks	1/22/2020	repair snow plow truck	\$ 1,770.93
Brittany Reith	1/24/2020	ut dep rtn	\$ 100.00
CenterPoint Energy Services	2/7/2020	01-2020 natural gas purchase	\$ 58,896.12
Cintas	1/15/2020	mop, towel and mat service Comm. Cen.	\$ 35.00
Clayton Energy Corporation	2/5/2020	Capacity	\$ 20,219.49
Cody Rolfes	1/20/2020	ccc dmg dep rtn	\$ 75.00
Concrete Materials	1/13/2020	deicing sand	\$ 1,557.75
Crooks Municipal Utilities	1/8/2020	utilities N lift station	\$ 26.27
Crooks Municipal Utilities	1/8/2020	utilities W lift station	\$ 27.55
Crooks Municipal Utilities	1/8/2020	utilities Palmira bathroom	\$ 118.89
Crooks Municipal Utilities	1/8/2020	utilities city shop	\$ 219.77
Crooks Municipal Utilities	1/8/2020	utilities Comm. Cen.	\$ 551.71
Crooks Volunteer Fire Department	2/4/2020	2020 fire services + fireworks	\$ 27,000.00
Direct Automation	12/31/2019	IT services remainder 12-19	\$ 292.50

Ecolab	1/10/2020	pest control services	\$ 77.63
Elizabeth Sprenkle	1/24/2020	ut dep rtn	\$ 100.00
Gas Training Specialties	1/29/2020	gas training Humboldt 01/10/20	\$ 236.22
Goebel Printing	1/26/2020	notice of hearing signs	\$ 380.55
Great Western Bank	2/7/2020	purchase card payment	\$ 2,384.12
Health Pool of SD	2/1/2020	02-2020 health + life insurance premium	\$ 2,077.83
Helpline Center, Inc.	1/31/2020	01-2020 services	\$ 108.05
Internal Revenue Service	1/31/2020	Fica for 01.30.20 council special mtg	\$ 19.10
Internal Revenue Service	2/3/2020	FICA 02.03.2020 special council mtg	\$ 19.10
Internal Revenue Service	1/14/2020	FICA PZ payroll 12-19	\$ 37.76
Internal Revenue Service	2/3/2020	FICA 01-2020 PZ ayroll	\$ 45.14
Internal Revenue Service	2/4/2020	Mayor PR FICA + Fed with	\$ 77.02
Internal Revenue Service	1/14/2020	FICA council + mayor pay	\$ 178.04
Internal Revenue Service	1/16/2020	FICA + Fed. With employee PR	\$ 2,100.29
Internal Revenue Service	2/4/2020	City employee FICA + Fed with	\$ 2,154.37
Little Falls Machine, Inc.	1/20/2020	mushroom shoe & curb shoe	\$ 713.63
Mac's Inc. / BlueTarp Financials	1/31/2020	supplies	\$ 14.36
Mac's Inc. / BlueTarp Financials	1/27/2020	supplies	\$ 17.03
Matheson Tri-Gas, Inc	1/31/2020	supplies	\$ 33.51
Meierhenry Sargent	1/10/2020	12-19 legal expense	\$ 456.00
Meierhenry Sargent	2/5/2020	01-2020 legal expense	\$ 528.00
Minnehaha Comm. Wtr. Corp.	2/4/2020	01-2020 water purchase	\$ 7,289.73
Minnehaha County Economic Develop.	1/10/2020	2020 mceda dues	\$ 3,200.00
Minnehaha County Sheriff's Dept.	1/24/2020	1st quarter 2020 law enforcement	\$ 11,537.50
Mitchell Construction, Inc.	1/2/2020	hauling snow off	\$ 1,105.00
New Century Press	1/10/2020	publication expense first portion 01-20	\$ 212.66
New Century Press	1/31/2020	01-2020 publication expense 2nd half	\$ 333.92
Nexben	2/4/2020	Voluntary child life insurance prem.	\$ 1.70
Nexben	2/4/2020	Vision insurance premium	\$ 17.66
Nexben	2/4/2020	Voluntary spousal life insurance prem.	\$ 33.60
Nexben	2/4/2020	Voluntary life insurance premium	\$ 44.00
Nexben	2/4/2020	Dental insurance premium	\$ 120.30
Nexben	1/12/2020	supplemental insurance	\$ 217.26
Payment Service Network, Inc.	2/3/2020	gateway 01-2020	\$ 39.95
Pfeifer Implement	1/20/2020	tractor repair	\$ 750.87
Pump'N'Stuff	12/20/2019	fuel purchase	\$ 15.81
Pump'N'Stuff	1/17/2020	fuel purchase	\$ 21.90
Pump'N'Stuff	1/13/2020	fuel purchase	\$ 32.62
Pump'N'Stuff	1/21/2020	fuel purchase	\$ 33.91
SD Municipal League	2/6/2020	district meeting registration	\$ 52.00
SD Public Assurance Alliance	1/29/2020	2020 property, auto & liability ins.	\$ 18,984.88
SD Retirement Systems	1/16/2020	01-2020 retirement contribution	\$ 1,903.50
SDRS Supplemental Retirement Plan	1/22/2020	ROTH contribution	\$ 75.00

