

City of Crooks
City Council
Special Meeting / End-Of-Year Meeting
December 30, 2019

At 5:30 pm, Mayor Oseby called the meeting to order at the Crooks Community Center. Finance Officer Schantz took roll call:

Present: Alderman Henning, Alderman Kringen (joined at 5:33 pm), Alderman Maras, Alderman Richardson, Mayor Oseby

Staff present: Finance Officer Schantz

Pledge of Allegiance was recited by those present. Invocation was led by Oseby.

Approve agenda. Motion by Henning to approve agenda, seconded by Maras. No discussion. All aye, motion carries.

Consent calendar items. Motion by Kringen to approve consent calendar items, seconded by Henning. No discussion. All aye, motion carries.

Approved End-Of-Year claims:

Vendor	Date incur.	Description	Amount
Aflac	12/26/2019	12-2019 premium payable	\$ 138.34
American Stamp	12/3/2019	stamp purchase	\$ 33.25
Anderson Publications	11/30/2019	11-2019 publication fee	\$ 309.60
Black Hills Occupational Medicine	12/1/2019	drug testing fee	\$ 35.00
Border States Electric	12/11/2019	supplies	\$ 609.85
Concrete Materials	12/2/2019	deicing sand	\$ 1,523.61
Crooks HRC	12/12/2019	return abatement pd to City	\$ 1,619.50
Crooks Municipal Utilities	12/9/2019	utilities	\$ 621.22
DGR Engineering	12/12/2019	Palmira utility improvement engineering	\$ 13,310.16
Dustin Wochnick	12/20/2019	reimbursement CDL testing fee	\$ 105.00
Dustin Wochnick	12/20/2019	reimbursement CDL written test fee	\$ 35.00
Dustin Wochnick	12/27/2019	reimbursement driver's license fee	\$ 35.00
Ecolab	12/12/2019	pest control service	\$ 75.00
Graham Tire	12/11/2019	new tires plow truck	\$ 2,261.50
Great Western Bank	12/27/2019	purchase card payment	\$ 1,587.39
Health Pool of SD	12/26/2019	01-2020 health + life insurance	\$ 2,077.83
Hydro Tech Service	12/24/2019	repair lagoon	\$ 1,555.50
Hydro Tech Service	12/24/2019	Crooks main lift service	\$ 1,346.40
Israel Carrasco	12/9/2019	ccc dmg dep rtn	\$ 175.00
Jason Penning	12/17/2019	reimbursement CDL testing fee	\$ 105.00
Jason Penning	12/20/2019	reimbursement CDL retesting fee	\$ 95.00
Laury Carruthers	12/19/2019	ccc dmg dep rtn	\$ 75.00
Mac's/Blue Tarp	12/16/2019	wire decking	\$ 298.35
Meierhenry Sargent LLP	12/11/2019	legal fees November	\$ 372.00
Melius Manufacturing	12/26/2019	storage Bomag roller 12/19 - 03/20	\$ 140.00
Melius Manufacturing	12/26/2019	water truck repair	\$ 2,720.00

Minnehaha 4-H LEEP	12/9/2019	ccc dmg dep rtn	\$ 175.00
Mitchell Construction, Inc.	12/3/2019	haul snow	\$ 297.50
Nathan Stroschein	12/18/2019	drain tile	\$ 771.41
Nexben	12/26/2019	Dental insurance premium	\$ 120.30
Nexben	12/26/2019	Vision insurance premium	\$ 17.66
Nexben	12/26/2019	Voluntary life insurance premium	\$ 44.00
Nexben	12/26/2019	Spouse life insurance premium	\$ 33.60
Nexben	12/26/2019	Supplemental life insurance premium	\$ 1.70
Pump'N'Stuff	12/18/2019	refill diesel can	\$ 15.79
Pump'N'Stuff	12/18/2019	fuel payloader	\$ 26.26
Q3 Contracting	12/18/2019	new gas services	\$ 6,948.37
Ronning Commercial Construction	12/18/2019	pay application Palmira bathroom	\$ 62,025.00
Sandra Ahrendt	12/26/2019	ccc dmg dep rtn	\$ 75.00
SD DENR	12/20/2019	2020 discharge fees	\$ 1,500.00
SD Dept. of Revenue	12/11/2019	11-2019 sales tax payment	\$ 4,170.79
SD Retirement System	12/19/2019	12-2019 retirement contribution	\$ 1,804.26
SD State Treasurer	12/19/2019	surplus property	\$ 17.97
SDRS Supplemental Retirement Plan	12/6/2019	ROTH contribution	\$ 75.00
SECOG	12/6/2019	2020 Dues	\$ 2,108.00
Sioux Valley Energy	12/13/2019	utilities	\$ 180.33
Sioux Valley Energy	12/13/2019	utilities	\$ 121.29
US Postal Service	12/12/2019	postage gas awareness letters	\$ 404.38
US Postal Service	12/10/2019	postage utility billing card mailing	\$ 238.84
Verizon Wireless	12/10/2019	utilities	\$ 27.88
Xcel Energy	12/5/2019	utilities	\$ 380.31
Xcel Energy	12/20/2019	utilities	\$ 12.37
		Total claims	\$ 112,852.51

Purchase card payments			
Vendor	Date incur.	Description	Amount
Adobe Acrobat	12/5/2019	2020 license fee	\$ 359.76
Amazon	12/5/2019	2020 Prime charge	\$ 179.00
Campbell Supply	12/13/2019	supplies	\$ 195.20
Crooks Country Corner	12/18/2019	propane thawing chains mini-excavator	\$ 12.00
Crooks Country Corner	12/2/2019	fuel	\$ 42.18
Crooks Country Corner	12/11/2019	fuel	\$ 46.92
Fred the Fixer	12/17/2019	keys for Palmira bathroom	\$ 13.00
Nyberg's Ace Hardware	12/13/2019	supplies	\$ 63.97
Pfeifer Implement	12/13/2019	supplies	\$ 237.14
Pump'N'Stuff	12/17/2019	fuel	\$ 59.63
Pump'N'Stuff	12/12/2019	fuel	\$ 53.62
Pump'N'Stuff	12/26/2019	fuel mini-excavator	\$ 13.59
Pump'N'Stuff	12/17/2019	fuel mini-excavator	\$ 13.48
Pump'N'Stuff	12/27/2019	fuel	\$ 39.44
Pump'N'Stuff	12/27/2019	fuel	\$ 22.13
SD Dept. of Agriculture	12/11/2019	mosquito recertification class	\$ 50.00
Sturdevant's Auto	12/17/2019	lights bulbs	\$ 95.98
US Postal Service	12/20/2019	postage letters	\$ 14.70

The Wooden Nickel	12/12/2019	Lunch gas lunch	\$ 75.65
		Total due	\$ 1,587.39

Second reading ordinance #255 was given by Oseby. Motion by Kringen to approve ordinance, seconded by Maras. Schantz requested clerical error be corrected on ordinance. Motion by Maras to correct “chance” to “change” in title of ordinance and amend ordinance, seconded by Kringen. Ordinance was then briefly discussed by those present. No further discussion. All aye, motion carries, ordinance amended. Council then proceeded to vote on ordinance. Oseby instructed Schantz to take roll call vote. Roll call vote: Henning – aye, Kringen – aye, Maras – aye, Richardson – aye. All aye, motion carries, ordinance approved.

Resolution 2019-12-02 (“2020 Salaries & Wages”). Motion by Maras to approve resolution, seconded by Kringen. Maras asked if hourly rate had been adjusted for employees, who recently had acquired CDL. Schantz confirmed those hourly wages had been adjusted. No further discussion. All aye, motion carries.

Resolution 2019-1203 (“Contingency transfer resolution”). Motion by Kringen to approve resolution, seconded by Henning. No discussion. All aye, motion carries.

Adjournment. Motion by Maras to adjourn meeting at 5:39 pm, seconded by Henning. All aye, motion carries, meeting adjourned.

Respectfully submitted,
Tobias Schantz
Municipal Finance Officer
City of Crooks

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