

**City of Crescent Springs
Regular Council Meeting Minutes
February 27, 2023 - 6:00 pm**

The regular meeting of the Crescent Springs City Council was called to order by Mayor Mike Daugherty at 6:02pm. Mike Daugherty began the meeting with a prayer followed by the pledge of allegiance.

Roll call showed the following council members present – Jeannine Bell Smith, Brian Barclay, Mark Wurtenberger, Don Kiely, Bill Schult and Carol McGowan. Also present were City Clerk April Robinson, Public Works Director Tonya Miller, City Administrator Mike Daly and City Attorney Mike Baker.

APPROVAL OF MINUTES

January 23, 2023 Council Meeting Minutes

Carol McGowan made a motion to approve the minutes of the **January 23, 2023 Council Meeting**. **Brian Barclay** seconded the motion. Roll call vote was taken.

Jeannine Bell Smith	Yes
Brian Barclay	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Bill Schult	Yes
Carol McGowan	Yes

Motion passed 6-0.

MAYOR’S REPORT

Mayor Daugherty stated there was a link on the city website for information regarding coyotes. The city has had many calls about them.

The City has met with the Kentucky Department of Transportation in an effort to have Buttermilk Pike moved to an “A” route from a “B” route for the purpose of snow removal. They are putting a plan together.

Mayor Daugherty discussed items from the Mayors Group meeting. County Clerk Summe discussed issues with the last election. For the upcoming election there will be two voting locations again in the city. Emerald Springs will be utilized for voting again along with the Crescent Springs city building. Poll workers are also needed.

Norfolk Southern was present and presented a brief overview of their safety procedures. Railroad employees walk the tracks daily and measure the tracks annually.

The Northern Kentucky Water District was also present at the Mayors Group meeting. They discussed their process for testing. They have hundreds of testing stations and test our water regularly to make sure it is safe.

Mayor Daugherty also mentioned that there are pictures of the Firehouse progress on the Departments Facebook page.

FIRE AUTHORITY REPORT

The June Fire Authority report was distributed to council. Chief Wendt reported the following:
93 squad calls, 93 TYD

47 fire calls, 47 YTD

The department has received a grant for new defibrillators and rescue tools from the State Fire Commission. Chief Wendt submitted a grant for 51 new sets of fire gear in the amount of \$174,000. The department will not know if they will be awarded the grant until June or July. This is a 95/5 grant with the department being responsible for 5% of the cost.

The Fire Department trained with the railroad last September. Chief Wendt mentioned that the department has access to the cargo information for the trains that run through Crescent Springs and Villa Hills.

POLICE REPORT

The January Police report was distributed to council. Chief Matt Hall reported the following:

There were 1056 calls for service in January

104 citations

18 total crimes

4 Crisis

16 Collisions

20 Warrants

34 hours of overtime for the month, the majority for court

Buttermilk Pike had the highest occurrence of accidents. Two were injury accidents.

Officer Dooley and his K-9 attended a conference at the Ark Encounter. They received an award for the best entry time in a scenario that was conducted at the conference. The K-9 was used seven times in the last month six of which were in the city. There were three arrests and eleven charges from these K-9 call outs.

Tunnel 2 Towers and the Veterans 5K run have already contacted the police department and started planning for their annual events. The Easter egg hunt is coming up as well.

Boone County Fire has a Health and Wellness app for self-assessment. Chief Hall purchased a license for each officer in order to provide them with another avenue for help if the need arises.

Mayor Daugherty added that the City does have an EAP (Employee Assistance Program) which covers employees, Mayor and Council.

CITY ADMINISTRATORS REPORT

Update on the cost for the sidewalk idea on Woodhill Court:

Transportation Alternatives Program (TAP) Grant application for 2023 has been submitted by April Robinson/Tonya Miller.

Total estimated cost for the project is of \$43,131.00.

Grant 80% — 20% match: Crescent Springs Matching Fund Amount @ 20% = \$8,626.20.

Timeline is approximately 4-6 months before we hear anything back from the Office of Local Programs.

Joint Finance Meeting between Crescent Springs & Villa Hills:

The meeting was held on Tuesday, February 21st at 4:30pm.

The purpose of the meeting was to discuss the CVFA budget for FY2023-2024 per the inter-local agreement. Villa Hills Councilman Jim Cahill presented on the topic.

Attached is the Budget rationale for FY 23/24 along with the proposed budget for FY 23/24.

Crescent Springs Finance Committee recommends the drafted budget for FY 23/24.

Kenton County Emergency Operations Plan:

City Staff will be making the new Operations Plan available on the City Website for Crescent Springs residents.

Z21 Working Group

The Z21 Working group will be meeting this week on Wednesday, March 1st from 3-5pm virtually.

Currently reviewing the new Zoning Ordinance Articles and Decision Points for the following:

Article 10— Parking and Loading (*Currently Here*)

Article 11 — Signs

PUBLIC WORKS REPORT

Public Works continued all typical weekly maintenance for the park, roads, signs and City Building.

Salt has been ordered for restocking the salt bin.

Decorative signs have been installed in the Crossings area.

Woodhill Court Sidewalk Project: Tonya Miller and April Robinson have submitted a TAP grant (80/20) for a sidewalk to connect from the existing sidewalk at Daphne Way to Western Reserve.

Cherry Street Flooding: Tonya Miller and April Robinson are working together to apply for an 80/20 Emergency MRA grant funding. If approved the city will receive 50% of the project up front and 30% after the project is complete. This is for the new construction of 125 feet of curb and gutters and a new blacktop street.

Blacktop: This year we will be doing a RFP for Scott Street and Terra Cotta Avenue. Cherry Street will be added if the Emergency MRA funding is not approved.

Entrance apron at the City Building: This project is under contract to be completed by Albanese Concrete LLC.

Harris and Ireland: Tonya Miller is working with City Administrator, Mike Daly to address the parking issue.

Crowley Street and Crescent Avenue Drain issue: Tonya Miller is working with the City Engineer, City Administrator Mike Daly, residents and PDS for the replacement of the new underground pipe.

Playground: Tonya Miller is working with April Robinson to get a revised quote of the total project and to find the best grant funding.

The Public Works Department is preparing for:

Hot mix

Mulching playground

Mulching the walking trail

Flowers on the street and in the landscaping beds

Mulching all landscaping areas

Soccer field repairs

Park repairs

Mower repairs and mowing location

Painting

Pressure washing

Road cut backs

Signs and many other projects

Brian Barclay requested that Public Works contact DUKE regarding the trees that are in the powerlines along Western Reserve Road.

OLD BUSINESS

Attorney Mike Baker conducted the second reading of **Ordinance 2023 - 1 DESIGNATING WILLIAM SCHULT TO PRESIDE OVER MEETINGS OF THE CITY COUNCIL IN THE ABSENCE OF THE MAYOR PURSUANT TO KRS 83A.130(10)**

Brian Barclay made a motion to approve **Ordinance 2023-1**. **Carol McGowan** seconded the motion. Roll call vote was taken.

Jeannine Bell Smith	Yes
Brian Barclay	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Bill Schult	Abstained
Carol McGowan	Yes

Motion passed 5-0, with one abstention.

Attorney Mike Baker conducted the second reading of **Ordinance 2023 - 2 WHEREBY THE CITY REPEALS SECTION 35.03 OF THE CODE OF ORDINANCES FOR THE CITY OF CRESCENT SPRINGS AND HEREBY ABOLISHES THE TREE COMMISSION**

Carol McGowan made a motion to approve **Ordinance 2023-2**. **Bill Schult** seconded the motion. Roll call vote was taken.

Jeannine Bell Smith	Yes
Brian Barclay	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Bill Schult	Yes
Carol McGowan	Yes

Motion passed 6-0.

Discussion: Daughters of the American Revolution Monument Request

Mayor Daugherty explained the Daughters of the American Revolution’s request last year for a boulder with a plaque to be placed in the park. Due to the cost of the boulder they are now requesting a monument which is different from what was originally presented. The location will be changed from an area near the Charters of Freedom to an area along the walkway leading to the Veterans Memorial. Mayor Daugherty asked if there were any objections to the proposed changes. Council did not object.

Discussion: Buttermilk Storage Expansion Proposal

There was discussion regarding the Buttermilk Storage Facility’s request for the city to vacate a section of High Street. The business has proposed to regrade the area in order to make it usable and then have the City vacate it to them. Mike Daly will look into the value of the property for Council. Brian Barclay was opposed to simply giving the property away. He stated there was not enough information for what their plans are. Council agreed.

NEW BUSINESS

Attorney Mike Baker conducted the first reading of **Ordinance 2023-3** WHEREBY THE CITY’S CODE OF ORDINANCES IS AMENDED TO REFLECT THAT THE CITY COUNCIL SHALL CONDUCT A CAUCUS ON THE SECOND MONDAY OF EACH MONTH BEGINNING AT 6:00 P.M., PREVAILING TIME

Attorney Mike Baker conducted the first reading of **Ordinance 2023-4** ESTABLISHING THE POSITION OF SEASONAL PUBLIC WORKS LABORER AND THE COMPENSATION FOR SAID POSITION

COMMITTEE REPORTS

None.

GUESTS

None.

ADJOURNMENT

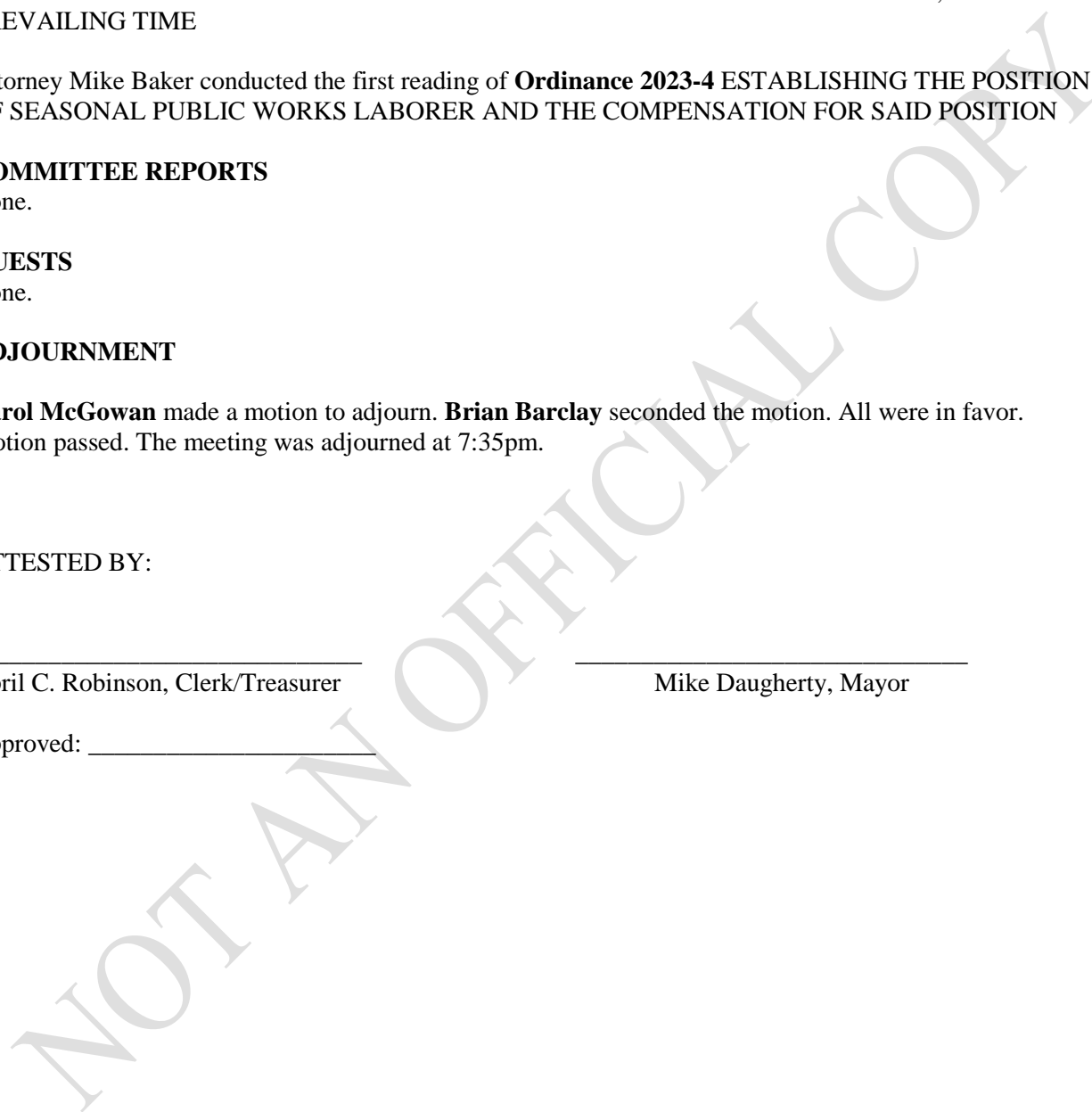
Carol McGowan made a motion to adjourn. **Brian Barclay** seconded the motion. All were in favor. Motion passed. The meeting was adjourned at 7:35pm.

ATTESTED BY:

April C. Robinson, Clerk/Treasurer

Mike Daugherty, Mayor

Approved: _____



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