Sioux Valley Energy	1/15/2020	utilities	\$ 221.42
Sioux Valley Energy	1/15/2020	street light utilities	\$ 238.00
U Drive Technology	2/1/2020	01-2020 text msg service	\$ 77.72
US Bank	1/15/2020	SRF lagoon bond payment	\$ 7,194.04
USDA - Rural Development	2/20/2020	pay loader note payment	\$ 1,663.00
Utility Safety and Design, Inc.	12/31/2019	odorant purchase + delivery	\$ 842.40
Verizon Wireless	1/10/2020	utilities	\$ 27.78
Verizon Wireless	1/23/2020	utilities	\$ 94.68
Xcel Energy	1/20/2019	utilities	\$ 12.37
Xcel Energy	1/30/2020	utilities	\$ 2,943.53
		Total claims	\$ 185,195.36

Purchase card payments			
Vendor	Date incur.	Description	Amount
Amazon	1/14/2020	camera	\$ 729.95
Amazon	1/14/2020	webcaster	\$ 295.00
Amazon	1/14/2020	tripod for camera	\$ 23.49
Amazon	12/4/2019	supplies Comm. Cen.	\$ 27.44
Amazon	12/11/2019	tensioner tire chain bungee tightener	\$ 19.99
Amazon	1/15/2020	tensioner tire chain bungee tightener	\$ 18.99
Crooks Country Corner	1/14/2020	fuel purchase	\$ 71.16
Crooks Country Corner	1/17/2020	fuel purchase	\$ 37.26
Crooks Country Corner	2/5/2020	fuel purchase	\$ 94.12
Crooks Country Corner	1/10/2020	fuel purchase	\$ 37.93
Lunch Thyme	2/7/2020	lunch for staff meeting	\$ 25.54
Office Depot	1/27/2020	office supplies	\$ 97.62
Office Depot	1/30/2020	office supplies	\$ 40.48
Pfeifer Implement	1/27/2020	parts for loader maintenance	\$ 43.98
Pfeifer Implement	1/21/2020	tire chain purchase	\$ 193.08
Pump'N'Stuff	1/21/2020	fuel purchase	\$ 130.26
Pump'N'Stuff	1/14/2020	fuel purchase	\$ 93.27
Pump'N'Stuff	1/31/2020	fuel purchase	\$ 17.80
Pump'N'Stuff	1/30/2020	fuel purchase	\$ 146.99
Pump'N'Stuff	2/5/2020	gas can purchase	\$ 8.81
Scooby's	12/3/2019	car wash	\$ 8.25
Scooby's	12/8/2019	car wash	\$ 10.50
Sioux Falls Truck & Trailer, Inc.	1/21/2020	tire chain	\$ 142.06
Stan Houston	2/4/2020	supplies Comm. Cen.	\$ 23.90
US Postal Service	1/29/2020	postage	\$ 12.90
US Postal Service	1/23/2020	postage W2 mailing	\$ 33.35
		Total due	\$ 2,384.12

Approved salaries and wages

Council	\$ 700.00
Mayor	\$ 425.00
Planning and Zoning Commission	\$ 246.80

Finance Office	\$ 1,367.33
Government Buildings	\$ 551.39
Building Inspector	\$ 1,107.38
Highway & Streets - Snow Removal	\$ 4,946.70
Code Enforcement	\$ 42.60
Animal Control	\$ 21.30
Gas	\$ 5,106.53
Water	\$ 2,534.68
Sewer	\$ 2,475.24
Total wage claims	\$ 19,524.95

Recognition of Crooks Volunteer Fire Department. Council and Mayor recognized the Crooks Volunteer Fire Department for its volunteerism and services to Community. Oseby explained the services Crooks Volunteer Fire Department renders to community. Mike Harstad, Crooks Fire Chief, spoke about department and acknowledged department members' service.

Public hearing – petition to rezone. Oseby opened hearing and described the property location. Oseby invited those wishing to speak on the matter. Mark Deinert, resident, spoke on the impact the rezoning would have on his property, which is adjacent to property proposed to be rezoned. Jo Ellen Deschamp, resident, stated she believed the rezoning and acquisition of property was not done with full transparency, she also spoke on impact of rezoning on her property. Mark Deinert, resident, spoke on precedent of rezoning property from R-1 to Central Business in a residential area. Suzie Schmidt, resident, spoke on the concerns of safety she has for her kids playing in the street and that the increased traffic might increase risk of accidents. Maras, Alderman, asked S. Richardson if City has protections in place to regulate what happens with property. Ron Person, member of Crooks Development Corp., spoke on the mission of the Crooks Development Corp. and its involvement with the property. Property was then discussed by Oseby and the business interested in acquiring it. Henning asked S. Richardson about potential concerns that could occur in connection with the rezoning of the land. Clyde Glanzer asked why City provided funding to Crooks Development Corp. As no further comment was received, Oseby closed hearing.

Open comments. Adam Smith, president of the Tri-Valley Baseball Association addressed the Council and Mayor, speaking on the association's activities and programs. Smith thanked the City for the work done in Crooks' parks. Bryon Farmer, organizer of Ride for a Cure and St. Patrick's Day parade, addressed Council and asked for use of the City shop for events. Maras asked where equipment is stored in the shop during events. Richardson asked about equipment stored in shop. Council and mayor then discussed issues involved with insurance coverage and protection from liability. Motion by Richardson require a hold harmless agreement for both events, seconded by Maras. No further discussion. All aye, motion carries.

Reports.

Park report was given by Henning. The clearing of drainage area in New Hope Park was discussed.

Street report was given by Maras. Snow removal was discussed. The Palmira neighborhood will experience some mud when the snow thaws, but the City will ensure the contractor will keep roads in

acceptable condition. Sandy Dumke, resident, asked City to watch area and make sure it is in acceptable condition.

Planning and Zoning report was given by Richardson. No items to report, except the rezoning of the property, which was discussed earlier in the meeting.

Government Buildings report was given by Kringen. City staff is obtaining quotes for new AC and heating unit at the Community Center. Richardson stated the new sign outside of the Community Center will soon be underway and installed.

Finance report was given by Richardson. End-of-years entries are being finalized. Schantz will soon start preparing the annual report for the City of Crooks.

Utility report was given by Beck. The pipe lining project was explained by Beck.

Code Enforcement/Animal Control report was given by Beck. Letters were sent to property owners reminding them to clear sidewalks. A resident ignored letters asking about number of animals at residence, Beck asked Humane Society to explore issue.

Crooks Housing and Redevelopment Commission ("CHRC") report was given by Harstad. Three lots are scheduled to close this month with anticipated construction once the ground thaws. According to the CHRC's realtor, there is a lot of interest in lots. CHRC recently signed a purchase agreement with Crooks Community Child Care on selling property located at 105 S West Ave in Crooks. Harstad also spoke on the CHRC's closing on land, the Commission recently made a down payment on. Harstad spoke on funds needed to close on land.

Ordinances, resolutions, policy, motions.

First reading of ordinance #256 was given by Oseby. First reading of ordinance #257 was given by Oseby.

Adjourn. Motion by Henning to adjourn meeting at 8:07 pm, seconded by Maras. No discussion. All aye, motion carries.

Respectfully submitted,
Tobias Schantz
Municipal Finance Officer
City of Crooks, SD

Published:
Published once at the approximate cost of:

Crooks City Council
Special meeting minutes
February 27, 2020

At 5:30 pm, Mayor Oseby called the meeting to order at the Crooks Community Center. Finance Officer Schantz took roll.

Present: Alderman Henning, Alderman Kringen, Alderman J. Richardson (on phone), Mayor Oseby

City staff present: Finance Officer Schantz

Absent: Alderman Maras (without notice)

Approve posted agenda. Motion by Henning to approve posted agenda, seconded by Kringen. No discussion. No discussion. All aye, motion carries.

2nd reading of Ordinance #257 given by Oseby. Prior to motioning for approval, Council, Mayor and those present reviewed mock site-plan drawn for the location. Motion by Henning to approve ordinance, seconded by Kringen. No further discussion. Oseby instructed Schantz to take roll call vote: Henning – aye, Kringen - aye, Richardson – aye. All aye, motion carries.

Discussion on school. Henning asked about recent meetings held about school. Oseby provided Council and those present with report on the meetings.

Adjourn. Motion by Henning to adjourn meeting at 5:40 pm, seconded by Kringen. All aye, motion carries, meeting adjourned.

Respectfully submitted,
Tobias Schantz
Municipal Finance Officer
City of Crooks, SD

Published:

Published once at the approximate cost: \$

CITY OF CROOKS BUDGET V. ACTUALS
As of February 29, 2020

Appropriation and Accumulations:	2020 Budget	2020 YTD Actuals	Remaining Balance	% Budget spent
410 GENERAL GOVERNMENT				
411 Council	\$ 13,084.00	\$ 3,084.94	\$ 9,999.06	23.58%
411.3 Publications	\$ 5,535.00	\$ 794.33	\$ 4,740.67	14.35%
411.5 Contingency	\$ 20,000.00	\$ -	\$ 20,000.00	0.00%
412 Mayor	\$ 12,670.00	\$ 2,651.33	\$ 10,018.67	20.93%
412.3 Planning & Zoning	\$ 12,624.00	\$ 1,915.58	\$ 10,708.42	15.17%
413 Elections	\$ 1,730.00	\$ 23.46	\$ 1,706.54	1.36%
414 Attorney	\$ 15,000.00	\$ 258.00	\$ 14,742.00	1.72%
414.2 Finance Office	\$ 34,935.00	\$ 4,982.26	\$ 29,952.74	14.26%
419.2 Government Buildings	\$ 45,429.00	\$ 3,896.59	\$ 41,532.41	8.58%
419.6 Engineer	\$ 4,000.00	\$ -	\$ 4,000.00	0.00%
TOTAL GENERAL GOVERNMENT	\$ 165,007.00	\$ 17,606.49	\$ 147,400.51	10.67%
420 PUBLIC SAFETY				
421 Police	\$ 46,500.00	\$ 7,691.66	\$ 38,808.34	16.54%
422 Fire	\$ 22,000.00	\$ 22,000.00	\$ -	100.00%
423.2 Protective Inspection	\$ 13,850.00	\$ 2,899.48	\$ 10,950.52	20.93%
TOTAL PUBLIC SAFETY	\$ 82,350.00	\$ 32,591.14	\$ 49,758.86	39.58%
430 PUBLIC WORKS				
431.1 Highway and Streets	\$ 60,170.00	\$ 6,675.53	\$ 53,494.47	11.09%
431.2 Front Footage	\$ 62,000.00	\$ -	\$ 62,000.00	0.00%
431.6 Street Lighting	\$ 25,330.00	\$ 3,053.46	\$ 22,276.54	12.05%
431.7 Snow Removal	\$ 31,209.00	\$ 15,775.04	\$ 15,433.96	50.55%
TOTAL PUBLIC WORKS	\$ 178,709.00	\$ 25,504.03	\$ 137,771.01	14.27%
440 HEALTH AND WELFARE				
441 Code Enforcement	\$ 5,492.00	\$ 917.19	\$ 4,574.81	16.70%
441.1 City Cleanup	\$ 4,953.00	\$ -	\$ 4,953.00	0.00%
441.2 Animal Control	\$ 1,308.00	\$ 89.21	\$ 1,218.79	6.82%
441.3 West Nile	\$ 7,487.00	\$ 368.29	\$ 7,118.71	4.92%
TOTAL HEALTH & WELFARE	\$ 19,240.00	\$ 1,374.69	\$ 17,865.31	7.14%
450 CULTURE AND RECREATION				
452 Parks	\$ 71,181.00	\$ 4,345.65	\$ 66,835.35	6.11%
TOTAL CULTURE & RECREATION	\$ 71,181.00	\$ 4,345.65	\$ 66,835.35	6.11%
465 ECONOMIC DEVELOPMENT & ASSIST.				
465.3 Promoting the City	\$ 15,189.00	\$ 3,480.00	\$ 11,709.00	22.91%
TOTAL ECONOMIC DEVELOPMENT & ASSIST.	\$ 15,189.00	\$ 3,480.00	\$ 11,709.00	22.91%
470 DEBT SERVICE				
470 Debt Service	\$ 21,426.00	\$ 3,326.00	\$ 18,100.00	15.52%
TOTAL DEBT SERVICE	\$ 21,426.00	\$ 3,326.00	\$ 18,100.00	15.52%
TOTAL GENERAL FUNDS	\$ 553,102.00	\$ 88,228.00	\$ 449,440.04	15.95%
211 - Gross Receipts	\$ 8,500.00	\$ 5,000.00	\$ 3,500.00	58.82%
617 - Natural Gas	\$ 722,230.00	\$ 169,732.71	\$ 552,497.29	23.50%
602 - Water	\$ 330,962.00	\$ 24,073.66	\$ 306,888.34	7.27%
604 - Sewer	\$ 389,863.00	\$ 15,981.32	\$ 373,881.68	4.10%

CITY OF CROOKS
Profit and Loss
General Fund
February 2020

	General Fund
Receipts (Source):	
311.01 Property Taxes	2,897.75
313.1 Property Taxes PR YR	446.21
313 Sales Tax	13,470.92
319 Penalties and Interest on Tax	7.44
320 Licenses and Permits:	
332.04 City Building Permits	68.50
332.05 City Garbage License	75.00
335 State Shared Revenue:	
Prorate	334.05
339 Other Intergovernmental Revenue	
350 Fines and Forfeits:	
351 Court Fines and Costs	350.00
360 Miscellaneous Revenue:	
361 Investment Earnings	22.65
362 Rentals	670.00
364.01 Street Maintenance Assessment	456.08
369.01 Cable Television Franchise Fee	380.98
369 Other Revenues	35.00
Total Revenue	19,214.58

Expenditures:

410 General Government	
411.1 Council	<u>1,495.60</u>
411.3 Publishing	<u>280.45</u>
412.1 Mayor	<u>2,122.99</u>
412.3 Planning & Zoning	<u>1,150.39</u>
414.2 Finance Officer	<u>2,592.35</u>
419.2 Government Buildings	<u>1,915.97</u>
Total General Government	<u>9,557.75</u>
420 Public Safety	
421 Police	<u>3,845.82</u>
422 Fire	<u>22,000.00</u>
423.2 Protective Inspection	<u>1,501.92</u>
Total Public Safety	<u>27,347.74</u>
430 Public Works:	
431 Highways and Streets	<u>1,327.76</u>
431.6 Street Utilities	<u>1,219.07</u>
431.7 Snow Removal	<u>6,637.52</u>
Total Public Works	<u>9,184.35</u>
440 Health and Welfare	
441.0 Code Inspection	<u>806.27</u>
441.2 Animal Control	<u>58.20</u>
441.3 West Nile	<u>334.56</u>
Total Health and Welfare	<u>1,199.03</u>
450 Culture and Recreation:	
452 Parks	<u>2,585.96</u>
	<u>2,585.96</u>
466 Economic Opportunity	<u>2,963.00</u>
Total Conservation and Development	<u>2,963.00</u>
470 Debt Service	<u>1,663.00</u>
Total Disbursements	<u>54,500.83</u>

Excess of Revenues Over (Under)

Expenditures	(35,286.25)
Net Change in Fund Balances	(35,286.25)
Change in Nonspendable	0.00
Fund Balance - Beginning	<u>199,492.29</u>
Prior Adjustments	0.00
FUND BALANCE - ENDING	<u><u>164,206.04</u></u>

CITY OF CROOKS
Profit and Loss
Gross Receipts Fund
February 2020

	<u>Gross Receipts</u> <u>Fund</u>	<u>Total</u> <u>Gross Receipts</u> <u>Funds</u>
Receipts (Source):		
313 Sales Tax	525.64	525.64
Total Revenue	525.64	525.64
Expenditures:		0.00
Total Disbursements	(5,000.00)	(5,000.00)
Excess of Revenues Over (Under) Expenditures	(5,000.00)	(5,000.00)
Net Change in Fund Balances	(4,474.36)	(4,474.36)
Change in Nonspendable	0.00	0.00
Fund Balance - Beginning	11,039.66	11,039.66
Prior Adjustments		
Adjusted Fund Balance - Beginning	11,039.66	11,039.66
FUND BALANCE - ENDING	6,565.30	6,565.30

MUNICIPALITY OF CROOKS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS

FEBRUARY 2020

	Enterprise Funds			Totals
	Water Fund	Sewer Fund	Gas Fund	
Operating Revenue:				
370/380 Charges for Goods and Services	16,732.05	22,350.77	98,000.78	137,083.60
Revenue Dedicated to Servicing Debt				0.00
381 Penalties	124.38	162.01	1,098.64	1,385.03
367 Contributions and Donations				0.00
369 Miscellaneous	257.74	0.00	100.73	358.47
Total Operating Revenue	17,114.17	22,512.78	99,200.15	138,827.10
Operating Expenses:				
410 Personal Services	2,804.25	2,868.48	7,284.96	12,957.69
420 Other Current Expense	6,731.11	3,037.28	71,763.30	81,531.69
430 Capital Assets	0.00	0.00	0.00	0.00
457 Depreciation				0.00
Total Operating Expenses	9,535.36	5,905.76	79,048.26	94,489.38
Operating Income (Loss)	7,578.81	16,607.02	20,151.89	44,337.72
Nonoperating Revenue (Expense):				
330 Operating Grants				0.00
361 Investment Earnings				0.00
362 Rental Revenue				0.00
442 Interest Expense	0.00	0.00	0.00	0.00
442 Interest Revenue	12.30	9.37	131.10	152.77
(492)366 Gain (Loss) on Disposition of Assets				0.00
(429)369.01 Other				0.00
Total Nonoperating Revenue (Expense)	12.30	9.37	131.10	152.77
Income (Loss) Before Contributions, Special Items, Extraordinary Items and Transfers	7,591.11	16,616.39	20,282.99	44,490.49
391.07 Capital Contributions				0.00
391.1 Transfers In				0.00
511 Transfers Out			0.00	0.00
391.06/(514) Special Items				
391.05/(515) Extraordinary Items				
Change in Net Position	7,591.11	16,616.39	20,282.99	44,490.49
Unrestricted Net Position - Beginning	593,961.11	936,830.96	931,274.14	2,462,066.21
Adjustments:				
GASB 68 Implementation				0.00
Adjustment payable recorded as receivable				0.00
Adjusted Net Position - Beginning	633,090.40	1,021,038.54	978,708.81	2,462,066.21
UNRESTRICTED NET POSITION - ENDING	640,681.51	1,037,654.93	998,991.80	2,506,556.70

City of Crooks
March 2020 claims

Gross wages by department for month of February 2020

Council	\$ 775.00
Mayor	\$ 1,680.00
Planning and Zoning Commission	\$ 985.00
Finance Office	\$ 1,604.34
Government Buildings	\$ 378.36
Building Inspector	\$ 1,269.75
Highway & Streets	\$ 257.48
Highway & Streets - Snow Removal	\$ 4,205.25
Code Enforcement	\$ 90.31
Animal Control	\$ 45.16
Parks	\$ 189.18
Gas	\$ 5,518.80
Water	\$ 2,232.40
Sewer	\$ 2,283.06
Total wage claims	\$ 21,514.09

City of Crooks claims listing

Vendor	Date incur.	Description	Amount
A&Business Solutions	3/4/2020	copier lease	\$ 252.37
A&Business Solutions	3/2/2020	03-2020 IT service charge	\$ 620.94
Aflac	2/24/2020	Aflac payable	\$ 138.34
Alliance Communications	3/1/2020	utilities	\$ 51.66
Alliance Communications	3/1/2020	utilities	\$ 145.66
CenterPoint Energy Services	3/6/2020	02-2020 natural gas purchase	\$ 48,603.88
Chad Struss	2/26/2020	ut dep rtn	\$ 24.30
Cintas	1/29/2020	mop, towel & mat service	\$ 64.28
Cintas	2/26/2020	mop, towel & mat service	\$ 65.45
Clayton energy Corporation	3/2/2020	reservation deliverability	\$ 20,219.49
Crooks Municipal Utilities	2/10/2020	N lift station utilities	\$ 26.92
Crooks Municipal Utilities	2/10/2020	W lift station utilities	\$ 26.92
Crooks Municipal Utilities	2/10/2020	Palmira park bathroom utilities	\$ 122.59
Crooks Municipal Utilities	2/10/2020	City shop utilities	\$ 275.72
Crooks Municipal Utilities	2/10/2020	Comm Cen utilities	\$ 482.69
Ecolab	2/19/2020	pest control services at Comm. Cen.	\$ 77.63
Great Western Bank	2/18/2020	safe deposit box rental fee	\$ 26.00
Great Western Bank	2/10/2020	account analysis charge - 0916	\$ 34.75
Great Western Bank	2/10/2020	account analysis charge -0206	\$ 50.00
Great Western Bank	3/6/2020	purchase card payment	\$ 952.19
Health Pool of SD	3/1/2020	health + life insurance payable	\$ 2,077.83
Helpline Center	2/29/2020	02-2020 service fee	\$ 108.13
Infra-Track	2/14/2020	cleaning lift stations	\$ 1,500.00
Internal Revenue Service/EFTPS	2/28/2020	Fica for 02.27.20 special mtg	\$ 15.28
Internal Revenue Service/EFTPS	2/25/2020	FICA PZ mtg pay	\$ 45.96
Internal Revenue Service/EFTPS	3/4/2020	FICA PZ pay for 02-2020	\$ 59.68
Internal Revenue Service/EFTPS	3/4/2020	FICA + Fed with mayor pay for 02-2020	\$ 161.18
Internal Revenue Service/EFTPS	2/11/2020	FICA + fed with council 02-2020 PR	\$ 178.04
Internal Revenue Service/EFTPS	3/4/2020	FICA + Fed with 1st employee pr 03-2020	\$ 2,244.85
Internal Revenue Service/EFTPS	2/20/2020	FICA + Fed with. payroll employees	\$ 2,382.20
Jeanne Wagner	2/17/2020	ccc dmg dep rtn	\$ 400.00
Matheson Tri-Gas	2/29/2020	supplies	\$ 31.99
MedTox Laboratories	1/31/2020	program administration fee	\$ 50.00

Menards	2/26/2020	supplies	\$	33.82
Menards	2/28/2020	sealbest pothole patch	\$	79.90
Minnehaha Comm. Wtr. Corp.	3/3/2020	02-2020 water purchase	\$	6,085.94
New Century Press	2/28/2020	Equalization Board notice	\$	13.24
New Century Press	2/28/2020	Variance hearing notice for 04.13.2020	\$	14.90
New Century Press	2/19/2020	02.03.2020 mtg mins publication	\$	21.51
New Century Press	2/7/2020	01.31.2020 mtg mins publication	\$	22.34
New Century Press	3/2/2020	Hearing notice - variance CHRC	\$	23.17
New Century Press	2/21/2020	02.10.2020 mtg min publication	\$	186.19
Nexben	2/4/2020	Voluntary child life insurance prem.	\$	1.70
Nexben	2/4/2020	Vision insurance premium	\$	17.66
Nexben	2/4/2020	Voluntary spousal life insurance prem.	\$	33.60
Nexben	2/4/2020	extra Dental insurance premium	\$	40.20
Nexben	2/4/2020	Voluntary life insurance premium	\$	44.00
Nexben	1/12/2020	supplemental insurance	\$	217.26
Northern Truck Equipment	2/8/2020	sander repair	\$	916.19
Payment Service Network	3/2/2020	gateway fee 02-2020	\$	39.95
Pipeline Conference - SD PUC	2/10/2020	registration fee conference	\$	100.00
Pump'N'Stuff	2/10/2020	fuel	\$	30.46
SD Association of Rural Water Systems	3/5/2020	2020 dues	\$	575.00
SD DENR	2/19/2020	basic wastewater treatment exam fee	\$	10.00
SD Dept. of Revenue	2/13/2020	sales tax return 01-2020	\$	5,720.02
SD One Call	1/31/2020	01-2020 service fees	\$	9.45
SD Retirement System	2/20/2020	02-2020 retirement contribution	\$	2,008.98
SDRS Supplemental Retirement Plan	2/6/2020	ROTH contribution	\$	75.00
SDRS Supplemental Retirement Plan	2/20/2020	ROTH contribution	\$	75.00
Sioux Valley Energy	2/14/2020	utilities	\$	231.64
Sioux Valley Energy	2/14/2020	streetlight utilities	\$	238.00
Southeast Area Finance Officers' Group	3/3/2020	2020 dues	\$	30.00
U Drive Technology	3/1/2020	monthly text messaging service	\$	86.08
US Postal Service	2/11/2020	mailing fee billing postcards	\$	243.39
USDA - Rural Development	3/20/2020	pay loader	\$	1,663.00
Verizon	2/10/2020	utilities	\$	27.80
Verizon Wireless	2/23/2020	utilities	\$	94.68
Xcel Energy	2/24/2020	utilities	\$	12.64
Xcel Energy	2/23/2020	utilities	\$	12.69
Xcel Energy	3/2/2020	utilities	\$	3,001.24
Total claims				\$ 103,553.56

Total claims \$ 103,553.56

Purchase card payments			
Vendor	Date incur.	Description	Amount
Office Depot	2/11/2020	envelopes for checks	\$ 49.49
Pump'N'Stuff	2/11/2020	diesel + supplies	\$ 90.07
Pump'N'Stuff	2/20/2020	fuel	\$ 16.00
Pump'N'Stuff	2/11/2020	fuel	\$ 38.84
Gillespie Outdoor Power Equipment	2/6/2020	chain loop	\$ 14.95
Scoby's Car Wash	1/7/2020	car wash	\$ 7.00
USPS	2/7/2020	postage	\$ 2.60
Renner Corner	2/7/2020	fuel	\$ 42.00
Pump'N'Stuff	3/5/2020	fuel	\$ 30.38
Pump'N'Stuff	3/5/2020	fuel	\$ 126.87
Get'N'Go	3/2/2020	car wash	\$ 13.85

Maximum Promotions	3/4/2020 flag purchase	\$	79.00
Scoby's Car Wash	1/23/2020 car wash	\$	14.50
Sam's Club	2/13/2020 supplies Comm Cen, PC screen	\$	172.28
Pump'N'Stuff	1/17/2020 fuel	\$	67.36
Pump'N'Stuff	2/10/2020 fuel	\$	30.46
USPS	2/14/2020 postage	\$	2.40
Crooks Country Corner	2/20/2020 fuel	\$	49.61
Office Depot	2/19/2020 batteries	\$	17.29
Office Depot	2/19/2020 supplies	\$	16.50
Total due			\$ 881.45

Purchase Card claims already paid

Pump'N'Stuff	1/23/2020 fuel	\$	42.36
Pump'N'Stuff	1/24/2020 fuel	\$	28.38
Total paid			\$ 70.74

City of Crooks
Notice of Hearing
Petition for a Variance
Date: 03/09/2020
Time: 7:15 pm

Location: Crooks Community Center (701 S West Ave, Crooks, SD, 57020)

Notice is hereby given that the Crooks City Council sitting as Board of Adjustment, will meet at **7:15 PM/CST on the 9th day of March, 2020**, at the Crooks Community Center at 701 S West Ave in the city of Crooks, at which time the Crooks City Council will hear, consider and act upon an application submitted by the Crooks Housing and Redevelopment Commission for a petition for variances at the following locations to deviate from the minimum lot size requirements for single-family residential:

Lot 9, block 9 Sunset Addition to the City of Crooks, South Dakota / 417 W 5th St., Crooks, SD

Lot 10, block 9 Sunset Addition to the City of Crooks, South Dakota / 413 W 5th St., Crooks, SD

Lot 11, block 9 Sunset Addition to the City of Crooks, South Dakota / 409 W 5th St., Crooks, SD

Lot 12, block 9 Sunset Addition to the City of Crooks, South Dakota / 405 W 5th St., Crooks, SD

Notice is further given that at the time and place of aforesaid any person may appear and be heard upon all matters pertaining said zone change. The hearing is open to all interested parties. Anyone unable to attend may submit written comments prior to the hearing. Information regarding accessibility for the disabled may be obtained by calling the Municipal Offices at 605-543-5238.

Tobias Schantz,
Finance Officer,
City of Crooks, Minnehaha County, SD

Published: 02/21/2020

Published once at the approximate cost: \$23.17

CITY OF CROOKS
ORDINANCE NO. 256
SUPPLEMENTAL APPROPRIATIONS ORDINANCE

Be it ordained by the Governing Body of Crooks, South Dakota that the following sums are appropriated to supplement the 2020 appropriations, Ordinance No. 251, to meet the obligations of the municipality for the fiscal year of 2020.

Section 1.		<u>Total Funds</u>
Water Fund (602)		
433.0 Water	433 Improvements other than buildings	\$ 298,457.00
Sewer Fund (604)		
432.0 Sewer	433 Improvements other than buildings	\$ 532,839.00
TOTAL APPROPRIATIONS		<u>\$ 831,296.00</u>
Section 2.		
SOURCE OF FUNDING		
Fund	Description	
Water Fund (602)	391.24 Other bonds issued	\$ 298,457.00
Sewer Fund (604)	391.24 Other bonds issued	\$ 532,839.00
TOTAL MEANS OF FINANCE		<u>\$ 831,296.00</u>

The Finance Officer is hereby directed to transfer the said amount and to show such action on the proper records of the City.

F. Butch Oseby, Mayor

(SEAL)

Attest:

Tobias Schantz, Municipal Finance Officer

First Reading:
Second Reading & Adoption:
Publication:
Effective Date: