



City of Crescent Springs

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Regular Council Meeting Minutes January 22, 2024 - 6:00 pm

The regular meeting of the Crescent Springs City Council was called to order by Mayor Mike Daugherty at 6:00 pm. Mike Daugherty began the meeting with a prayer followed by the pledge of allegiance.

Roll call showed the following council members present – Jeannine Bell Smith, Don Kiely, Bill Schult, Carol McGowan, Mark Wurtenberger and Brian Barclay. Also present were City Clerk April Robinson, City Administrator Mike Daly and Attorney Mike Baker.

APPROVAL OF MINUTES

November 27, 2023 Council Meeting Minutes

Brian Barclay made a motion to approve the minutes of the **November 27, 2023 Council Meeting**. **Carol McGowan** seconded the motion. Roll call vote was taken.

| | |
|---------------------|-----|
| Don Kiely | Yes |
| Jeannine Bell Smith | Yes |
| Bill Schult | Yes |
| Carol McGowan | Yes |
| Brian Barclay | Yes |
| Mark Wurtenberger | Yes |

Motion passed 6-0.

December 20, 2023 Special Meeting Minutes

Carol McGowan made a motion to approve the minutes of the **December 20, 2023 Special Meeting**. **Brian Barclay** seconded the motion. Roll call vote was taken.

| | |
|---------------------|-----|
| Don Kiely | Yes |
| Jeannine Bell Smith | Yes |
| Bill Schult | Yes |
| Carol McGowan | Yes |
| Brian Barclay | Yes |
| Mark Wurtenberger | Yes |

Motion passed 6-0.

AUDIT PRESENTATION

John Chamberlain of Chamberlin Owen CPA presented council with the city's 2022-2023 Fiscal Year audit report.

MAYOR’S REPORT

Mayor Daugherty will be out of town for the July council meeting. Councilman Bill Schult will be leading that meeting,

FIRE AUTHORITY REPORT

The December Fire Authority report was distributed to council. Chief Jeff Wendt reported the following: Chief Wendt stated that the department is seeking temporary occupancy for the new firehouse. They should be able to move items into the new building on Friday. The next two weeks will be used to move everything out of the old firehouse and then they will demo the building. Both Crescent Springs and Villa Hills Public Works Departments have gone through the old building for any useful items.

POLICE REPORT

The December Police report was distributed to council. Chief Matt Hall reported the following: Chief Hall stated he will present the Annual Police Report next month. The department is scheduled for re-accreditation in June. The Shop with a Cop & Fireman event was a success. The department’s tasers need to be replaced. They are no longer under warranty as they were purchased in 2006. They are outdated and can no longer be repaired. The cost is around \$5500 for each taser.

CITY ADMINISTRATORS REPORT

Mike Daly reported the following:

Grandview Drive and Buttermilk Crossing Street Resurfacing

Councilmen Barclay asked me to research breaking up the cost for Grandview Drive and Buttermilk Crossing.

Based on percentages, we came up with the following cost:

Grandview Drive would be approximately \$66,675.

Buttermilk Crossing would be approximately \$54,550.

Both streets are in approximately the same condition. Greg does not believe either of the streets have been repaved since construction of them.

Grandview was constructed with the State Project in 1993.

Buttermilk Crossing was constructed the following year in 1994.

Greg feels that 30-years is an extremely long time for the initial paving without an overlay, which gives greater urgency to repave them.

For the best price, it is always better to package as many streets together.

There is an asphalt price index included in the bid which protects both the contractor and the city with the fluctuation of the cost of liquid asphalt, but inflation will affect the cost of all materials and labor.

Also, it appears that Fort Mitchell paved their section of Grandview within the last 10 years.

Squire Hill Drive Road project

Staff is researching Emergency MRA Funding for this road project.

We have received the following 3-estimates:

\$15,550

\$27,977

\$28,900

Waiting on three more quotes.

Attached is a PDF of Squire Hill Drive Concrete Replacement Plan and pics of the road completed by Greg Sketch.

2024 Meeting Conflicts

Reviewing the 2024 meeting schedule for Council & Caucus we noticed the following conflicts:

Monday, May 27th Council Meeting — Memorial Day

Monday, November 11th Caucus Meeting — Veterans Day

We do have a Caucus meeting scheduled for Monday, May 13th and a Council meeting scheduled for Monday, November 25th.

Mike Daly shared the following upcoming events with the Mayor and Council

Feb. 21, 2024 NKY Chamber

Spend a Day in Frankfort

The 2024 Kentucky Legislative Session is underway, and on Feb. 21 we're inviting members to spend a Day In Frankfort with us.

Attendees will connect with legislative leadership, members of the Northern Caucus and participate in discussions tied to the NKY Chamber's legislative priorities. We'll end the day at the One NKY House before heading home.

Feb. 28, 2024 KLC City Day at the State Capitol

We invite you to join us for City Day/City Night. The yearly event is an excellent opportunity for city officials to network, meet with legislators, and attend committee meetings.

City officials from across the state can visit the KLC Frankfort office throughout the day. The KLC Board of Directors meets at 8:00 a.m. EST. We encourage city officials to attend legislative committee meetings in the Capitol Annex and make an appointment to discuss local issues with your community's legislators. KLC will hold the City Night reception at the Capital Plaza Hotel beginning at 4:30 p.m. EST.

Join us for a day of city advocacy in the state capital. This is a great way for city officials to be part of the process and help enact bills that improve their community!

PUBLIC WORKS REPORT

Tonya Miller reported the following:

Quotes were received for the Squire Hill road issue. Emergency MRA funds have been approved for the repair project.

Several light poles in the city have been damaged. DUKE has been notified of the needed repairs.

There are street lights in Rosewood that will need repair. DUKE has been contacted for a quote for updating the Rosewood lights to LED.

The State Road Department was able to keep up with Anderson and Buttermilk during the last snow. The city department did not have to address those two state roads.

The department will be working on filling potholes and clearing drains in anticipation of the forecasted rain.

OLD BUSINESS

None.

NEW BUSINESS

Municipal Order 2024-1

Attorney Mike Baker conducted the **Reading of Municipal Order 2024-1 DESIGNATION OF COUNCIL COMMITTEES OF THE CITY OF CRESCENT SPRINGS, KENTUCKY**

Brian Barclay made a motion to approve **Municipal Order 2024-1**. **Carol McGowan** seconded the motion. Roll call vote was taken.

Don Kiely Yes
Jeannine Bell Smith Yes
Bill Schult Yes
Carol McGowan Yes
Brian Barclay Yes
Mark Wurtenberger Yes

Motion passed 6-0.

Municipal Order 2024-2

Attorney Mike Baker conducted the **Reading of Municipal Order 2024-2** APPOINTMENT OF NON-ELECTED CITY OFFICERS AND MEMBERS OF CITY BOARDS AND AUTHORITIES OF THE CITY OF CRESCENT SPRINGS, KENTUCKY

Brian Barclay made a motion to approve **Municipal Order 2024-2**. **Carol McGowan** seconded the motion. Roll call vote was taken.

Don Kiely Yes
Jeannine Bell Smith Yes
Bill Schult Yes
Carol McGowan Yes
Brian Barclay Yes
Mark Wurtenberger Yes

Motion passed 6-0.

Municipal Order 2024-3

Attorney Mike Baker conducted the **Reading of Municipal Order 2024-3** DECLARING CERTAIN PERSONAL PROPERTY OF THE CITY OF CRESCENT SPRINGS AS SURPLUS AND AUTHORIZING DISPOSAL OF SAID PROPERTY IN ACCORDANCE WITH STATE LAW

Carol McGowan made a motion to approve **Municipal Order 2024-3**. **Brian Barclay** seconded the motion. Roll call vote was taken.

Don Kiely Yes
Jeannine Bell Smith Yes
Bill Schult Abstained
Carol McGowan Yes
Brian Barclay Yes
Mark Wurtenberger Yes

Motion passed 6-0.

Municipal Order 2024-4

Attorney Mike Baker conducted the **Reading of Municipal Order 2024-4** WHEREIN CITY COUNCIL AUTHORIZES THE MAYOR TO EXECUTE AN AGREEMENT WITH RIEGLER BLACKTOP ACCEPTING THE BID FOR STREET REPAIRS FOR THE CITY

Brian Barclay made a motion to approve **Municipal Order 2024-4**. **Carol McGowan** seconded the motion. Roll call vote was taken.

Don Kiely Yes
Jeannine Bell Smith Yes
Bill Schult Yes
Carol McGowan Yes
Brian Barclay Yes
Mark Wurtenberger Yes

Motion passed 6-0.

Municipal Order 2024-5

Attorney Mike Baker conducted the **Reading of Municipal Order 2024-5** AUTHORIZING THE HIRING OF FULLTIME STAFF BY THE CRESCENT/VILLA FIRE AUTHORITY

Bill Schult made a motion to approve **Municipal Order 2024-5 with an amendment which removes the last sentence.** **Jeannine Bell Smith** seconded the motion. Roll call vote was taken.

Don Kiely Yes
Jeannine Bell Smith Yes
Bill Schult Yes
Carol McGowan No
Brian Barclay No
Mark Wurtenberger Yes

Motion passed 4-2.

Municipal Order 2024-6

Attorney Mike Baker conducted the **Reading of Municipal Order 2024-6** AUTHORIZING THE MAYOR TO SIGN A CONTRACT FOR A SERVICES AGREEMENT BETWEEN THE CRESCENT SPRINGS VOLUNTEER FIRE DEPARTMENT, INC.; THE CRESCENT/VILLA FIRE AUTHORITY; THE CITY OF VILLA HILLS; AND THE CITY OF CRESCENT SPRINGS, FOR THE PROVISION OF FIRE AND EMERGENCY MEDICAL SERVICES FROM JANUARY 1, 2024, THROUGH DECEMBER 31, 2049, SUBJECT TO THE CONDITIONS THEREIN

Carol McGowan made a motion to approve **Municipal Order 2024-6.** **Brian Barclay** seconded the motion. Roll call vote was taken.

Don Kiely No
Jeannine Bell Smith No
Bill Schult Yes
Carol McGowan Yes
Brian Barclay Yes
Mark Wurtenberger Yes

Motion passed 4-2.

COMMITTEE REPORTS

Attorney Mike Baker shared that he had reviewed Channel 9's webpage and found an article which listed two of Crescent Springs businesses. He said that Kremer's Market and the Block Deli were listed in an article as being great places to go for soup.

GUESTS

Jeff Smith of Harris Avenue addressed council. He commended the police and fire departments for their work and added he does agreed that Kremer’s Market has good soup.

ADJOURNMENT

Brian Barclay made a motion to adjourn. **Carol McGowan** seconded the motion. All were in favor. Motion passed. The meeting was adjourned at 7:01pm.

ATTESTED BY:

April C. Robinson, Clerk/Treasurer

Mike Daugherty, Mayor

Approved: _____

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