

City of Crooks
Regular monthly meeting
Posted agenda
Date: January 13, 2020
Time: 7:00 pm
Location: Crooks Community Center, 701 S West Ave, Crooks, SD

- 1) Call to order / Roll call
- 2) Pledge of allegiance
- 3) Invocation
- 4) Approve posted agenda
- 5) Consent calendar items:
 - a. Approve meeting minutes
 - b. Approve financials
 - c. Approve claims
 - d. Garbage hauler license renewals & new issuance
 - e. Audit engagement letter for audit for FY 2019
 - f. Discontinue rent payments by Crooks Municipal Utilities to City of Crooks
- 6) Open comments
 - a. Corey Williams – FEMA – Resources
 - b. Garbage’N’More – Introduction Sweeney Sanitation
- 7) Reports / Other business
 - a. Park report
 - b. Street report
 - c. Planning and zoning report
 - d. Government buildings report
 - e. Building inspector’s report
 - f. Finance report
 - g. Utility report
 - h. Code enforcement / animal control
 - i. Crooks HRC report
 - i. Audit FY2019
- 8) Ordinances, resolution, policy, motions
 - a. Resolution 2020-01-01: A resolution repealing Resolution 2019-04-01
 - b. Resolution 2020-01-02: A resolution adopting compensation for 2020
 - c. Resolution 2020-01-03: A resolution designating a newspaper for 2020
 - d. Set election day for municipal election & combine election with Tri-Valley School District
- 9) Adjourn

The City of Crooks is an equal opportunity provider.

City of Crooks
City Council
Regular monthly meeting minutes
December 09, 2019

At 7:00 pm, Mayor Oseby called the meeting to order at the Crooks Community Center. Finance Officer Schantz took roll call:

Present: Alderman Henning, Alderman Kringen, Alderman Maras, Alderman Richardson, Mayor Oseby

City staff present: Finance Officer Schantz, Utility Superintendent Beck

Staff absent: Planning and Zoning Director Richardson (with notice)

Pledge of Allegiance was recited by those present. Invocation was led by Oseby.

Consent Calendar. Motion to approve consent calendar by Kringen, seconded by Henning. No discussion. All aye, motion carries.

Approved claims for December 2019

Vendor	Date incur.	Description	Amount
3D Security	12/3/2019	install camera software on computers	\$ 122.50
A&B Solutions	12/4/2019	copier lease	\$ 252.37
Addy Disposal	11/29/2019	garbage service	\$ 52.00
Aflac	11/22/2019	Aflac payable	\$ 138.34
Alliance Communications	12/1/2019	utilities	\$ 147.50
Alliance Communications	12/1/2019	utilities	\$ 139.63
American Engineering Testing	11/25/2019	Palmira project testing	\$ 665.00
American Engineering Testing	11/25/2019	wastewater analysis	\$ 378.00
Bobbie Burggraff	11/15/2019	ccc dmg dep rtn	\$ 175.00
Border States Electric	11/12/2019	supplies	\$ 144.45
Border States Electric	11/21/2019	marking flags	\$ 139.97
Border States Electric	11/22/2019	plex pipe purchase	\$ 1,186.30
Brian Dalen	11/26/2019	ut dep rtn	\$ 29.41
CenterPoint Energy	12/6/2019	11-2019 natural gas purchase	\$ 40,884.15
Chad Moller	12/1/2019	reimbursement for fuel purchase	\$ 36.58
Cintas	11/6/2019	Comm Cen mop, towel & mat service	\$ 61.71
Cintas	11/26/2019	Comm Cen mop, towel & mat service	\$ 35.00
Cintas	11/20/2019	Comm Cen mop, towel & mat service	\$ 61.71
Cintas	11/13/2019	Comm Cen mop, towel & mat service	\$ 35.00
Cintas	12/4/2019	Comm Cen mop, towel & mat service	\$ 61.71
City of Crooks	12/1/2019	12-2019 bldg rent	\$ 1,200.00
City of Sioux Falls	11/25/2019	mosquito trapping	\$ 1,653.07
Concrete Materials	11/7/2019	deicing sand + delivery charge	\$ 1,456.64
Concrete Materials	11/27/2019	deicing sand + delivery charge	\$ 766.90
Crooks Municipal Utilities	11/7/2019	10-2019 utilities Comm. Cen.	\$ 203.23
Crooks Municipal Utilities	11/7/2019	10-2019 Palmira lift station	\$ 26.11
Crooks Municipal Utilities	11/7/2019	10-2019 city shop	\$ 30.57
Crooks Municipal Utilities	11/7/2019	10-2019 Palmira bathroom	\$ 99.17
Crooks Municipal Utilities	11/7/2019	10-2019 Andrew lift station	\$ 26.67

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DGR Engineering	11/15/2019	Palmira utility improvements	\$ 39,503.68
Direct Automation	11/8/2019	IT services	\$ 125.00
Direct Automation	12/3/2019	12-2019 IT services	\$ 525.98
Ecolab	11/14/2019	pest control services Comm Cen	\$ 75.00
Goebel Printing	11/21/2019	envelopes	\$ 210.00
Great Western	12/6/2019	Purchase card payment	\$ 2,707.58
Groebner & Associates	11/22/2019	gas meter purchase	\$ 585.84
Groebner & Associates	12/5/2019	regulator purchase	\$ 134.85
Health Pool of SD	12/1/2019	health + life insurance payable	\$ 1,973.91
Helpline Center, Inc.	11/30/2019	11-2019 service charge	\$ 108.30
HydroKlean	11/20/2019	manhole grouting	\$ 2,000.00
HydroKlean	11/15/2019	lift station cleaning	\$ 1,145.00
Internal Revenue Services	12/2/2019	11-2019 FICA + Fed With	\$ 4,656.33
Lora Black	11/25/2019	ut dep rtn	\$ 100.00
Lyle Signs, Inc.	12/3/2019	street signs	\$ 480.23
Mac's/Blue Tarp Financial	11/12/2019	supplies	\$ 43.25
Mac's/Blue Tarp Financial	11/19/2019	supplies	\$ 8.69
Matheson Tri-Gas	11/30/2019	supplies	\$ 32.75
MedTox Laboratories	10/31/2019	drug testing administration fee	\$ 50.00
Menards	11/22/2019	light decorations	\$ 294.85
Minnehaha Community Water Corp	12/2/2019	11-2019 water purchase	\$ 4,290.00
Northern Natural Gas	11/27/2019	reservation fee	\$ 16,385.12
Novak Sanitary	12/1/2019	disposal fees Fall Clean-Up	\$ 1,510.00
Payment Service Network	12/3/2019	11-2019 gateway fee + card reader	\$ 128.95
Pfeifer Implement	11/25/2019	chains skid steer	\$ 193.08
Pump'N'Stuff	11/14/2019	fuel	\$ 7.12
Pump'N'Stuff	11/20/2019	fuel	\$ 71.40
Pump'N'Stuff	12/1/2019	fuel	\$ 80.17
Pump'N'Stuff	12/1/2019	fuel	\$ 16.02
Q3 Contracting	11/27/2019	retirement service + new services	\$ 3,791.35
Q3 Contracting	12/4/2019	repair & installation of new services	\$ 5,770.38
SD Association of Code Enforcement	11/25/2019	2020 dues	\$ 40.00
SD Building Official's Assoc.	11/25/2019	2020 dues	\$ 50.00
SD Dept. of Revenue	11/11/2019	10-2019 sales tax payment	\$ 2,560.43
SD Governmental Finance Officers Assoc.	11/25/2019	2020 dues	\$ 40.00
SD Municipal Street Maint. Assoc.	11/25/2019	2020 dues	\$ 35.00
SD One Call	11/30/2019	11-2019 service fee	\$ 73.50
SD Retirement System	11/19/2019	11-2019 retirement contribution	\$ 1,901.68
SD Tri-News	11/15/2019	ccc dmg dep rtn	\$ 175.00
SDRS Supplemental Retirement Plan	11/6/2019	ROTH contribution	\$ 75.00
SDRS Supplemental Retirement Plan	11/21/2019	ROTH contribution	\$ 75.00
Sheila Fritz	11/25/2019	ccc dmg dep rtn	\$ 175.00
Sioux Falls Humane Society	11/8/2019	October animal control services	\$ 93.84
Sioux Valley Energy	11/14/2019	utilities	\$ 185.99
Sioux Valley Energy	11/14/2019	utilities streetlights	\$ 238.00
Stan Houston	11/12/2019	mini-excavator rental	\$ 781.10
Transource	11/5/2019	repair street sweeper	\$ 6,555.73
Transource	11/11/2019	parts	\$ 13.20

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U Drive Technology	12/1/2019	11-2019 monthly text messaging fee	\$ 79.80
US Postal Service	11/11/2019	mailing fee billing post cards	\$ 238.28
USDA-Rural Development	12/20/2019	pay loader note payment	\$ 1,663.00
Verizon Wireless	11/10/2019	utilities	\$ 27.76
Verizon Wireless	11/23/2019	utilities	\$ 95.01
Xcel Energy	12/2/2019	utilities	\$ 2,574.65
		Total claims	\$ 154,960.49

Purchase card payments			
Vendor	Date incur.	Description	Amount
Amazon	12/2/2019	supplies	\$ 18.99
Amazon	11/21/2019	snow stakes	\$ 59.99
Amazon	11/14/2019	snow stakes	\$ 64.94
Brock White	11/19/2019	straw wattle	\$ 35.00
Campbell Supply	11/14/2019	supplies	\$ 10.87
Campbell Supply	11/25/2019	supplies	\$ 60.85
Crooks Country Corner	10/21/2019	fuel	\$ 40.45
Crooks Country Corner	11/6/2019	fuel	\$ 43.25
Crooks Country Corner	10/4/2019	fuel	\$ 44.51
Crooks Country Corner	11/25/2019	fuel	\$ 46.36
Crooks Country Corner	11/25/2019	fuel	\$ 43.21
Crooks Country Corner	12/5/2019	fuel	\$ 52.06
Great Western Bank	12/4/2019	annual card fees	\$ 30.00
JCL Solutions	12/5/2019	Comm. Cen. Supplies	\$ 289.77
Mac's/Blue Tarp Financial	11/21/2019	supplies	\$ 12.99
Nyberg's Ace Hardware	12/5/2019	Comm. Cen. Maintenance supplies	\$ 34.96
Nyberg's Ace Hardware	12/6/2019	Comm. Cen. Supplies	\$ 34.97
Nyberg's Ace Hardware	11/21/2019	supplies	\$ 37.91
Office Depot	11/21/2019	supplies	\$ 143.75
Pfeifer Implement	12/2/2019	tire chains	\$ 193.08
Pump'N'Stuff	11/12/2019	fuel	\$ 6.67
Pump'N'Stuff	11/19/2019	batteries	\$ 11.18
Pump'N'Stuff	12/4/2019	fuel	\$ 11.79
Pump'N'Stuff	11/6/2019	fuel	\$ 24.60
Pump'N'Stuff	11/25/2019	fuel	\$ 42.25
Pump'N'Stuff	11/14/2019	fuel	\$ 88.43
RDO Equipment	12/6/2019	snow cutting edges	\$ 720.00
Reflective Apparel Factory	11/21/2019	safety clothing staff	\$ 55.37
Sam's Club	11/21/2019	new tables Comm. Cen.	\$ 419.88
Scooby's Car Wash	11/3/2019	car wash	\$ 7.50
Scooby's Car Wash	11/1/2019	car wash	\$ 11.00
Scooby's Car Wash	11/3/2019	car wash	\$ 11.00
		Total due	\$ 2,707.58
Purchase card payments already paid in September 2019			
Crooks Country Corner	8/16/2019	fuel	\$ 50.35

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Wages paid for November 2019

Council	\$ 600.00
Mayor	\$ 400.00
Planning and Zoning Commission	\$ 525.00
Finance Office	\$ 1,357.04
Government Buildings	\$ 446.48
Building Inspector	\$ 1,031.06
Highway & Streets	\$ 2,159.11
Clean-Up	\$ 167.99
Parks	\$ 2,043.35
Economic Development	\$ 574.99
Gas	\$ 4,991.88
Water	\$ 2,492.69
Sewer	\$ 2,645.15
Total wage claims	\$ 19,434.74

Open comments. Oseby opened floor for comments from people. Jane Glasford, property owner in Palmira, spoke on the unsatisfactory progress of the construction and expenses incurred with the delay of the construction. Shane Craft, Palmira resident, asked Council who will reimburse him for damages incurred in connection with construction in Palmira. Jane Glasford stated liquidated damages should be used to improve Palmira neighborhood. Jeanne Hisek, Palmira resident, asked for project update, which Oseby provided. Sandy Dumke, Palmira resident, asked about the metal pipe in her yard. Brief discussion then ensued about contract between City and Contractor and the remedies the municipality has with enforcing provisions of contract.

Reports/Other business.

Parks report was given by Henning. Items discussed: No Parks meeting in December, the proposed park improvements in New Hope park of the baseball diamonds, and parks are closed for winter.

Street report was given by Maras. Items discussed: recent snow removal efforts during inclement weather events, and snow removal in Palmira addition, particularly those roads not surfaced yet.

Planning and Zoning report. No report.

Government Buildings report was given by Kringen. Item discussed: the frequency of the mop and towel service has been changed to bi-weekly as it was discovered the towels, mops, and mats did not need to be changed weekly.

Building Inspector's report. No report.

Finance report was given. Richardson stated the item falling under the Finance Report, the ordinance #255, will be discussed under "Ordinances, Resolutions, Motions, Policy."

Utility report was given by Beck. Prior to Utility report, Council voted on Palmira Utility Improvement Project pay application. Motion by Maras to approve pay application in the amount of \$56,171.51,

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seconded by Kringen. No discussion. All aye, motion carries. Utility report then was given by Beck. Items discussed: four new gas services were installed in new development, and three services have been scheduled for retirement in Renner area due to flooding.

Code Enforcement/Animal control was given by Beck. Item discussed: five tickets were written after snow events due to obstruction during snow removal operations.

Crooks HRC report was given by Harstad. Item discussed: Xcel is completing the installation of electric services lives in the development, which concludes the 2nd phase development efforts in the area.

Other business.

i.) Adopt Crooks Personnel Policy. Oseby explained this was the updated personnel policy for the City of Crooks and an item that was on the to-do list. Schantz stated policy had been ok'd by City attorney, Council and mayor briefly Motion by Henning to table approval of personnel policy until next meeting, seconded by Richardson. No further discussion. All aye, motion carries.

ii.) End-of-Year meeting. Motion by Henning to set end-of-year meeting date for December 30th at 5:30pm at the Crooks Community Center, seconded by Maras. No further discussion. All aye, motion carries.

iii.) 2020 Contracts. 1) Minnehaha County Sheriff contract for law enforcement services. Schantz stated City attorney approved contract and stated Council should make motion to include activity report, which is to be provided every month. Motion by Henning to approve 2020 law enforcement contract with activity report to be provided monthly. Council, Mayor and those present then discussed the number of hours the Sheriff's Department provides weekly and the potential to increase hours. Maras then seconded Henning's motion. No further discussion. All aye, motion carries. 2) Animal control services for 2020. Schantz stated City attorney approved contract. Motion by Kringen to approve 2020 animal control services contract, seconded by Richardson. No discussion. All aye, motion carries.

Ordinances, Resolutions, Motions, Policy.

a.) Oseby gave second reading of ordinance #254 (Supplemental appropriations ordinance). Motion by Kringen to approve ordinance #254, seconded by Henning. No discussion. Oseby instructed Schantz to take roll call vote: Henning – aye, Kringen – aye, Maras – aye, Richardson – aye. All aye, motion carries.

b.) First reading of ordinance #255 was given by Oseby. The item was discussed by Council, Mayor and those present.

c.) Resolution 2019-12-01 (Conflict of interest resolution). Motion by Maras to approve resolution, seconded by Henning. Resolution was then discussed by those present. No further discussion. All aye, motion carries.

Executive session pursuant to SDCL 1-25-2(1). Motion by Henning to enter into executive session pursuant to SDCL 1-25-2(1) to discuss employee matters at 7:53pm, seconded by Maras. No discussion. All aye, motion carries. Oseby called the meeting back to order at 8:33pm. No action was taken by Council.

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Adjournment. Motion by Henning to adjourn meeting at 8:33pm, seconded by Maras. No further discussion. All aye, meeting adjourned.

Respectfully submitted,
Tobias Schantz
Municipal Finance Officer
City of Crooks, SD

Published: 12/19/2019

Published once at the approximate cost of: \$167.65

City of Crooks
City Council
Special Meeting / End-Of-Year Meeting
December 30, 2019

At 5:30 pm, Mayor Oseby called the meeting to order at the Crooks Community Center. Finance Officer Schantz took roll call:

Present: Alderman Henning, Alderman Kringen (joined at 5:33 pm), Alderman Maras, Alderman Richardson, Mayor Oseby

Staff present: Finance Officer Schantz

Pledge of Allegiance was recited by those present. Invocation was led by Oseby.

Approve agenda. Motion by Henning to approve agenda, seconded by Maras. No discussion. All aye, motion carries.

Consent calendar items. Motion by Kringen to approve consent calendar items, seconded by Henning. No discussion. All aye, motion carries.

Approved End-Of-Year claims:

Vendor	Date incur.	Description	Amount
Aflac	12/26/2019	12-2019 premium payable	\$ 138.34
American Stamp	12/3/2019	stamp purchase	\$ 33.25
Anderson Publications	11/30/2019	11-2019 publication fee	\$ 309.60
Black Hills Occupational Medicine	12/1/2019	drug testing fee	\$ 35.00
Border States Electric	12/11/2019	supplies	\$ 609.85
Concrete Materials	12/2/2019	deicing sand	\$ 1,523.61
Crooks HRC	12/12/2019	return abatement pd to City	\$ 1,619.50
Crooks Municipal Utilities	12/9/2019	utilities	\$ 621.22
DGR Engineering	12/12/2019	Palmira utility improvement engineering	\$ 13,310.16
Dustin Wochnick	12/20/2019	reimbursement CDL testing fee	\$ 105.00
Dustin Wochnick	12/20/2019	reimbursement CDL written test fee	\$ 35.00
Dustin Wochnick	12/27/2019	reimbursement driver's license fee	\$ 35.00
Ecolab	12/12/2019	pest control service	\$ 75.00
Graham Tire	12/11/2019	new tires plow truck	\$ 2,261.50
Great Western Bank	12/27/2019	purchase card payment	\$ 1,587.39
Health Pool of SD	12/26/2019	01-2020 health + life insurance	\$ 2,077.83
Hydro Tech Service	12/24/2019	repair lagoon	\$ 1,555.50
Hydro Tech Service	12/24/2019	Crooks main lift service	\$ 1,346.40
Israel Carrasco	12/9/2019	ccc dmg dep rtn	\$ 175.00
Jason Penning	12/17/2019	reimbursement CDL testing fee	\$ 105.00
Jason Penning	12/20/2019	reimbursement CDL retesting fee	\$ 95.00
Laury Carruthers	12/19/2019	ccc dmg dep rtn	\$ 75.00
Mac's/Blue Tarp	12/16/2019	wire decking	\$ 298.35
Meierhenry Sargent LLP	12/11/2019	legal fees November	\$ 372.00
Melius Manufacturing	12/26/2019	storage Bomag roller 12/19 - 03/20	\$ 140.00
Melius Manufacturing	12/26/2019	water truck repair	\$ 2,720.00

Minnehaha 4-H LEEP	12/9/2019	ccc dmg dep rtn	\$ 175.00
Mitchell Construction, Inc.	12/3/2019	haul snow	\$ 297.50
Nathan Stroschein	12/18/2019	drain tile	\$ 771.41
Nexben	12/26/2019	Dental insurance premium	\$ 120.30
Nexben	12/26/2019	Vision insurance premium	\$ 17.66
Nexben	12/26/2019	Voluntary life insurance premium	\$ 44.00
Nexben	12/26/2019	Spouse life insurance premium	\$ 33.60
Nexben	12/26/2019	Supplemental life insurance premium	\$ 1.70
Pump'N'Stuff	12/18/2019	refill diesel can	\$ 15.79
Pump'N'Stuff	12/18/2019	fuel payloader	\$ 26.26
Q3 Contracting	12/18/2019	new gas services	\$ 6,948.37
Ronning Commercial Construction	12/18/2019	pay application Palmira bathroom	\$ 62,025.00
Sandra Ahrendt	12/26/2019	ccc dmg dep rtn	\$ 75.00
SD DENR	12/20/2019	2020 discharge fees	\$ 1,500.00
SD Dept. of Revenue	12/11/2019	11-2019 sales tax payment	\$ 4,170.79
SD Retirement System	12/19/2019	12-2019 retirement contribution	\$ 1,804.26
SD State Treasurer	12/19/2019	surplus property	\$ 17.97
SDRS Supplemental Retirement Plan	12/6/2019	ROTH contribution	\$ 75.00
SECOG	12/6/2019	2020 Dues	\$ 2,108.00
Sioux Valley Energy	12/13/2019	utilities	\$ 180.33
Sioux Valley Energy	12/13/2019	utilities	\$ 121.29
US Postal Service	12/12/2019	postage gas awareness letters	\$ 404.38
US Postal Service	12/10/2019	postage utility billing card mailing	\$ 238.84
Verizon Wireless	12/10/2019	utilities	\$ 27.88
Xcel Energy	12/5/2019	utilities	\$ 380.31
Xcel Energy	12/20/2019	utilities	\$ 12.37
		Total claims	\$ 112,852.51

Purchase card payments			
Vendor	Date incur.	Description	Amount
Adobe Acrobat	12/5/2019	2020 license fee	\$ 359.76
Amazon	12/5/2019	2020 Prime charge	\$ 179.00
Campbell Supply	12/13/2019	supplies	\$ 195.20
Crooks Country Corner	12/18/2019	propane thawing chains mini-excavator	\$ 12.00
Crooks Country Corner	12/2/2019	fuel	\$ 42.18
Crooks Country Corner	12/11/2019	fuel	\$ 46.92
Fred the Fixer	12/17/2019	keys for Palmira bathroom	\$ 13.00
Nyberg's Ace Hardware	12/13/2019	supplies	\$ 63.97
Pfeifer Implement	12/13/2019	supplies	\$ 237.14
Pump'N'Stuff	12/17/2019	fuel	\$ 59.63
Pump'N'Stuff	12/12/2019	fuel	\$ 53.62
Pump'N'Stuff	12/26/2019	fuel mini-excavator	\$ 13.59
Pump'N'Stuff	12/17/2019	fuel mini-excavator	\$ 13.48
Pump'N'Stuff	12/27/2019	fuel	\$ 39.44
Pump'N'Stuff	12/27/2019	fuel	\$ 22.13
SD Dept. of Agriculture	12/11/2019	mosquito recertification class	\$ 50.00
Sturdevant's Auto	12/17/2019	lights bulbs	\$ 95.98
US Postal Service	12/20/2019	postage letters	\$ 14.70

The Wooden Nickel	12/12/2019	Lunch gas lunch	\$ 75.65
		Total due	\$ 1,587.39

Second reading ordinance #255 was given by Oseby. Motion by Kringen to approve ordinance, seconded by Maras. Schantz requested clerical error be corrected on ordinance. Motion by Maras to correct “chance” to “change” in title of ordinance and amend ordinance, seconded by Kringen. Ordinance was then briefly discussed by those present. No further discussion. All aye, motion carries, ordinance amended. Council then proceeded to vote on ordinance. Oseby instructed Schantz to take roll call vote. Roll call vote: Henning – aye, Kringen – aye, Maras – aye, Richardson – aye. All aye, motion carries, ordinance approved.

Resolution 2019-12-02 (“2020 Salaries & Wages”). Motion by Maras to approve resolution, seconded by Kringen. Maras asked if hourly rate had been adjusted for employees, who recently had acquired CDL. Schantz confirmed those hourly wages had been adjusted. No further discussion. All aye, motion carries.

Resolution 2019-1203 (“Contingency transfer resolution”). Motion by Kringen to approve resolution, seconded by Henning. No discussion. All aye, motion carries.

Adjournment. Motion by Maras to adjourn meeting at 5:39 pm, seconded by Henning. All aye, motion carries, meeting adjourned.

Respectfully submitted,
Tobias Schantz
Municipal Finance Officer
City of Crooks

Published: 01/09/2020

Published once at the approximate cost of: \$91.02

CITY OF CROOKS BUDGET V. ACTUALS
As of December 31, 2019

Appropriation and Accumulations:	2019 Budget	2019 YTD Actuals	Remaining Balance	% Budget spent
410 GENERAL GOVERNMENT				
411 Council	\$ 14,500.00	\$ 9,864.37	\$ 4,635.63	68.03%
411.3 Publications	\$ 5,550.00	\$ 5,223.15	\$ 326.85	94.11%
411.5 Contingency	\$ 36,039.35	\$ -	\$ 36,039.35	0.00%
412 Mayor	\$ 17,190.00	\$ 16,186.62	\$ 1,003.38	94.16%
412.3 Planning & Zoning	\$ 16,950.00	\$ 9,003.90	\$ 7,946.10	53.12%
413 Elections	\$ 7,175.00	\$ 7,090.15	\$ 84.85	98.82%
414 Attorney	\$ 24,000.00	\$ 22,000.00	\$ 2,000.00	91.67%
414.2 Finance Office	\$ 33,058.00	\$ 30,149.79	\$ 2,908.21	91.20%
419.2 Government Buildings	\$ 47,400.00	\$ 36,922.67	\$ 10,477.33	77.90%
419.6 Engineer	\$ 7,500.00	\$ 5,927.40	\$ 1,572.60	79.03%
TOTAL GENERAL GOVERNMENT	\$ 209,362.35	\$ 142,368.05	\$ 66,994.30	68.00%
420 PUBLIC SAFETY				
421 Police	\$ 45,200.00	\$ 45,136.00	\$ 64.00	99.86%
422 Fire	\$ 24,000.00	\$ 22,000.00	\$ 2,000.00	91.67%
423.2 Protective Inspection	\$ 23,570.00	\$ 22,856.37	\$ 713.63	96.97%
TOTAL PUBLIC SAFETY	\$ 92,770.00	\$ 89,992.37	\$ 2,777.63	97.01%
430 PUBLIC WORKS				
431.1 Highway and Streets	\$ 529,025.00	\$ 263,645.86	\$ 265,379.14	49.84%
431.2 Front Footage	\$ 62,000.00	\$ 62,000.00	\$ -	100.00%
431.6 Street Lighting	\$ 29,000.00	\$ 25,961.75	\$ 3,038.25	89.52%
TOTAL PUBLIC WORKS	\$ 620,025.00	\$ 351,607.61	\$ 268,417.39	56.71%
440 HEALTH AND WELFARE				
441 Code Enforcement	\$ 1,000.00	\$ 164.00	\$ 836.00	16.40%
441.1 City Cleanup	\$ 6,730.00	\$ 6,603.60	\$ 126.40	98.12%
441.2 Animal Control	\$ 1,000.00	\$ 458.20	\$ 541.80	45.82%
441.3 West Nile	\$ 15,648.00	\$ 14,981.66	\$ 666.34	95.74%
TOTAL HEALTH & WELFARE	\$ 24,378.00	\$ 22,207.46	\$ 2,170.54	91.10%
450 CULTURE AND RECREATION				
452 Parks	\$ 425,231.00	\$ 247,628.95	\$ 177,602.05	58.23%
TOTAL CULTURE & RECREATION	\$ 425,231.00	\$ 247,628.95	\$ 177,602.05	58.23%
465 ECONOMIC DEVELOPMENT & ASSIST.				
465.3 Promoting the City	\$ 309,018.65	\$ 305,966.51	\$ 3,052.14	99.01%
TOTAL ECONOMIC DEVELOPMENT & ASSIST.	\$ 309,018.65	\$ 305,966.51	\$ 3,052.14	99.01%
470 DEBT SERVICE				
470 Debt Service	\$ 19,956.00	\$ 19,956.00	\$ -	100.00%
TOTAL DEBT SERVICE	\$ 19,956.00	\$ 19,956.00	\$ -	100.00%
TOTAL GENERAL FUNDS	\$ 1,700,741.00	\$ 1,179,726.95	\$ 521,014.05	69.37%
211 - Gross Receipts	\$ 11,000.00	\$ 11,000.00	\$ -	100.00%
617 - Natural Gas	\$ 727,800.00	\$ 506,010.77	\$ 221,789.23	69.53%
602 - Water	\$ 1,785,305.00	\$ 942,345.23	\$ 842,959.77	52.78%
604 - Sewer	\$ 2,858,158.00	\$ 1,462,060.42	\$ 1,396,097.58	51.15%

CITY OF CROOKS
Profit and Loss
General Fund
December 2019

	General Fund
Receipts (Source):	
311.01 Property Taxes	9,791.73
313.1 Property Taxes PR YR	0.00
313 Sales Tax	17,510.32
319 Penalties and Interest on Tax	30.72
320 Licenses and Permits:	
332.04 City Building Permits	101.00
332.08 City Contractor Licenses	50.00
339 Other Intergovernmental Revenue	2,321.28
350 Fines and Forfeits:	
359 Other	75.00
360 Miscellaneous Revenue:	
361 Investment Earnings	25.63
362 Rentals	2,160.00
364 Maintenance Assessments	
364.01 Street Maintenance Assessment	2,413.12
369.01 Cable Television Franchise Fee	596.88
369 Other Revenues	89.34
Total Revenue	35,165.02

Expenditures:

410 General Government	
411.1 Council	811.43
411.3 Publishing	363.92
412.1 Mayor	478.49
412.3 Planning & Zoning	734.25
414.2 Finance Officer	2,494.42
419.2 Government Buildings	2,819.37
419.6 Engineer	567.80
Total General Government	8,269.68
420 Public Safety	
421 Police	3,761.00
423.2 Protective Inspection	702.17
Total Public Safety	4,463.17
430 Public Works:	
431 Highways and Streets	16,232.45
431.6 Street Utilities	1,671.45
Total Public Works	17,903.90
450 Culture and Recreation:	
452 Parks	2,038.07
	2,038.07
466 Economic Opportunity	942.64
Total Conservation and Development	942.64
470 Debt Service	1,663.00
Total Disbursements	35,351.29
Excess of Revenues Over (Under)	
Expenditures	(186.27)
Net Change in Fund Balances	(186.27)
Fund Balance - Beginning	195,694.71
FUND BALANCE - ENDING	195,508.44

CITY OF CROOKS
Profit and Loss
Gross Receipts Fund
December 2019

	<u>Gross Receipts</u> <u>Fund</u>	<u>Total</u> <u>Gross Receipts</u> <u>Funds</u>
Receipts (Source):		
313 Sales Tax	815.25	815.25
Total Revenue	815.25	815.25
Expenditures:		0.00
Total Disbursements	0.00	0.00
Excess of Revenues Over (Under) Expenditures		0.00
Net Change in Fund Balances	815.25	815.25
Change in Nonspendable	0.00	0.00
Fund Balance - Beginning	9,346.61	9,346.61
Prior Adjustments		
Adjusted Fund Balance - Beginning	9,346.61	9,346.61
FUND BALANCE - ENDING	10,161.86	10,161.86

MUNICIPALITY OF CROOKS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS

December 2019

	Enterprise Funds			Totals
	Water Fund	Sewer Fund	Gas Fund	
Operating Revenue:				
370/380 Charges for Goods and Services	17,749.21	22,330.04	106,905.35	146,984.60
Revenue Dedicated to Servicing Debt				0.00
381 Penalties	138.85	182.32	563.13	884.30
367 Contributions and Donations				0.00
369 Miscellaneous	8,638.88	8,431.13	1,854.85	18,924.86
Total Operating Revenue	26,526.94	30,943.49	109,323.33	166,793.76
Operating Expenses:				
410 Personal Services	3,911.55	4,250.50	6,873.97	15,036.02
420 Other Current Expense	7,520.33	3,340.55	77,536.93	88,397.81
430 Capital Assets	0.00	2,099.53	0.00	2,099.53
457 Depreciation				0.00
Total Operating Expenses	11,431.88	9,690.58	84,410.90	105,533.36
Operating Income (Loss)	15,095.06	21,252.91	24,912.43	61,260.40
Nonoperating Revenue (Expense):				
330 Operating Grants				0.00
361 Investment Earnings				0.00
362 Rental Revenue				0.00
442 Interest Expense	0.00	0.00	0.00	0.00
442 Interest Revenue	18.09	11.07	25.83	54.99
(492)366 Gain (Loss) on Disposition of Assets				0.00
(429)369.01 Other				0.00
Total Nonoperating Revenue (Expense)	18.09	11.07	25.83	54.99
Income (Loss) Before Contributions, Special Items, Extraordinary Items and Transfers	15,113.15	21,263.98	24,938.26	61,315.39
391.07 Capital Contributions				0.00
391.1 Transfers In				0.00
511 Transfers Out			0.00	0.00
391.06/(514) Special Items				
391.05/(515) Extraordinary Items				
Change in Net Position	15,113.15	21,263.98	24,938.26	61,315.39
Unrestricted Net Position - Beginning	593,961.11	936,830.96	931,274.14	2,462,066.21
Adjustments:				
GASB 68 Implementation				0.00
Adjustment payable recorded as receivable				0.00
Adjusted Net Position - Beginning	593,961.11	936,830.96	931,274.14	2,462,066.21
UNRESTRICTED NET POSITION - ENDING	609,074.26	958,094.94	956,212.40	2,523,381.60

CITY OF CROOKS
MONTHLY FUND CASH BALANCE REPORT
For the month of December 2019

Fund Accounting FUND DESCRIPTION	12/1/2019			12/31/2019		
	Cash Balance	Receipts/ Transfers In	Disbursements/ Transfers Out	Increase/ Decrease	Cash Balance	
101 General	\$ 206,921.83	\$ 119,530.83	\$ (107,437.50)	\$ 12,093.33	\$ 219,015.16	
Water/Sewer HookUp	\$ 77,857.84	\$ -	\$ (62,025.00)	\$ (62,025.00)	\$ 15,832.84	
211 Gross Receipts	\$ 8,462.20	\$ 1,198.25	\$ -	\$ 1,198.25	\$ 9,660.45	
600 Gas	\$ 500,770.88	\$ 88,962.55	\$ (90,009.91)	\$ (1,047.36)	\$ 499,723.52	
602 Water	\$ 363,004.20	\$ 27,684.24	\$ (239,377.82)	\$ (211,693.58)	\$ 151,310.62	
Water HookUp	\$ -	\$ 7,503.33	\$ -	\$ 7,503.33	\$ 7,503.33	
604 Sewer	\$ 638,714.31	\$ 32,879.35	\$ (454,267.35)	\$ (421,388.00)	\$ 217,326.31	
Sewer HookUp	\$ -	\$ 7,500.00	\$ -	\$ 7,500.00	\$ 7,500.00	
101 SD Fit	\$ 1,060.45	\$ 1.24	\$ -	\$ 1.24	\$ 1,061.69	
Totals	<u>\$ 1,796,791.71</u>	<u>\$ 285,259.79</u>	<u>\$ (953,117.58)</u>	<u>\$ (667,857.79)</u>	<u>\$ 1,128,933.92</u>	

Bank Accounts	Cash Balance	Receipts/ Transfers In	Disbursements/ Transfers Out	Increase/ Decrease	Cash Balance
38	\$ 35,412.23	\$ 31,553.61	\$ -	\$ 31,553.61	\$ 66,965.84
206	\$ 789,869.06	\$ 276,377.47	\$ (782,195.53)	\$ (505,818.06)	\$ 284,051.00
916	\$ 912,973.97	\$ 165,204.98	\$ (225,292.25)	\$ (60,087.27)	\$ 852,886.70
724	\$ 77,857.84	\$ 15,003.33	\$ (62,025.00)	\$ (47,021.67)	\$ 30,836.17
SD Fit	\$ 1,060.45	\$ 1.24	\$ -	\$ 1.24	\$ 1,061.69
Totals	<u>\$ 1,817,173.55</u>	<u>\$ 488,140.63</u>	<u>\$ (1,069,512.78)</u>	<u>\$ (581,373.39)</u>	<u>\$ 1,235,801.40</u>
+/- outstanding	\$ (20,381.84)			+/- outstanding	\$ (106,867.48)
Difference	\$ 1,796,791.71			Difference	\$ 1,128,933.92
	\$ -				\$ -

2020 Garbage Licenses					
Hauler name	Application rec.	Date rec.	Fee paid	Re-issuance/new	Recommend Approval
Sweeney Sanitation	Yes	12/16/2019	Yes	New	Yes
Addy Disposal	Yes	1/3/2020	Yes	Re-issuance	Yes
Garbage'N'More	Yes	1/6/2020	Yes	Re-issuance	Yes

City of Crooks
January 2020 claims

Gross wages by department for month of December 2019

Council	\$ 700.00
Mayor	\$ 425.00
Planning and Zoning Commission	\$ 625.00
Finance Office	\$ 1,326.18
Government Buildings	\$ 525.29
Building Inspector	\$ 549.57
Highway & Streets	\$ 3,618.59
Parks	\$ 64.80
Economic Development	\$ 48.60
Gas	\$ 4,518.03
Water	\$ 2,506.26
Sewer	\$ 2,810.49
Total wage claims	\$ 17,717.81

City of Crooks claims listing

Vendor	Date incur.	Description	Amount
3D Security	1/3/2020	disable audio on video cameras @ office	\$ 100.00
A&B Business Solutions	1/3/2020	copier lease + quarterly copy overage	\$ 258.11
A&B Business Solutions	1/2/2020	01-2020 IT expense	\$ 620.94
Alliance Communications	1/1/2020	utilities - office	\$ 137.03
Alliance Communications	1/1/2020	utilities - phone lift station	\$ 145.66
Anderson Publications	12/31/2019	12-19 publication expense	\$ 473.12
Bierschbach Equipment & Supply	12/27/2019	mini-excavator rental	\$ 1,370.57
Border States Electric	12/12/2019	supplies	\$ 389.97
Caroline Halverson	1/2/2020	ccc prepaid rent return	\$ 75.00
CenterPoint Energy	1/2/2020	12-19 natural gas purchase	\$ 51,939.75
Cintas	12/31/2019	mop, towel and mat service Comm Cen	\$ 35.00
City of Sioux Falls	12/30/2019	bacteria testing	\$ 87.00
Concrete Materials	12/30/2019	deicing sand purchase	\$ 742.51
Crooks Municipal Utilities	1/9/2020	12-19 utilities W lift station	\$ 27.55
Crooks Municipal Utilities	1/9/2020	12-19 utilities N lift station	\$ 26.27
Crooks Municipal Utilities	1/9/2020	12-19 utilities City shop	\$ 219.77
Crooks Municipal Utilities	1/9/2020	12-19 Palmira Park bathroom utilities	\$ 118.89
Crooks Municipal Utilities	1/9/2020	12-19 utilities Comm Cen	\$ 551.71
DGR Engineering	1/10/2020	engineering services + map updates	\$ 987.80
DGR Engineering	1/10/2020	Palmira utility improvement services	\$ 3,181.10
Garbage'N'More	1/1/2020	garbage service/utilities	\$ 410.00
Gas Training Specialties	11/10/2019	regulator maintenance	\$ 1,477.00
Gas Training Specialties	8/27/2019	leak survey	\$ 652.00
Giliberto's	12/26/2019	ccc dmg dep rtn	\$ 370.00
Great Western Bank	12/9/2019	account analysis charge	\$ 30.00
Great Western Bank	12/20/2019	stop payment fee	\$ 35.00
Great Western Bank	12/9/2019	account analysis charge	\$ 25.80
Great Western Bank	12/31/2019	deposit ticket book order	\$ 15.50
Great Western Bank	1/10/2020	purchase card payment	\$ 1,353.44
Heartland Paper Company	1/7/2020	floor cleaner	\$ 119.16
Helpline Center, Inc.	12/31/2019	12-19 monthly fee	\$ 108.19
Internal Revenue Service	1/3/2020	FICA + Fed. With. 1st monthly payroll	\$ 2,331.11
Internal Revenue Service	1/2/2019	12-19 Fica + Fed. With.	\$ 4,259.91
Leroy Zorr	1/8/2020	reimbursement for damaged snow blower	\$ 23.71
Lynn Bruns	1/2/2020	ccc dmg dep rtn	\$ 75.00

Mac's/Blue Tarp	1/6/2020	supplies	\$	39.99
Matheson Tri-Gas, Inc.	12/31/2019	supplies	\$	33.51
Megan Mader	1/2/2020	utility refund	\$	126.94
Minnehaha Comm. Wtr. Corp	1/3/2020	12-19 water purchase	\$	5,346.00
Northern Natural Gas	1/2/2020	12-19 reservation fee	\$	20,219.49
Payment Service Network	1/2/2020	12-19 gateway fee	\$	39.95
Q3 Contracting	1/3/2020	new residential gas service	\$	3,002.35
Riteway	12/31/2019	check blanks	\$	171.77
SD DENR	1/3/2020	stormwater annual permit fee	\$	100.00
SD Dept of Revenue	1/7/2019	excise tax return July '19 to Dec. '19	\$	32.22
SD Dept. of Labor	1/8/2020	Q4 unemployment charges	\$	2,807.00
SD Dept. of Revenue	1/10/2020	12-19 sales tax return	\$	5,605.54
SD One Call	12/31/2019	12-19 monthly fee	\$	45.15
SDRS Supplemental Retirement Plan	1/5/2020	ROTH contribution	\$	75.00
SDRS Supplemental Retirement Plan	1/6/2020	ROTH contribution	\$	75.00
U Drive Technology	1/1/2020	12-19 text messaging service	\$	73.80
US Postal Service	1/8/2020	mailing fee billing postcards	\$	237.72
USDA - Rural Development	1/20/2020	pay loader note payment	\$	1,663.00
Verizon Wireless	12/23/2019	utilities	\$	95.01
Xcel Energy	12/30/2019	utilities	\$	2,779.56
Xcel Energy	1/9/2020	utilities	\$	221.47
			Total claims	\$ 115,564.04

Purchase card payments				
Vendor	Date incur.	Description	Amount	
Critter's	12/30/2019	pizza purchase for holiday party	\$ 193.00	
Crooks Country Corner	12/27/2020	fuel	\$ 38.65	
Northstar Pub & Grill	12/30/2019	French dip sandwiches holiday party	\$ 199.95	
Office Depot	12/31/2019	supplies	\$ 82.46	
Office Depot	1/9/2020	computer mouse	\$ 29.99	
Pump'N'Stuff	12/30/2019	chips for holiday party	\$ 6.58	
Pump'N'Stuff	12/29/2019	fuel	\$ 89.41	
Pump'N'Stuff	12/30/2019	fuel	\$ 31.17	
Pump'N'Stuff	12/31/2019	fuel	\$ 103.39	
Pump'N'Stuff	1/9/2020	fuel	\$ 26.10	
Renner Corner	1/2/2020	fuel	\$ 45.45	
The Wooden Nickel	12/30/2019	fried chicken for holiday party	\$ 200.00	
US Postal Service	12/13/2019	stamp purchase	\$ 275.00	
US Postal Service	1/8/2020	postage	\$ 6.80	
Walmart	12/30/2019	supplies for holiday party	\$ 25.49	
			Total due	\$ 1,353.44

7) Reports/Other business – e) Building inspector’s report

Building Inspection Report for 2019	
Timeframe	January 1, 2019 to December 31, 2019
Permits issued	75
Permit fees collected 2019	\$9,433.35
Inspections conducted 2019	82
Permits for work under \$10,000 valuation	\$194,317.00
Permits for work over \$10,000 valuation	\$539,342.00
New homes (5 permits issued for new homes) permit valuation	\$1,611,800.00
Total increase in valuation for 2019	\$2,345,459.00



7) Reports/Other business – e) Building inspector’s report

Resolution 2020 – xx – xx

A resolution adopting building permit fees and other building related fees for the City of Crooks, South Dakota.

WHEREAS, the City of Crooks periodically updates its fee schedule; and,
WHEREAS, it is necessary to update the fees associated with building permits and fees related for construction; and,
WHEREAS, the Crooks City Council wishes to adopt new fees for 2020;
NOW, THEREFORE, BE IT RESOLVED BY THE CROOKS CITY COUNCIL, THAT THE FOLLOWING FEES ARE ADOPTED:

Residential Building Permit Fees – Table A

Total Valuation	Fee
\$1 to \$1,100	\$20.00
\$1,101 to \$2,000	For valuations in excess of \$1,100. \$10. For the first \$500, plus \$1.50 for each additional \$100 or fraction thereof. To and including \$2,000.
\$2,000 to \$25,000	\$32.50 for the first \$2000, plus \$6 for each additional \$1,000 or fraction thereof, to and including \$25,000.
\$25,001 to \$50,000	\$170.50 for the first \$25,000 plus \$4.50 for each additional \$1,000 or the fraction thereof and including \$50,000.
\$50,01 to \$100,000	\$283 for the first \$50.00. plus \$3 for each additional \$1,000 or fraction thereof to and including \$100,000.
\$100,000 and up	\$433 for the first \$100,000 plus \$2.05 for each additional \$1,000 or fraction thereof.

Residential Permit Valuation for other. projects – Table B

The base valuation to determine permit fees for residential buildings and additions is based on a dollar per square foot schedule per the following. The bid price must be quoted for renovations or remodels. Dwellings—Single-family dwellings, duplexes, and town houses:	
Finished habitable space	\$102.00 per square foot
Finished basements	\$60.00 per square foot
Unfinished space (basement and upper levels)	\$30.00 per square foot
Attached garages	\$30.00 per square foot
Detached garages	\$28.00 per square foot

Commercial Building Permit Fees – Table D

Total Valuation	Fee
\$1.00 TO \$700.00	\$20.00
\$1,101 to \$2,000	For valuations in excess of \$1,100. \$10. For the first \$500, plus \$1.50 for each additional \$100 or fraction thereof. To and including \$2,000.
\$700.01 TO \$2,000.00	\$32.50 for the first \$2000, plus \$6 for each additional \$1,000 or fraction thereof, to and including \$25,000.

7) Reports/Other business – e) Building inspector’s report

\$2,000.01 to \$25,000.00	\$170.50 for the first \$25,000 plus \$4.50 for each additional \$1,000 or the fraction thereof. And including \$50,000.
\$25,000.01 to \$50,000.00	\$283 for the first \$50.00. plus \$3 for each additional \$1,000 or fraction thereof to and including \$100,000.
\$50,000.01 to \$100,000.00	\$433 for the first \$100,000 plus \$2.05 for each additional \$1,000 or fraction thereof.
\$100,000.01 to \$500,000.00	\$639.50 for the first \$100,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof, to including \$500,000.00
Greater than \$500,000.00	\$2039.50 for the first \$500,000.00 plus \$3 or for each additional \$1,000.00 or fraction thereof.

Other Inspection Fees – Table D

Inspections outside of normal business hours* (minimum charge one hour)	\$70.00
Reinspection fee, per hour.	\$70.00
Inspections for which no fee is specifically indicated, per hour (minimum charge 1/2 hour)	\$70.00
Additional plan review required by change, additions, or revisions to approved plans (minimum charge 1/2 hour)	\$70.00
Wrecking permit fee	\$40.00
Swimming pool fence enclosures	\$20.00
Residential reshingling	\$40.00
Residential residing	\$40.00
Residential window replacements with no structural modifications	\$20.00
Mileage rate	At rate established by IRS
Residential contractor license fee	\$50 for one year / \$300 for three years
Bond claims. Administrative fee charged to cover administrative costs of filing a claim.	At cost of City of Crooks
Fee for late corrections. An administrative fee may be charged for failure to correct violations within the time specified on contractor’s correction report.	\$100.00
Fee for failure to request a required inspection. Where building construction work is completed without a request for inspection an administrative fee may be charged.	\$150.00

7) Reports/Other business – e) Building inspector’s report

Ayes:

Nays:

Abstain:

F. Butch Oseby, Mayor

(SEAL)

Attest:

Tobias Schantz, Municipal Finance Officer

Adopted: _____

Published: _____

Published once at the approximate cost of: _____

Effective: _____

DRAFT

RESOLUTION 2020-01-01
A resolution to repeal Resolution 2019-04-01

WHEREAS, the Crooks City Council duly adopted Resolution 2019-04-01 at its regular monthly meeting in April 2019; and,

WHEREAS, the Crooks City Council wishes to repeal Resolution 2019-04-01;

NOW, THEREFORE, BE IT RESOLVED BY THE CROOKS CITY COUNCIL, THAT:

Section 1. Repeal Resolution 2019-04-01.

Resolution 2019-04-01, adopted on April 8, 2019, by the Crooks City Council, is hereby repealed.

Ayes:

Nays:

Abstains:

F. Butch Oseby, Mayor

(SEAL)

Attest:

Tobias Schantz, Municipal Finance Officer

Adopted:

Published:

Published once at the approximate cost of:

Effective:

RESOLUTION 2020-01-02

WHEREAS, SDCL 9-14-28 requires that the governing body of every municipality shall fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the Crooks City Council shall publish the salaries for compliance with the provision of SDCL,

WHEREAS, the Crooks City Council wishes to establish the following wages for the year 2020;

NOW, THEREFORE, BE IT RESOLVED by the Crooks City Council that the following resolution, repealing all prior salary and wage resolutions or motions, be passed, approved and effective pursuant to SDCL. The Mayor, Council members, and Planning and Zoning Commissioners shall be paid after each meeting, the Crooks HRC Commissioners and the Planning and Zoning Director shall be paid monthly, and employees pursuant to the pay schedule established in the Crooks Personnel Policy.

PZ Director – \$125 per month, \$50 per city council meeting & planning and zoning meeting attended, \$25 per special city council meeting & special planning and zoning meeting attended, \$20 per hour worked on behalf of City

PZ Board member – \$50 per regular meeting attended, \$25 per special meeting attended

CHRC Commissioner – \$50 per regular meeting attended, \$25 per special meeting attended

Election workers – \$15.00 per hr.

Election superintendent – \$15.00 per hr.

Thomas Beck – \$18.00 per hr.

Virginia Beck – \$52,654.00/annually

Dan Larson – \$20.00 per hr.

Chad Moller – \$14.00 per hr.

Gary Newman – \$12.67 per hr. for non-snow removal work / \$17.51 per hr. for snow removal work

William Pearson – \$21.75 per hr. / \$30 per inspection

Jason Penning – \$18.00 per hr.

Trevor Ramstad – \$19.00 per hr.

Chad Rezac – \$20.86 per hr.

Larry Rezac – \$14.70 for non-snow removal work / \$15.75 per hr. for snow removal work

Tobias Schantz – \$57,428.00/annually

Dustin Wochnick – \$16.00 per hr.

Ayes:

Nays:

Abstains:

(SEAL)

F. Butch Oseby, Mayor

Attest:

Tobias Schantz, Municipal Finance Officer

Adopted:

Published:

Published once at the approximate cost of:

Effective:

RESOLUTION 2020-01-03
A resolution to designate an official newspaper

WHEREAS, South Dakota Codified Law 9-12-6 authorizes municipalities to designate an official newspaper; and,

WHEREAS, South Dakota Codified Law requires that the newspaper be published in the municipality; and,

WHEREAS, South Dakota Codified Law requires municipalities designate a newspaper for twelve months; and,

WHEREAS, The Minnehaha Messenger serves the Municipality of Crooks,

NOW, THEREFORE, BE IT RESOLVED BY THE CROOKS CITY COUNCIL, THAT:

The Minnehaha Messenger, published by New Century Press Publications, is designated as official newspaper for the City of Crooks for a period of twelve months.

Ayes:

Nays:

Abstains:

F. Butch Oseby, Mayor

(SEAL)

Attest:

Tobias Schantz, Municipal Finance Officer

Adopted:

Published:

Published once at the approximate cost of:

Effective: