

City of Crooks
Crooks City Council
Regular monthly meeting
Posted agenda
Date: July 8, 2019
Time: 7:00 pm / CST
Location: 701 S West Ave, Crooks, SD, 57020

- 1) Call to order/Roll call
- 2) Pledge of allegiance
- 3) Invocation
- 4) Consent calendar
 - a. Approve posted agenda
 - b. Approve meeting minutes
 - c. Approve financials
 - d. Approve claims
- 5) Bids: None
- 6) Public Hearings: None
- 7) Open Comments
- 8) Reports / Other business:
 - a. Park Report
 - b. Street Report
 - c. Planning and Zoning Report
 - d. Government Buildings Report
 - e. Building Inspector's Report
 - f. Finance Report
 - i. Motion to participate in City of Sioux Falls surplus auction
 - g. Utility Report
 - i. Pay Request #2 for Palmira Utility Improvement Project
 - ii. CenterPoint Energy Services invoice for June 2019 natural gas purchases
 - iii. Sump pump connection
 - h. Code Enforcement / Animal Control
 - i. Crooks HRC report
 - j. Other business
 - i. Appointments
 - ii. Hire personnel
 - iii. Salaries/Wages
 - iv. Personnel Handbook
- 12) Ordinances, resolutions, policy, motions
 - a. Second reading of Ordinance #245: An ordinance to supplement the 2019 appropriations
 - b. Second reading of Ordinance #246: An ordinance establishing water system and sewer system connection fees for the City of Crooks
 - c. Resolution 2019-07-01: A resolution to adopt fees and fines for the City of Crooks
 - d. Resolution 2019-07-02: A resolution to transfer money from the Contingency Department to the Elections Department
- 13) Adjourn

City of Crooks
Unapproved regular monthly meeting minutes
06.10.2019

At 7:00 pm, Mayor Oseby called the meeting to order at the Crooks Community Center. Finance Officer Schantz took roll call.

Present: Alderman Henning, Alderman Kringen, Alderman Maras, Alderman Richardson, Mayor Oseby
Staff present: Finance Officer Schantz, Utility Superintendent Beck, Jake Morris (DGR city engineer)
Pledge of allegiance was led by Oseby. Invocation was led by Oseby.

Consent calendar. Motion by Kringen to approve the consent calendar, seconded by Maras. No discussion on items. All aye, motion carries.

Approved claims:

Vendor	Date incur.	Description	Amount
A&B Business Solutions	6/4/2019	printer lease	\$252.37
Addy Disposal	5/31/2019	garbage service	\$52.00
Aflac	5/24/2019	Aflac payable	\$300.86
Alexis Estrada	5/21/2019	ccc dmg dep. return	\$175.00
Alliance Communications	6/1/2019	utilities	\$290.34
American Engineering Testing	5/22/2019	wastewater analysis	\$327.00
Anderson Publications	5/31/2019	05-2019 publication expense	\$2,574.85
Avera Mc Kennan	4/30/2019	EAP contract fee	\$1,050.00
Banyon Data System	6/1/2019	software support annual	\$1,060.00
CenterPoint Energy Services	6/7/2019	05-2019 gas purchase	\$8,572.67
CHS Eastern Farmers	5/31/2019	chemical	\$160.00
City of Crooks	6/1/2019	06-2019 rent bldgs	\$1,200.00
Concrete Materials	5/24/2019	gravel	\$279.46
Concrete Materials	5/20/2019	recycle asphalt	\$390.22
Crew & Crew	5/22/2019	legal expense	\$600.00
Crooks Municipal Utilities	5/31/2019	05-2019 utilities	\$262.06
DGR Engineering	5/15/2019	Drainage concerns + slurry seal project	\$1,596.86
DGR Engineering	5/15/2019	Map updates, TIF maps, Parks	\$2,054.50
DGR Engineering	5/15/2019	Palmira utility engineering + construction admin	\$17,506.88
Direct Automation	6/4/2019	06-2019 IT services	\$534.30
Double H Paving	5/31/2019	equipment rental	\$800.00
Double H Paving	5/31/2019	street repairs	\$42,076.55
Dzuka Bogdanovic	5/29/2019	ccc dmg dep. return	\$175.00
Ecolab	5/9/2019	pest control services	\$75.00
Eddie Clark	5/29/2019	return ut. Dep.	\$133.91
Friessen Construction	5/31/2019	1" base course	\$490.41
Friessen Construction	5/29/2019	gravel for Sunset Parking lot	\$1,138.30
Gas Products Sales	4/22/2019	supplies (gas)	\$297.73
Gas Products Sales	5/7/2019	supplies (gas)	\$363.34
Gas Training Specialties	5/23/2019	gas class/operator training	\$250.06
Great Western Bank	6/7/2019	Purchase card payment	\$2,072.67
Groebner & Associates	5/22/2019	supplies (gas)	\$337.11
Health Pool of SD	6/1/2019	health + life payable	\$1,973.91

Heath Consultants	6/3/2019	gas equipment repair	\$429.90
Heiman Fire Equipment	5/29/2019	servicing/maintenance of fire extinguisher	\$198.16
Helpline Center, Inc.	5/31/2019	05-2019 monthly charge	\$108.08
Internal Revenue Service	5/31/2019	05-2019 Fica + Fed Withholding	\$4,883.97
Jackie Benson	5/13/2019	ccc dmg dep. return	\$75.00
Jamie Kruse	5/13/2019	ccc dmg dep. return	\$75.00
Jessica Binkerd	5/29/2019	ccc dmg dep. return	\$175.00
Kerri Snow	6/7/2019	ccc dmg dep rent	\$400.00
Lacey Rentals	6/3/2019	portable restroom rental Sunset Park	\$135.00
Lacey Rentals	5/21/2019	portable restroom rental	\$165.00
Lacey Rentals	5/21/2019	portable restroom rental	\$165.00
Lacey Rentals	6/3/2019	portable restroom rental New Hope Park	\$200.00
Lacey Rentals	6/3/2019	portable restroom rental for Sunset/Community Days	\$770.00
Larry Haug	5/15/2019	ccc dmg dep. return	\$75.00
Leslie Heiberger	5/21/2019	ccc dmg dep. return	\$75.00
Matheson Tri-Gas	5/31/2019	supplies (gas)	\$23.56
Menard's	5/29/2019	supplies (parks)	\$76.14
Mike Bannwarth Trucking	5/23/2019	tracking load of rock	\$125.00
Minnehaha Community Water Corp	6/3/2019	05-2019 water purchase	\$5,064.00
Minnehaha County Auditor	5/28/2019	In-person absentee envelopes	\$27.00
Novak Sanitary Service	6/1/2019	dumpsters for branch drop-off after storm	\$1,004.88
Novak Sanitary Service	6/1/2019	dumpsters for Spring Clean-Up	\$2,936.00
Payment Service Network	6/4/2019	05-19 gateway fee	\$39.95
Pipeline Associations for Public Awareness	2/25/2019	2019 dues	\$710.00
Property Cleaning Systems	5/13/2019	street sweeping invoice	\$6,850.00
Pump'N'Stuff	5/28/2019	fuel	\$3.36
Pump'N'Stuff	6/5/2019	fuel	\$20.92
Pump'N'Stuff	5/23/2019	fuel	\$21.46
Pump'N'Stuff	5/14/2019	fuel	\$23.51
Pump'N'Stuff	5/30/2019	fuel	\$23.84
Pump'N'Stuff	5/13/2019	fuel	\$25.34
Pump'N'Stuff	5/17/2019	fuel	\$26.03
Pump'N'Stuff	5/30/2019	fuel	\$77.89
Purple Wave Auctions	6/6/2019	crack seal trailer	\$5,610.00
Q3 Contracting	5/22/2019	repair regulator station	\$1,563.44
Q3 Contracting	5/16/2019	repair regulator station	\$2,737.01
Schoeneman's	6/5/2019	field grime marker	\$73.74
Schoeneman's	5/16/2019	field grime marker	\$122.90
SD DENR	6/5/2019	wastewater & drinking water fee	\$390.00
SD Municipal League	6/6/2019	registration fee elected officials' school	\$50.00
SD One Call	5/31/2019	05-2019 fees	\$129.15
SD Public Utilities Comm.	5/31/2019	pipeline safety assessment	\$787.84
SD Retirement System	5/21/2019	05-2019 retirement contribution	\$1,794.58
SDRS Supplemental Retirement	5/22/2019	ROTH contribution	\$50.00
Shopping News	5/29/2019	citywide rummage sale ad	\$38.00
Sioux Valley Energy	5/14/2019	utilities	\$501.60
Synthia Wiseman	5/13/2019	ccc dmg dep. return	\$75.00
U Drive Technology	6/1/2019	monthly texting service	\$58.64

US Postal Service	5/23/2019	mailing fee for drinking water report	\$228.58
US Specialty Coatings	5/20/2019	supplies (gas)	\$114.22
USDA - Rural Development	6/25/2019	water main bond payment	\$706.15
USDA - Rural Development	6/20/2019	pay loader note payment	\$1,663.00
Verizon Wireless	5/10/2019	utilities (gas)	\$27.76
Verizon Wireless	5/23/2019	utilities (building inspector)	\$94.32
Xcel Energy	5/30/2019	utilities	\$3,384.99

Salaries & wages approved:

Council	\$ 900.00
Mayor	\$ 2,250.00
Planning and Zoning Commission	\$ 405.00
Finance Office	\$ 1,492.05
Government Buildings	\$ 410.55
Building Inspector	\$ 1,398.76
Highway & Streets	\$ 1,529.68
West Nile	\$ 175.00
Parks	\$ 2,377.49
Economic Development	\$ 240.45
Gas	\$ 4,554.18
Water	\$ 3,450.88
Sewer	\$ 3,450.85

Bids. No bids.

Public hearings. No hearings.

Open comments. Bryon Farmer, co-manager of Critter’s, presented on the establishment’s plan to hold small events every Thursday and donate the proceeds towards charitable causes. William Papke, resident, asked about the option the city held on the property north of the Crooks Community Center next to S. West Ave. Brenda Miller, resident, asked who owned the land north of the twin homes located on S. West Ave, where the house was burned down. Clyde Glanzer, resident, asked if 4th St. will be paved.

Ordinances, resolutions, policy, motion.

Second readings of ordinance 242, 243, 244. Oseby asked if second readings could be tabled to allow new city attorney to review ordinances. Motion by Henning to table second reading of ordinances 242, 243, 244, seconded by Kringen. No further discussion. All aye, motion carries.

First reading of ordinance 245 (“Supplemental appropriations ordinance”) was given by Oseby. Oseby explained ordinance.

First reading of ordinance 246 (“Ordinance establishing water system and sewer system connection fees”) was given by Oseby. Oseby explained ordinance.

Resolution 2019-06-01: A resolution to adopt fees and fines for the City of Crooks. Henning stated the city should charge for notary services as those notaries and use charged fees to reimburse notaries for their expenses. Richardson asked if city could reimburse notaries on staff for expenses. Discussion then

ensued about fee for temporary event liquor license. Maras then asked about temporary fireworks license, as it appeared residents had to get license for display of fireworks. Schantz then stated this was intended for public displays of fireworks. Motion by Maras to modify temporary license for fireworks outside of the dates is required if the discharging of the fireworks does not meet requirements specified by ordinance. The motion died for lack of second. Motion by Henning to have legal counsel review resolution 2019-06-01, seconded by Maras. No further discussion. All aye, motion carries.

Resolution 2019-06-02: A resolution to transfer monies from the contingency fund. Motion by Henning to approve resolution, seconded by Kringen. No further discussion. All aye, motion carries.

Resolutions 2019-06-03: A resolutions to adopt building permits fees. Oseby stated the last time building permit fees were updated was about two years ago. Motion by Kringen to approve resolution, seconded by Henning. No further discussion. All aye, motion carries.

Reports / other business.

Park report was given Henning. Due to the busy schedules of everyone involved on the Park boards, there will be no meeting in June. The bathroom at Palmira Park is close to being completed, finally ending the need for portable restrooms at the park. The next Parks Board meeting is scheduled for July 2. The parking lot at Sunset had gravel put down and on June 11 dust control application is scheduled. Oseby stated a goal is to get New Hope Park's baseball fields drain tiled by this fall. Oseby stated the light pole at Palmira Park will be removed. Oseby talked about his recent attendance at Recreational Facilities Committee meeting. Oseby stated he would like to combine the Parks Board and the Recreational Facilities Committee and have it serve as an advisory board.

Street report was given Oseby. Double H Paving did street repairs. Oseby called attention to the bill and presented a comparison sheet if the city did repairs in-house. The condition of 8th Street was discussed and the need to repair it prior to July's scheduled slurry sealing. Oseby stated an investment between \$20,000 to \$30,000 in equipment could permit city to do its own street repairs.

Government buildings report was given by Kringen. The need for an on-call person for the Crooks Community Center on weekends was discussed.

Building inspectors' report. No report.

Finance report was given by Oseby. The potential litigation regarding the payment to Stockwell for engineering services for the 2nd phase of the Sunset Trails is holding up completion of 2018 audit.

Utility report was given by Beck. The heavy infiltration of water into the city's sewer system was discussed. The inflow appears to come from the north end of town. Once the Palmira utility improvements are completed, the infiltration issue should subside. Maras asked if city could ask residents for permission to enter homes and determine where sump pump hoses are connected to. Oseby talked about water/sewer hookup money and its designated uses per ordinance. The potential hire of Jason Penning on a full-time basis as back-up for Ginny Beck was discussed. The first pay application submitted by the contractor for the Palmira utility improvement project was discussed. Motion by Richardson to approve pay application in the amount of \$89,869.05, seconded by Maras. Maras asked Morris about the retainage amount and if that was permitted. Morris stated he would ask Laber, engineer with DGR, and follow up on question. No further discussion. All aye, motion carries.

Planning and Zoning report was given by Oseby. The Planning and Zoning Commission is making progress to move along the 2nd phase of the CHRC development and has scheduled a hearing for the approval of the preliminary subdivision plan.

Code enforcement / animal control report was given by Beck. The recent lawn mowing letters mailed to property owners in violation of grass height were discussed and the general process of enforcement of mowing in town were discussed. Beck also talked about incidences of dogs being walked without a leash and stated that city ordinance requires leash.

Crooks HRC report was given by Harstad. The hearings to get the necessary approvals for the preliminary subdivision plan have been scheduled by the Crooks Planning and Zoning Commission and by the Crooks City Council. Quotes/estimates are gathered for the 2nd phase of the development. The potential expansion of the parking lot at Sunset Park and the designation of two lots as additional parking was discussed. The process of pricing the lots for sale was discussed.

Other discussion.

The tree removal in Palmira for the utility improvement project was discussed by those present. The projected speed bump installation at the intersection of 7th Street and Andrew Drive was discussed.

Adjournment. Motion by Henning to adjourn meeting at 8:20 pm, seconded by Maras. No discussion. All aye, motion carries.

Respectfully submitted,
Tobias Schantz
Municipal Finance Officer
City of Crooks, SD

Published: _____

Published once at the approximate cost of: \$ _____

City of Crooks
Unapproved special meeting minutes
06.25.2019
(The city of Crooks is an equal provider)

At 7:00 pm, Mayor Oseby called the meeting to order at the Crooks Community Center. Finance Officer Schantz took roll call:

Present: Alderman Henning, Alderman Kringen, Alderman Maras, Alderman J. Richardson, Mayor Oseby

Staff present: Planning and Zoning Director S. Richardson, Finance Officer Schantz

Approve agenda.

Open comments. None.

Public hearings.

- a) Oseby opened variance hearing for the placement of an accessory building exceeding height maximum of 12ft. Oseby informed those present that Planning and Zoning Commission recommended approval of the variance with a maximum height of 13ft and 6 inches and that the second story of the building will not be used for storage. Sanderson was given opportunity to address Council, Mayor and those present on the variance. Sanderson stated he built accessory building for daughter as playhouse when he lived in Sioux Falls and would like to move it to Crooks; furthermore, he will make sure the building's exterior complies with Crooks HRC development covenants.
Oseby then opened floor for questions and comments on variance. No comments or questions. Motion by J. Richardson to approve variance for placement of the accessory building with the stipulation that the maximum height of up to 13 ft and 6 inches and the second story of the building will not be used for storage, seconded by Kringen. No further discussion. All aye, motion carries.
- b) Oseby opened preliminary subdivision plan hearing for 2nd phase of CHRC development. Oseby informed those present that Planning and Zoning Commission approved the preliminary subdivision plan at their last meeting. Oseby then opened floor for questions and comments. Henning asked which lots were twin home lots. J. Richardson stated lots 14, 15, 16 are designated as twin home lots. S. Richardson stated in order to permit twin homes either conditional use permit will have to be obtained or the property will have to be rezoned. S. Richardson also explained the approval process for the subdivision had to be conducted again as the previous plan had expired. Oseby informed those present that some lots are reserved for parking Sunset Park. J. Richardson asked about "New Hope" part of name of development. Maras asked if right-of-way along 4th St. sufficient to accommodate future use of road as arterial street. Discussion then ensued about TIF district and nuances involved in TIF classification. Motion by J. Richardson, seconded by Kringen to approve preliminary subdivision plan. Henning asked if city engineer determines right-of-way insufficient what the recourse would be. S. Richardson stated city engineer developed preliminary subdivision plan and should have given consideration to potential right-of-way issues. If issues are discovered, they can be addressed later on according to S. Richardson. Council then proceeded to vote: Henning – aye, Kringen – aye, J. Richardson – aye; Maras – Nay. Majority ayes, motion carries.

Hire personnel. This item was discussed at regular June meeting according to Oseby as there is need for the City to engage in successful planning for staff needs. Oseby stated a suitable candidate for the position had been identified as Jason Penning, who already works for the city in a part-time capacity and has obtained certificates for utilities. Per Oseby the position would be full-time employment compensated at an hourly rate. In addition to working for the city's utilities, future employee would work for the streets and parks departments to assist with maintenance. J. Richardson stated city needs to make sure that the compensation for position comes from the correct funds. Maras asked if the position had been advertised on the open market. Council, mayor and those present then discussed potential to advertise for position. Henning stated the positions of operations director and finance officer had been advertised for. Motion by Henning to advertise for Utility Maintenance Technician for two weeks until July 8, seconded by Maras. No further discussion. All aye, motion carries.

Street equipment purchases. Oseby informed those present that he had identified equipment needed for street repairs and said the equipment procured would be used for street patching in July prior to the slurry sealing of streets in town. Council and Mayor then discussed additional equipment purchases and potential future projects the City's street department could assist with such as laying the gravel base for the roads in the 2nd phase of the CHRC development. The paving of 4th St. was then discussed. The existing and future infrastructure needs of CHRC development were discussed. Discussion then reverted back to street equipment purchases. The location for street equipment was then discussed. Kringen asked about status of farmhouse property. J. Richardson asked which staff members will conduct street repairs. Motion by Henning to pay for street equipment, seconded by Kringen. Lane Sanderson, resident, asked if he could speak on unrelated items. Council members stated they first will have to vote on current motion and then will be able to hear his concerns. No further discussion. All aye, motion carries.

Miscellaneous discussion. Lane Sanderson, resident, addressed the Council, Mayor and those present about the curb stop issues he and other experienced during the construction of their homes in the CHRC development. Oseby encouraged Sanderson to voice the concern at a Crooks HRC meeting as this would be the appropriate board. Sanderson voiced a concern that individuals looking at development are driving through development at high speeds and would like to see measures to reduce occurrence of speeding. Oseby stated that solutions are investigated to reduce speeding in areas of city. Maras then asked who owned streets in development. Schantz stated CHRC did. Discussion then ensued about streets in development.

Adjourn. Motion by Kringen to adjourn meeting at 7:51pm, seconded by Maras. All aye, motion carries.

Respectfully submitted,
Tobias Schantz
Municipal Finance Officer
City of Crooks, SD

**City of Crooks
July 2019 claims**

Gross wages by department

Council	\$ 700.00
Mayor	\$ 2,210.00
Planning and Zoning Commission	\$ 540.00
Elections	\$ -
Finance Office	\$ 1,449.56
Government Buildings	\$ 685.02
Building Inspector	\$ 936.00
Highway & Streets	\$ 734.39
Clean-Up	\$ -
West Nile	\$ 279.62
Parks	\$ 2,749.35
Economic Development	\$ 258.87
Gas	\$ 4,435.28
Water	\$ 3,353.60
Sewer	\$ 3,353.57
Total wage claims	\$ 21,685.26

City of Crooks claims listing

Vendor	Date incur.	Description	Amount
A&B Business Solutions	7/2/2019	copier lease + billable copies	\$ 436.61
A-1 Septic Tank & Excavating	6/19/2019	pumping N. lift station	\$ 990.00
Ace Signs	6/21/2019	portable sign rental	\$ 70.00
ADAPCO	6/3/2019	mosquito chemical	\$ 417.50
ADAPCO	6/27/2019	mosquito chemical	\$ 417.50
Addy Disposal	6/28/2019	utilities	\$ 52.00
AFLAC	6/26/2019	AFLAC payable	\$ 300.86
Alliance Communications	7/1/2019	utilities office	\$ 141.43
Alliance Communications	7/1/2019	utilities	\$ 147.18
Alliant/Mesirow	6/13/2019	bond for mayor	\$ 656.00
Allie Thiesse	6/27/2019	ccc dmg dep return	\$ 75.00
ALT Carriers	6/20/2019	transportation of asphalt patch trailer	\$ 700.00
American Engineering Testing	6/26/2019	Palmira project testing	\$ 987.50
Anderson Publications	4/30/2019	CATEX publication document	\$ 41.24
Automotive Services, Inc.	4/8/2019	service blue truck	\$ 202.99
Banyon Data Systems	7/1/2019	software support fees	\$ 1,380.00
Border States Electric	6/12/2019	plex pipe supplies	\$ 157.35
Claims Associates	6/24/2019	deductible injunctive relief coverage	\$ 5,000.00
Crew & Crew	6/21/2019	legal expense	\$ 80.00
Crooks Development Corporation	7/2/2019	contribution economic development	\$ 10,000.00
Dakota Hardscape Supply	6/19/2019	supplies for flower beds	\$ 793.55
Dauby's Sports Center	6/21/2019	baseball nets	\$ 14.00
DGR Engineering	6/17/2019	drainage concerns + 2019 slurry seal project	\$ 876.50
DGR Engineering	6/17/2019	map updates, park work + utility extension work	\$ 1,230.60
DGR Engineering	6/17/2019	Palmira utility improvement services	\$ 11,302.22
Direct Automation	7/2/2019	07-2019 IT services	\$ 543.53
Ecolab	6/14/2019	pest control services	\$ 75.00
Falls Architecture	7/3/2019	Palmira bathroom architectural services	\$ 225.00
Falls Architecture	6/7/2019	architectural services for Palmira comfort station	\$ 450.00
Frisbee Plumbing, Heating & Electrical	6/29/2019	urinal repair Comm. Cen.	\$ 158.78
Garbage'N'More	7/2/2019	utilities	\$ 820.00
Glenda Lima	7/2/2019	ccc dmg dep. Event	\$ 325.00

Goebel Printing	6/28/2019	business cards mayor	\$	29.95
Great Western Bank	7/5/2019	purchase card payment	\$	683.86
Great Western Bank	6/10/2019	account analysis charge	\$	42.69
Great Western Bank	6/10/2019	account analysis charge	\$	40.00
Gregory Karpe	6/19/2019	rtn utility overpayment	\$	64.61
Groebner & Associates	6/24/2019	meter purchase	\$	350.97
Groebner & Associates	6/10/2019	diaphragm meter set	\$	1,325.00
Groebner & Associates	6/20/2019	meter sets (gas)	\$	2,326.84
Health Pool of SD	7/1/2019	health + life payable	\$	1,973.91
Hydro Klean	6/14/2019	cleaning and televising of sewer lines	\$	14,644.80
Hydro Tech Service	6/8/2019	maintenance service lift stations	\$	2,040.00
Hydro Tech Service	6/8/2019	repair Main lift station	\$	2,904.00
Internal Revenue Service	6/27/2019	06-2019 Fica + Fed. With.	\$	5,494.21
Jenny Cervantes	6/11/2019	ccc dmg dep	\$	175.00
Judi Person	6/17/2019	reimbursement supplies for Comm Cen flower bec	\$	111.43
Lacey Rentals	7/1/2019	portable restroom rental	\$	135.00
Lacey Rentals	6/18/2019	portable restroom rental Sunset Park	\$	165.00
Lacey Rentals	6/18/2019	portable restroom rental Palmira Park	\$	165.00
Matheson Tri-Gas	6/30/2019	supplies	\$	22.80
Maximum Promotions	6/21/2019	flag purchase for Flag Day	\$	405.00
Maximum Promotions	7/3/2019	flag purchase	\$	202.50
Meierhenry Sargent LLP	6/18/2019	bond counsel fee drinking water	\$	12,140.00
Meierhenry Sargent LLP	6/18/2019	bond counsel fee clean water	\$	24,000.00
Minnehaha Comm Water corp	7/15/2019	water twr loan payment	\$	1,043.97
Minnehaha Comm Wtr Corp	7/1/2019	06-2019 water purchase	\$	7,274.00
Nathan Nagel	7/3/2019	ut dep return	\$	67.82
Nexben	6/19/2019	suppl. Insurance payable	\$	219.92
Pamela Herman	6/19/2019	ccc dmg dep	\$	175.00
Payment Service Network	7/3/2019	06-2019 gateway fee	\$	39.95
Pump'N'Stuff	6/5/2019	fuel	\$	21.31
Pump'N'Stuff	6/11/2019	fuel	\$	21.84
Pump'N'Stuff	6/28/2019	fuel	\$	21.90
Pump'N'Stuff	7/2/2019	fuel	\$	24.16
Pump'N'Stuff	6/3/2019	fuel	\$	25.51
Pump'N'Stuff	6/24/2019	fuel	\$	25.93
Pump'N'Stuff	7/1/2019	fuel	\$	27.03
Pump'N'Stuff	6/17/2019	fuel	\$	28.59
Pump'N'Stuff	6/7/2019	fuel	\$	28.84
Pump'N'Stuff	6/11/2019	fuel	\$	29.85
Purple Wave Auction	6/20/2019	paver + roller purchase	\$	11,330.00
Q3 Contracting	6/13/2019	repair + lower gas line	\$	1,209.20
Q3 Contracting	6/19/2019	new gas service + repair regulator station	\$	4,474.58
Ramkota Hotel (Pierre)	6/14/2019	hotel stay municipal street conference + finance o	\$	304.00
Ron Svatos, Jr.	6/19/2019	ccc dmg dep	\$	75.00
Schoeneman's	6/18/2019	field marker grid lime	\$	122.90
SD DENR	6/20/2019	Stormwater annual permit fee - West Ave project	\$	100.00
SD Dept. of Revenue	6/11/2019	05-2019 sales tax payable	\$	1,799.04
SD One Call	6/30/2019	06-2019 service fee	\$	110.25
SD Retirement System	6/21/2019	06-2019 retirement payable	\$	1,833.86
SDRS Supplemental Retirement	6/21/2019	ROTH contribution	\$	50.00
SDRS Supplemental Retirement Plan	6/6/2019	ROTH contribution	\$	50.00
Sioux Valley Energy	6/14/2019	utilities	\$	487.75
Stockwell Engineers	6/20/2019	residual amount due for Sunset Trails Phase 2	\$	6,750.00
Sulma Mendoza	6/10/2019	ccc dmg dep	\$	400.00
Tri-Valley Student Body Council	7/5/2019	donation for volunteer efforts	\$	50.00

U Drive Technology	7/1/2019 06-2019 text messaging fee	\$	55.96
US Bank	7/15/2019 DW improvement bond payment	\$	2,351.58
US Bank	7/15/2019 CW improvement bond payment	\$	7,194.04
US Postal Service	6/10/2019 postage for utility billing postcards	\$	235.20
USDA - Rural Development	7/26/2019 water main bond payment	\$	706.15
USDA - Rural Development	7/20/2019 pay loader note	\$	1,663.00
Verizon Wireless	6/10/2019 utilities	\$	27.76
Verizon Wireless	6/23/2019 06-2019 portion utility bill	\$	94.33
Total claims			\$ 159,060.13

Purchase card payments			
Vendor	Date incur.	Description	Amount
US Specialty Coatings	5/20/2019	paint	\$ 114.22
RDO Equipment	6/19/2019	stakes for PZ signs	\$ 31.00
Office Depot	6/6/2019	office supplies + materials mailing	\$ 150.97
Nyberg's Ace Hardware	6/21/2019	supplies	\$ 29.98
Goebel Printing, Inc.	6/13/2019	envelopes for gas awareness	\$ 119.67
Pump'N'Stuff	6/18/2019	fuel	\$ 72.29
Pump'N'Stuff	6/17/2019	fuel	\$ 12.57
Pump'N'Stuff	6/17/2019	fuel	\$ 14.53
Pump'N'Stuff	6/13/2019	fuel	\$ 22.29
Pump'N'Stuff	6/3/2019	fuel	\$ 26.99
Gold Medal Products Co.	6/7/2019	shipping & handling popcorn machine	\$ 26.47
US Postal Service	6/25/2019	postage	\$ 9.80
Pump'N'Stuff	6/24/2019	fuel	\$ 19.92
The Wooden Nickel	7/2/2019	lunch w/ economic development board	\$ 33.16
			\$ 683.86

APPLICATION AND RECOMMENDATION FOR PAYMENT

Contract for Palmira Street and Utility Improvements DGR Project No. 668116

Application No. 2 Dated July 8, 2019

For work accomplished through the date of June 29, 2019

Contractor Duininck, Inc. 408 6th Street, Prinsburg, MN 56281

Original Contract Price	<u>\$3,067,936.40</u>	Amount Due to Date	<u>\$453,325.00</u>
Net Change Orders		Materials Stored	<u>\$0.00</u>
No. <u>0</u> through <u>0</u>	<u>\$0.00</u>	Less Retainage (<u>5</u> %)	<u>\$22,666.25</u>
Current Contract Price	<u>\$3,067,936.40</u>	Less Previous Payments	<u>\$89,869.05</u>
		Amount Due This Application	<u>\$340,789.70</u>

Contractor's Certification

The undersigned Contractor certifies that (1) all previous progress payments received from Owner on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of Contractor incurred in connection with Work covered by prior Application and Recommendation for Payments numbered 1 through 2 inclusive; and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application will pass to Owner at time of payment free and clear of all liens, claims, security interests or encumbrances (except such as are covered by Bond acceptable to Owner).

Duininck, Inc.
Contractor

Dated: 7.2.19

By: 

This application meets the requirements of the Contract Documents.
In accordance with the contract, the undersigned recommends payment to the contractor of the amount due as shown above.

DGR Engineering
Engineer

Dated: _____

By: _____

The Owner concurs with this application for payment.

City of Crooks
Owner

Dated: _____

By: _____

APPLICATION FOR PAYMENT DETAIL SHEET

APPLICATION DATE: July 8, 2019

APPLICATION NO. 2

PROJECT: Palmira Street and Utility Improvements
 CONTRACTOR: Duinck, Inc.
 ENGINEER: DGR Engineering

APPLICATION PERIOD
 FROM: June 3, 2019
 THRU: June 29, 2019

ITEM NO.	ITEM DESCRIPTION	PLAN	QTY	UNIT	UNIT PRICE	CONTRACT PRICE	PAST APPLICATION		THIS APPLICATION		TOTAL TO DATE		REMARKS
							QTY	EARNED	QTY	EARNED	QTY	EARNED	
1	Mobilization		1	LS	241,000.00	241,000.00	0.09	20,485.00	0.31	74,710.00	0.40	95,195.00	
2	Traffic Control, Miscellaneous		1	LS	3,000.00	3,000.00	0.09	255.00			0.09	255.00	
3	Type 3 Barricade, 8' Double Sided		8	EA	20.00	160.00	6.00	120.00			6.00	120.00	
4	Traffic Control Signs		72	SF	2.00	144.00	62.00	124.00			62.00	124.00	
5	Special Permanent Seed Mixture 1		1050	LB	9.00	9,450.00							
6	Fertilizing		810	LB	1.00	810.00							
7	Fiber Mulching		6.1	TON	1,450.00	8,845.00							
8	Silt Fence		60	FT	5.00	300.00							
9	Weed Control - Project		1	LS	600.00	600.00							
10	Weed Control		19440	SY	0.03	583.20							
11	Water for Vegetation		1180	Mgal	5.00	5,900.00							
12	Sediment Control Wattle		80	FT	3.10	248.00							
13	Type 2 Reinforcement Mat		120	SY	8.00	960.00							
14	Temporary Vehicle Tracking Control		2	EA	1,500.00	3,000.00							
15	Inlet Protection		12	EA	160.00	1,920.00							
16	Sweeping		40	HR	250.00	10,000.00							
17	Class B Riprap		30	TON	65.00	1,950.00			30.00	1,950.00	30.00	1,950.00	
18	Type B Drainage Fabric		30	SY	5.00	150.00			30.00	150.00	30.00	150.00	
19	2" Caliper Deciduous Tree, Furnish and Plant		74	EA	400.00	29,600.00							
20	Concrete Washout Area		3	EA	500.00	1,500.00							
21	Clearing		1	LS	2,000.00	2,000.00			0.25	500.00	0.25	500.00	
22	Clear and Grub Tree		74	EA	400.00	29,600.00	6.00	2,400.00	28.00	11,200.00	34.00	13,600.00	
23	Remove Asphalt Concrete Pavement		16390	SY	2.00	32,780.00			3,510.00	7,020.00	3,510.00	7,020.00	
24	Remove Concrete Pavement		3370	SY	7.00	23,590.00							
25	Remove Curb and Gutter		8220	FT	3.00	24,660.00			1,655.00	4,965.00	1,655.00	4,965.00	
26	Remove Concrete Sidewalk		40	SY	3.00	120.00							
27	Remove, Salvage, and Reset Signs		12	EA	70.00	840.00							
28	Remove, Salvage, and Reset Mailbox		64	EA	80.00	5,120.00	11.00	880.00			11.00	880.00	
29	Temporary Mailboxes		64	EA	30.00	1,920.00	26.00	780.00			26.00	780.00	
30	Remove & Salvage Fence		282	FT	13.00	3,666.00	180.00	2,340.00			180.00	2,340.00	
31	Reset Fence		267	FT	7.00	1,869.00							
32	Furnish & Install New Mailbox Post		5	EA	70.00	350.00							
33	Saw Existing Asphalt		270	FT	2.50	675.00			20.00	50.00	20.00	50.00	
34	Saw Existing Concrete		1330	FT	7.00	9,310.00			85.00	595.00	85.00	595.00	
35	Salvage & Place Topsoil		2610	CY	12.00	31,320.00	233.00	2,796.00			233.00	2,796.00	
36	Contractor Furnished Topsoil		1620	CY	25.00	40,500.00							
37	Unclassified Excavation		10350	CY	10.00	103,500.00							
38	Unclassified Excavation - Diggouts		200	CY	7.00	1,400.00							
39	Water for Embankment		30	Mgal	10.00	300.00							
40	Scarify & Recompact Subgrade		18950	SY	1.00	18,950.00							
41	Remove Sewer Pipe		4110	FT	1.00	4,110.00			410.00	410.00	410.00	410.00	
42	Remove Sanitary Sewer Manhole		16	EA	500.00	8,000.00			1.00	500.00	1.00	500.00	
43	Sanitary Sewer Manhole (6'-8' Deep)		2	EA	3,700.00	7,400.00							
44	Sanitary Sewer Manhole (8'-10' Deep)		6	EA	4,000.00	24,000.00							
45	Sanitary Sewer Manhole (10'-12' Deep)		7	EA	4,400.00	30,800.00			1.00	4,400.00	1.00	4,400.00	
46	Sanitary Sewer Manhole (12'-14' Deep)		3	EA	4,800.00	14,400.00							
47	Sanitary Sewer Manhole (16'-18' Deep)		3	EA	6,000.00	18,000.00							
48	Manhole Construction Plate Marker		21	EA	125.00	2,625.00							
49	4" PVC Sanitary Sewer Service		3080	FT	24.00	73,920.00							
50	6" PVC Sanitary Sewer Service		40	FT	32.00	1,280.00							
51	8" PVC Sanitary Sewer (6'-8' Deep)		270	FT	33.00	8,910.00							
52	8" PVC Sanitary Sewer (8'-10' Deep)		1400	FT	35.00	49,000.00							
53	8" PVC Sanitary Sewer (10'-12' Deep)		1450	FT	36.00	52,200.00			293.00	10,548.00	293.00	10,548.00	
54	8" PVC Sanitary Sewer (12'-14' Deep)		560	FT	42.00	23,520.00			117.00	4,914.00	117.00	4,914.00	
55	8" PVC Sanitary Sewer (14'-16' Deep)		230	FT	45.00	10,350.00							
56	8" PVC Sanitary Sewer (16'-18' Deep)		230	FT	55.00	12,650.00							
57	4" C900 Sanitary Force Main		440	FT	62.00	27,280.00			222.00	13,764.00	222.00	13,764.00	
58	Sanitary Sewer Pipe Bedding Material		4540	FT	6.00	27,240.00			632.00	3,792.00	632.00	3,792.00	
59	Additional 8" of Sanitary Sewer Pipe Bedding Material		4540	FT	2.00	9,080.00			632.00	1,264.00	632.00	1,264.00	
60	4" MJ Elbow		6	EA	280.00	1,680.00			3.00	840.00	3.00	840.00	

ITEM NO.	ITEM DESCRIPTION	PLAN QTY	UNIT	UNIT PRICE	CONTRACT PRICE	PAST APPLICATION		THIS APPLICATION		TOTAL TO DATE		REMARKS
						QTY	EARNED	QTY	EARNED	QTY	EARNED	
61	4" MJ Long Sleeve	2	EA	660.00	1,320.00			1.00	660.00	1.00	660.00	
62	8"x 4" Sewer Wye	81	EA	285.00	23,085.00			5.00	1,425.00	5.00	1,425.00	
63	8"x 6" Sewer Wye	1	EA	385.00	385.00							
64	4" Sewer Bends	162	EA	150.00	24,300.00							
65	6" Sewer Bends	2	EA	230.00	460.00							
66	Sewer Service Cleanout	1	EA	390.00	390.00							
67	Reconnect Sewer Main	3	EA	725.00	2,175.00			3.00	2,175.00	3.00	2,175.00	
68	Reconnect Sewer Service	81	EA	265.00	21,465.00							
69	Cap 8" Sewer Main	1	EA	100.00	100.00							
70	Cap 4" Sanitary Sewer	2	EA	150.00	300.00							
71	Bypass Pumping	1	LS	2,000.00	2,000.00			0.25	500.00	0.25	500.00	
72	Manhole Vacuum Test	21	EA	500.00	10,500.00							
73	PVC Sewer Pipe Deflection Test	4110	FT	1.00	4,110.00							
74	Post Cleaning & Televising Main	4110	FT	1.50	6,165.00							
75	Televising Service	3120	FT	4.25	13,260.00							
76	Trench Stabilization Material	100	TON	20.00	2,000.00							
77	Imported Trench Backfill	4580	TON	8.00	36,640.00							
78	Select Trench Backfill	100	TON	20.00	2,000.00							
79	Locating Utility	10	EA	400.00	4,000.00			2.00	800.00	2.00	800.00	
80	Verify Utility	10	EA	400.00	4,000.00							
81	Remove Fire Hydrant	5	EA	500.00	2,500.00							
82	Remove Water Main	2090	FT	2.00	4,180.00							
83	Remove Valve Box	6	EA	200.00	1,200.00							
84	4" C900 PVC Water Main	10	FT	75.00	750.00							
85	6" C900 PVC Water Main	2760	FT	32.00	88,320.00			176.00	5,632.00	176.00	5,632.00	
86	8" C900 PVC Water Main	2000	FT	38.00	76,000.00			611.00	23,218.00	611.00	23,218.00	
87	6" MJ Gate Valve w/Box	14	EA	1,400.00	19,600.00			3.00	4,200.00	3.00	4,200.00	
88	8" MJ Gate Valve w/ Box	6	EA	1,800.00	10,800.00			2.00	3,600.00	2.00	3,600.00	
89	6" MJ Bend	16	EA	300.00	4,800.00			1.00	300.00	1.00	300.00	
90	8" MJ Bend	7	EA	400.00	2,800.00			1.00	400.00	1.00	400.00	
91	6" MJ Long Sleeve	2	EA	400.00	800.00							
92	6" Cap/Plug	2	EA	200.00	400.00			1.00	200.00	1.00	200.00	
93	8" Cap/Plug	1	EA	250.00	250.00							
94	6" x 6" MJ Tee	4	EA	525.00	2,100.00			1.00	525.00	1.00	525.00	
95	8" x 6" MJ Tee	4	EA	600.00	2,400.00			1.00	600.00	1.00	600.00	
96	8" x 8" MJ Tee	3	EA	750.00	2,250.00			1.00	750.00	1.00	750.00	
97	8" x 6" MJ Reducer	4	EA	350.00	1,400.00			3.00	1,050.00	3.00	1,050.00	
98	Fire Hydrant	6	EA	3,300.00	19,800.00			2.00	6,600.00	2.00	6,600.00	
99	6" Fire Hydrant Extension	1	EA	1,000.00	1,000.00							
100	Fire Hydrant Marker	6	EA	200.00	1,200.00							
101	Temporary Flushing Hydrant	1	EA	2,000.00	2,000.00							
102	Connect to Existing Water Main	2	EA	1,600.00	3,200.00			1.00	1,600.00	1.00	1,600.00	
103	Remove Existing Curb Stop w/Box	80	EA	150.00	12,000.00							
104	Temporary Water Service	1	LS	5,000.00	5,000.00							
105	6" x 1" Tapping Saddle	56	EA	85.00	4,760.00							
106	6" x 1.25" Tapping Saddle	1	EA	200.00	200.00							
107	6" x 1.5" Tapping Saddle	1	EA	135.00	135.00							
108	6" x 2" Tapping Saddle	1	EA	135.00	135.00							
109	8" x 1" Tapping Saddle	25	EA	105.00	2,625.00							
110	8" x 1.25" Tapping Saddle	1	EA	225.00	225.00							
111	8" x 1.5" Tapping Saddle	1	EA	150.00	150.00							
112	8" x 2" Tapping Saddle	1	EA	150.00	150.00							
113	1" Corporation Stop	81	EA	165.00	13,365.00							
114	1.25" Corporation Stop	2	EA	290.00	580.00							
115	1.5" Corporation Stop	2	EA	335.00	670.00							
116	2" Corporation Stop	2	EA	450.00	900.00							
117	1" PE Service Line	3060	FT	16.00	48,960.00							
118	1.25" PE Service Line	40	FT	22.00	880.00							
119	1.5" PE Service Line	40	FT	25.00	1,000.00							
120	2" PE Service Line	40	FT	28.00	1,120.00							
121	1" Curb Stop w/ Box	81	EA	300.00	24,300.00							
122	1.25" Curb Stop w/ Box	2	EA	400.00	800.00							
123	1.5" Curb Stop w/ Box	2	EA	500.00	1,000.00							
124	2" Curb Stop w/ Box	2	EA	700.00	1,400.00							
125	Reconnect Water Service	80	EA	210.00	16,800.00							
126	Pipe Insulation	75	FT	26.00	1,950.00							
127	Extra Depth Water Main	40	FT	40.00	1,600.00							
128	Water Main Bedding Material	4770	FT	4.50	21,465.00			787.00	3,541.50	787.00	3,541.50	

ITEM NO.	ITEM DESCRIPTION	PLAN QTY	UNIT	UNIT PRICE	CONTRACT PRICE	PAST APPLICATION		THIS APPLICATION		TOTAL TO DATE		REMARKS
						QTY	EARNED	QTY	EARNED	QTY	EARNED	
129	Additional 6" of Water Main Bedding Material	4770	FT	1.00	4,770.00			787.00	787.00	787.00	787.00	
130	6" Drantile	3880	FT	17.00	65,960.00							
131	Drantile Cleanout	2	EA	470.00	940.00							
132	Connect Drantile to Storm Sewer	14	EA	1,200.00	16,800.00			4.00	4,800.00	4.00	4,800.00	
133	Connect Sump Pump to Storm/Drantile	10	EA	400.00	4,000.00							
134	2" SCH40 PVC	330	FT	10.00	3,300.00							
135	8" Restrained Joint DR 26 PVC	270	FT	25.00	6,750.00							
136	Directionally Drill 8" Restrained Joint PVC	270	FT	125.00	33,750.00							
137	8" Perforated CPP, Furnish & Install	50	FT	45.00	2,250.00							
138	12" Perforated CPP, Furnish & Install	270	FT	45.00	12,150.00			166.00	7,470.00	166.00	7,470.00	
139	15" RCP Class 4, Furnish	500	FT	12.00	6,000.00			152.00	1,824.00	152.00	1,824.00	
140	15" RCP, Install	500	FT	28.00	14,000.00			152.00	4,256.00	152.00	4,256.00	
141	18" RCP Class 3, Furnish	750	FT	15.00	11,250.00			221.00	3,315.00	221.00	3,315.00	
142	18" RCP Install	750	FT	29.00	21,750.00			221.00	6,409.00	221.00	6,409.00	
143	24" RCP Class 3, Furnish	2320	FT	21.00	48,720.00	1,001.00	21,021.00	1,338.00	28,098.00	2,339.00	49,119.00	
144	24" RCP Install	2320	FT	30.00	69,600.00	1,001.00	30,030.00	1,338.00	40,140.00	2,339.00	70,170.00	
145	30" RCP Class 3, Furnish	550	FT	28.00	15,400.00							
146	30" RCP Install	550	FT	38.00	20,900.00							
147	36" RCP Class 3, Furnish	400	FT	43.00	17,200.00			201.00	8,643.00	201.00	8,643.00	
148	36" RCP Install	400	FT	45.00	18,000.00			201.00	9,045.00	201.00	9,045.00	
149	36" RCP Bend	1	EA	1,200.00	1,200.00							
150	24" Flared End Section	1	EA	700.00	700.00			1.00	700.00	1.00	700.00	
151	Special Flared End	2	EA	7,500.00	15,000.00			1.50	11,250.00	1.50	11,250.00	
152	15" Storm Sewer Bedding Material	500	FT	3.25	1,625.00			152.00	494.00	152.00	494.00	
153	18" Storm Sewer Bedding Material	750	FT	3.50	2,625.00			221.00	773.50	221.00	773.50	
154	24" Storm Sewer Bedding Material	2320	FT	4.00	9,280.00	1,001.00	4,004.00	1,338.00	5,352.00	2,339.00	9,356.00	
155	30" Storm Sewer Bedding Material	550	FT	4.50	2,475.00							
156	36" Storm Sewer Bedding Material	400	FT	5.00	2,000.00			201.00	1,005.00	201.00	1,005.00	
157	Class M6 Concrete	85	CY	1,000.00	85,000.00	7.34	7,340.00	18.22	18,220.00	25.56	25,560.00	
158	Reinforcing Steel	8870	LBS	2.00	17,740.00	762.00	1,524.00	1,648.00	3,296.00	2,410.00	4,820.00	
159	Type B Frame and Grate Assembly	1	EA	650.00	650.00							
160	Special Type B Frame and Grate Assembly	1	EA	650.00	650.00							
161	Manhole Frame & Cover	15	EA	500.00	7,500.00	1.00	500.00	7.00	3,500.00	8.00	4,000.00	
162	Manhole Frame & Cover, Type Y	10	EA	350.00	3,500.00							
163	2'x2' Area Drain Frame & Grate	2	EA	600.00	1,200.00							
164	Special Catch Basin	2	EA	3,000.00	6,000.00							
165	Aggregate Base Course	9920	TN	16.00	158,720.00							
166	Gravel Surfacing	70	TN	30.00	2,100.00							
167	Water for Granular Material	120	Mgal	0.01	1.20							
168	Asphalt Concrete Composite	3720	TN	75.00	279,000.00							
169	Valve Box Adjustment	20	EA	250.00	5,000.00							
170	Manhole Adjustment	36	EA	450.00	16,200.00							
171	Concrete Curb and Gutter SF66	8230	FT	14.00	115,220.00							
172	Geotextile Fabric	18950	SY	2.00	37,900.00							
173	6" Concrete Fillet Section	170	SY	72.00	12,240.00							
174	6" Concrete Valley Gutter	140	SY	72.00	10,080.00							
175	6" Concrete Approach	3370	SY	56.00	188,720.00							
176	4" Concrete Sidewalk	2110	SF	8.00	16,880.00							
177	6" Concrete Sidewalk	1730	SF	9.00	15,570.00							
178	Detectable Warning Surface	80	SF	100.00	8,000.00							
179	Flat Aluminum Sign, Nonremovable Copy High Intensity	4	SF	30.00	120.00							
180	2'x 2" Telespar Post for Traffic Sign	14	FT	10.00	140.00							
181	2.25" x 2.25" Telespar Post for Traffic Sign	7	FT	10.00	70.00							
182	2.5" x 2.5" Telespar Post for Traffic Sign	3	FT	10.00	30.00							
183	Salvage & Place Topsoil	110	CY	12.00	1,320.00							
184	Embankment From Borrow	150	CY	7.00	1,050.00							
185	Scarify & Recompact Subgrade (6")	660	SY	1.00	660.00							
186	Aggregate Base Course (8")	320	TN	19.00	6,080.00							
187	Asphalt Concrete Composite (4")	150	TN	82.00	12,300.00							
188	Geotextile Fabric	660	SY	2.50	1,650.00							
189	Pavement Markings, 4" Yellow	320	LF	2.00	640.00							
TOTAL IMPROVEMENTS:												
MATERIALS STORED:												
RETAINAGE:						(4,729.95)		(17,936.30)		(22,666.25)		
LIQUIDATED DAMAGES:						-		-		-		
TOTAL DUE:						89,869.05		340,789.70		430,658.75		

CITY OF CROOKS
 ORDINANCE NO. 245
 SUPPLEMENTAL APPROPRIATIONS ORDINANCE

Be it ordained by the Governing Body of Crooks, South Dakota that the following sums are appropriated to supplement the 2019 appropriations, Ordinance No. 230, to meet the obligations of the municipality for the fiscal year of 2019.

Section 1.		<u>General Fund</u>
Water Fund (602)		
433.0 Water	433 Improvements other than buildings	\$ 1,214,000.00
Sewer Fund (604)		
432.0 Sewer	433 Improvements other than buildings	\$ 2,400,000.00
TOTAL APPROPRIATIONS		<u>\$ 3,614,000.00</u>
Section 2.		
SOURCE OF FUNDING		
Fund	Description	
Water Fund (602)	391.24 Other bonds issued	\$ 1,214,000.00
Sewer Fund (604)	391.24 Other bonds issued	\$ 2,400,000.00
TOTAL MEANS OF FINANCE		<u>\$ 3,614,000.00</u>

The Finance Officer is hereby directed to transfer the said amount and to show such action on the proper records of the City.

 F. Butch Oseby, Mayor

(SEAL)

Attest:

 Tobias Schantz, Municipal Finance Officer

First Reading: 06/10/2019
 Second Reading & Adoption: 07/08/2019
 Publication:
 Effective Date:

City of Crooks
Ordinance #246

An ordinance establishing the water and sewer system connection fee for the Municipality of Crooks,
Minnehaha County, South Dakota.

Be it ordained by the City of Crooks, South Dakota, that:

Section 1. PURPOSE.

The purpose of this Ordinance is to establish a fee for new connections to the City of Crooks Municipal Water and Sewer System.

Section 2. EFFECT.

Ordinance 246 of the Revised Ordinances of the City of Crooks, South Dakota, as hereinafter set forth, will establish a fee of \$2500.00 (Two Thousand Dollars) for residential properties, and a fee of \$2500.00 (Two Thousand Dollars) for commercial properties to connect to the City of Crooks Municipal Water and Sewer System. Multi-unit buildings shall be charged at fee of \$2500.00 (Two Thousand Dollars) per unit.

Section 3. INTERPRETATION.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. USE OF REVENUE.

Any revenues received under Section 3 of this ordinance may be used for water/sewer expansion and infrastructure improvements making substantial use of the water/sewer system.

Section 5. SEPARABILITY.

If any provision of this ordinance is declared unconstitutional, or the application thereof to any person or circumstances held invalid, the constitutionality of the remainder of the ordinance, and applicability thereof to other persons or circumstances shall not be affected thereby.

Ayes:

Nays:

Abstain:

Adopted this ____ day of _____, 2019

F. Butch Oseby, Mayor

Attest:

(Municipal Seal)

Tobias Schantz, Finance Officer

Legislative History:

First Reading: 06/10/2019

Second reading: _____

Passage & Adoption: _____

Published: _____

Effective: _____

Published once at the approximate cost of: \$ _____

RESOLUTION NO. 2019-07-01

A RESOLUTION OF THE CITY OF CROOKS, SOUTH DAKOTA, ESTABLISHING FEES FOR VARIOUS LICENSES, PERMITS, APPLICATIONS AND OTHER CHARGES.

WHEREAS, the Crooks city council hereby sets the following rates and fees for the city of Crooks; and,

WHEREAS, the fees set forth in other resolution are superseded except building permit fees & community center rental fees; and,

Now, therefore, be it resolved by the city of Crooks, SD, that the following fees and charges are adopted:

FEES:

Copies black & white:	\$0.10 per page
Copies color:	\$0.25 per page
Faxing:	\$5.00 per fax
Non-sufficient funds / returned payment	\$30.00 per occur.
Gas deposit	\$100.00
Water deposit	\$50.00
Plat fee per plat	\$50.00
Replat fee per plat	\$50.00
Engineering development plan fee	\$ At cost charge by city engineer
Pet tag per spayed/neutered animal	\$1.00 (lifetime)
Pet tag unspayed/neutered animal	\$1.00 (lifetime)
Meter tampering	\$200.00
Meter replacement	At cost
Reconnect fee	\$50.00
Additional deposit fee after reconnection	\$100.00
Variance application & hearing fee per request	\$50.00
Conditional use application & hearing fee per request	\$50.00
Rezoning application & hearing fee per request	\$50.00
Performing work without building permit	1.5 times dollar value of work
Failure to obtain a contractor license	\$200.00
Stop work order violation	\$100.00
Service call after hours not caused by city	\$50.00
Clearance certificates (per request)	\$25.00 + tax
On-premise retail sale liquor license	Pursuant to SDCL 35-4-2
Off-sale package liquor license	Pursuant to SDCL 35-4-2
Building permit fees	See resolution
Community center rental fees	See resolution 2016-07-01

Nuisances:

Grass mowing (per hour, no minimum)	\$200 / hr.
Property clean-up per hour	At cost charge
Sidewalk clearing (no minimum)	\$75.00

Finance charges:

Per late utility bill (paid after due date):	11.5% for total outstanding amount
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NO FEES:

Temporary event liquor license	\$0.00
Temporary license for fireworks display on public property	\$0.00
Notary services	\$0.00

Be it furthermore resolved, that; the Mayor or officials authorized by the Mayor may waive these fees if such waiver is deemed in the best interest of the community or in cases of particular hardship. Registered non-profits with a history of affiliation and support of the city and other civic and community organizations will be presumed to be subject to waiver unless otherwise directed by the Mayor or an official authorized by the mayor.

Pursuant to SDCL 9-19-13 shall be effective immediately upon its passage.

Yays:

Nays:

F. Butch Oseby, Mayor of Crooks, SD

ATTEST:

(SEAL)

Tobias Schantz, Finance Officer

Legislative History

Adopted: _____

Effective: _____

Published: _____

Published once at the approximate cost of: _____

RESOLUTION NO. 2019-07-02

A RESOLUTION OF THE CITY OF CROOKS, SOUTH DAKOTA, TRANSFERRING MONIES FROM THE CONTINGENCY FUND TO MEET THE OBLIGATIONS OF THE CITY FOR 2019.

WHEREAS, the City of Crooks did approve a line for contingency transfers in the 2019 annual budget; and,

WHEREAS, the City of Crooks finds it necessary to transfer from said contingency line;

NOW THEREFORE IT IS HEREBY RESOLVED BY THE CROOKS CITY COUNCIL, that the following sums are transferred from the contingency fund to the following departments to meet the obligations of the City:

Dept. – 413.0 -- Elections – Object 421.0 Insurance	\$5,000.00
Total transfer from Contingency (411.5) function:	<u>\$5,000.00</u>

Pursuant SDCL 9-19-13 this resolution shall take immediate effect.

Yays:
Nays:

F. Butch Oseby, Mayor of Crooks, SD

ATTEST:

(SEAL)

Tobias Schantz, Finance Officer

Legislative History

Adopted:

Effective:

Published:

Published once at the approximate cost of: