

**City of Crescent Springs**  
**Regular Council Meeting Minutes**  
**June 26, 2023 - 6:00 pm**

The regular meeting of the Crescent Springs City Council was called to order by Mayor Mike Daugherty at 6:00 pm. Mike Daugherty began the meeting with a prayer followed by the pledge of allegiance.

Roll call showed the following council members present – Jeannine Bell Smith, Brian Barclay, Mark Wurtenberger, Don Kiely, Bill Schult and Carol McGowan. Also present were City Clerk April Robinson, City Administrator Mike Daly and City Attorney Mike Baker.

**APPROVAL OF MINUTES**

May 22, 2023 Council Meeting Minutes

**Carol McGowan** made a motion to approve the minutes of the **May 22, 2023 Council Meeting**. **Brian Barclay** seconded the motion. Roll call vote was taken.

Brian Barclay	Yes
Jeannine Bell Smith	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes

**Motion passed 6-0.**

May 22, 2023 LWCF Public Hearing Minutes

**Carol McGowan** made a motion to approve the minutes of the **May 22, 2023 LWCF Public Hearing**. **Bill Schult** seconded the motion. Roll call vote was taken.

Brian Barclay	Yes
Jeannine Bell Smith	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes

**Motion passed 6-0.**

**MAYOR'S REPORT**

Mayor Daugherty stated he met with Director Miller to evaluate the playground equipment. Mayor Daugherty formed a working group to discuss the replacement of the equipment. The working group consists of Mayor Daugherty, City Administrator Mike Daly, Public Works Director Tonya Miller, councilmembers Don Kiely and Carol McGowan.

## **FIRE AUTHORITY REPORT**

The May Fire Authority report was distributed to council. Chief Wendt reported the following:  
102 squad calls, 524 TYD  
49 fire calls, 238 YTD

Chief Wendt stated that staffing is terrible due to COVID and pay. There are several individuals in class right now but the past experience shows that when they graduate they find full time work elsewhere.

The fire department has received fireworks complaints. The fire department has no jurisdiction over fireworks. The department has referred the complainants to the city.

Chief Wendt stated the concrete steps are separating from the building. The contractor is aware and a meeting will be held to discuss the issue in the next week or so.

## **POLICE REPORT**

The May Police report was distributed to council. Chief Matt Hall reported the following:  
1725 calls for service  
28 accidents, 2 injury accidents  
104 citations  
34 warnings  
110 traffic stops  
33 warrants

The detective is currently working a couple of burglary cases.

There were 164 total training hours this month.

There were K-9 seven deployments with five being in the city. Five arrests were made with a total of eight charges. Ten hours of training this month for the K-9.

Department overtime totaled thirty-nine hours. Twenty-three of these hours were for court cases.

## **CITY ADMINISTRATORS REPORT**

### **755 Western Reserve Road Development**

Mr. Daly stated that last week he received a phone call from Brian Fullenkamp with the Legacy Management Firm in Fort Wright. It is regarding the continued interest in developing the property located at 755 Western Reserve Road. Brian approached the city back in April of this year and would like to sit back down to discuss preliminary plans/legal research with the city.

### **Ireland Avenue Development**

Brian Fullenkamp and Legacy Management Firm want to also discuss/review another potential development that they are researching in the city. It is the site located along Ireland Avenue and Harris Street (*Behind Panera*). Research shows that the comprehensive plan does identify this area for mixed uses of residential, commercial, and office. The property is currently zoned R-2. Staff has scheduled a meeting for both discussions on Thursday, June 29<sup>th</sup> at 11:00am here at the City Building.

### **Storm Sewer Water Project (Crescent Avenue, Park Street, and Crolev):**

Storm sewer bid package is available at Berling Engineering's office.

Councilmember Don Kiely asked about the Woodhill Sidewalk Project. The grant the city applied for was denied. The proposed 2023-2024 budget includes funding for the entire project. It was agreed that the city would proceed with an RFP to begin the project upon approval of the 2023-2024 budget.

**PUBLIC WORKS REPORT**

Public Works continued all typical weekly maintenance for the park, roads, and City.

The decorative signs will be placed in the next locations soon.

Cherry Street is completed with the 125 ft. of curb and gutter along the street that is leading water to the single gutter catch basin.

Eubanks Road rail project is completed. Quotes for blacktop are expected from three companies.

Harris Avenue and Ireland Avenue: "No Parking" signs will be requested from addresses 2424 to 2434 Harris Avenue. This is to prevent collisions when traffic enters Harris from Ireland.

Dry Detention basin behind Panera Bread: The owner has been contacted by SD1. The owner has contacted an engineer and established a plan to return the basin to compliance. They will contact me with any other updates as needed.

Terra Cotta Street: Parking on the street has been an issue for the local businesses and residents. Getting in and out of this road is a challenge. Records show that there were no parking anytime signs placed in 1999 but there are none up as of today (only no parking fire lane on the right side). Director Miller would like to look into this more and possibly install them again or come up with a plan to keep the parking off of the street.

Three bids were received in response to the RFP for Cherry Street, Scott Street and Terra Cotta Street. Riegler at \$44,656; Neyra Construction at \$51,615; and Eaton Asphalt at \$54,541.50. The second 2023-2024 RFP for streets will be for Nordman Lane, Ravenwood Court and Harris Avenue.

Croley Street drain issue: The City is working on the RFP process. The City will be doing a cost share program agreement with SD1 which is a 50/50 reimbursement plan. SD1 will take ownership of the pipe when the project is completed.

Playground at the City park: I have spoken to three recreation companies; Amy Riddle with Bluegrass, Josh Wagner with Miracle, and Brian Noel with DWA. All of them are on the KPC contracts. These companies are willing to provide designs for a playground at no fee.

**OLD BUSINESS**

Attorney Mike Baker conducted the **second reading of Ordinance 2023-7 AMENDING SECTION 72.03 OF THE CRESCENT SPRINGS CODE OF ORDINANCES REGARDING LIMITATIONS OF STOPPING AND PARKING FOR POSTAL DELIVERY**

**Brian Barclay** made a motion to approve **Ordinance 2023-7**. **Mark Wurtenberger** seconded the motion. Roll call vote was taken.

Brian Barclay	Yes
Jeannine Bell Smith	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Abstained

**Motion passed 6-0.**

Attorney Mike Baker conducted the **second reading of Ordinance 2023-8** ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2024

**Bill Schult** made a motion to approve **Ordinance 2023-8**. **Brian Barclay** seconded the motion. Roll call vote was taken.

Brian Barclay	Yes
Jeannine Bell Smith	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Carol McGowan	Abstained
Bill Schult	Yes

**Motion passed 6-0.**

Attorney Mike Baker conducted the **second reading of Ordinance 2023-9** AMENDING ORDINANCE NO. 2022-5 APPROVING THE ANNUAL BUDGET OF JULY 1, 2022 THROUGH JUNE 30, 2023

**Carol McGowan** made a motion to approve **Ordinance 2023-9**. **Bill Schult** seconded the motion. Roll call vote was taken.

Brian Barclay	Yes
Jeannine Bell Smith	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes

**Motion passed 6-0.**

#### **NEW BUSINESS**

Attorney Mike Baker conducted the **reading of Resolution 2023-6** SUPPORTING THE REQUEST OF ROBIN L. JOHNSON TO THE COMMONWEALTH OF KENTUCKY TO NAME THE BRIDGE ON BUTTERMILK PIKE, ALSO KNOWN AS KENTUCKY 371, IN CRESCENT SPRINGS, KENTUCKY, AS THE MICHAEL SCOTT "BUBBA" WILSON BRIDGE

**Carol McGowan** made a motion to table **Resolution 2023-6** until the July council meeting. **Brian Barclay** seconded the motion. Roll call vote was taken.

Brian Barclay	Yes
Jeannine Bell Smith	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes

**Motion passed 6-0.**

Attorney Mike Baker conducted the **reading of Municipal Order 2023-8** AMENDING THE PURCHASING AND PROCUREMENT POLICY FOR THE CITY BY AMENDING THE POLICY TO REQUIRE COMPETITIVE BIDS FOR PURCHASES IN EXCESS OF FORTY THOUSAND (\$40,000.00) AND 00/100 DOLLARS

**Bill Schult** made a motion to approve **Municipal Order 2023-8**. **Don Kiely** seconded the motion. Roll call vote was taken.

Brian Barclay	Yes
Jeannine Bell Smith	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes

**Motion passed 6-0.**

Attorney Mike Baker conducted the **reading of Municipal Order 2023-9** DECLARING CERTAIN PERSONAL PROPERTY OF THE CITY OF CRESCENT SPRINGS AS SURPLUS AND AUTHORIZING DISPOSAL OF SAID PROPERTY IN ACCORDANCE WITH STATE LAW

**Bill Schult** made a motion to approve **Municipal Order 2023-9**. **Carol McGowan** seconded the motion. Roll call vote was taken.

Brian Barclay	Yes
Jeannine Bell Smith	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes

**Motion passed 6-0.**

Attorney Mike Baker conducted the **reading of Municipal Order 2023-10** AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH RIEGLER BLACKTOP ACCEPTING THE BID FOR STREET REPAIRS FOR THE CITY

**Carol McGowan** made a motion to approve **Municipal Order 2023-10**. **Bill Schult** seconded the motion. Roll call vote was taken.

Brian Barclay	Yes
Jeannine Bell Smith	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes

**Motion passed 6-0.**

Attorney Mike Baker conducted the **reading of Municipal Order 2023-11** AUTHORIZING THE MAYOR TO EXECUTE A STATEMENT OF CONCURRENCE REGARDING THE KENTON COUNTY EMERGENCY OPERATIONS PLAN

**Brian Barclay** made a motion to approve **Municipal Order 2023-11**. **Carol McGowan** seconded the motion. Roll call vote was taken.

Brian Barclay	Yes
Jeannine Bell Smith	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	No

**Motion passed 5-1.**

**COMMITTEE REPORTS**

Brian Barclay asked that the safety committee review possible ways to educate the public with safety tips. He said that he has noticed a lot of people running or walking with traffic. Carol McGowan said that maybe they could come up with a topic of the month for safety and place a tip on the LED signs.

Brian Barclay asked if benches could be placed in the park near the veteran’s memorial. The recent memorial service was very nice but there was nowhere for people to sit down in the shade.

Safety Committee Report

Carol McGowan reported that the police chief is waiting to get locks for Hyundai & Kia’s.

Mark Wurtenberger inquired as to the status of the High Street vacation request. Mike Baker stated that he would like a written request from Mr. Huffman which outlines his request.

**GUESTS**

Jeff Smith asked that council take traffic into consideration in regards to the proposed Western Reserve and Ireland developments.

**ADJOURNMENT**

**Carol McGowan** made a motion to adjourn. **Brian Barclay** seconded the motion. All were in favor. Motion passed. The meeting was adjourned at 7:14pm.

ATTESTED BY:

\_\_\_\_\_  
April C. Robinson, Clerk/Treasurer

\_\_\_\_\_  
Mike Daugherty, Mayor

Approved: \_\_\_\_\_