



City of Crescent Springs

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REGULAR COUNCIL MEETING MINUTES Monday, November 28, 2022 6pm

**This meeting will be held in council chambers of the city building
739 Buttermilk Pike, Crescent Springs, KY**

The regular meeting of the Crescent Springs City Council was called to order by Mayor Mike Daugherty at 6:00pm. The meeting began with a prayer followed by the pledge of allegiance.

Roll call showed the following council members present – Carol McGowan, Patrick Hackett, Deborah Noe, Jeannine Bell Smith and Chad Longbons. Christie Arlinghaus was not in attendance. Also present were City Clerk April Robinson, City Administrator Mike Daly, City Attorney Mike Baker and Tonya Miller of Public Works.

APPROVAL OF MINUTES

November 1, 2022 Special Meeting Minutes

Carol McGowan made a motion to approve the minutes of the **November 1, 2022 Special Meeting**. **Deborah Noe** seconded the motion. Roll call vote was taken.

Carol McGowan	Yes
Patrick Hackett	Yes
Deborah Noe	Yes
Jeannine Bell Smith	Yes
Chad Longbons	Yes

Motion passed 5-0.

November 2, 2022 Emergency Meeting Minutes

Patrick Hackett made a motion to approve the minutes of the **November 2, 2022 Emergency Meeting Minutes**. **Carol McGowan** seconded the motion. Roll call vote was taken.

Carol McGowan	Yes
Patrick Hackett	Yes
Deborah Noe	Yes
Jeannine Bell Smith	Yes
Chad Longbons	Yes

Motion passed 5-0.

AUDIT PRESENTATION – John Chamberlain

Patty Edgley of Chamberlin Owen & Co., Inc. presented the 2021-2022 Audit.

MAYOR'S REPORT

The new street signs were delivered before Thanksgiving and replacement will begin soon.

Emails will be sent out regarding committee assignments.

Training is available for new council members. An email will be sent with locations and times.

Mayor Daugherty reminded everyone that the Christmas in the Park event will be held Saturday, December 3rd from 5:30 to 8:30.

RECOGNITION OF DEPARTING COUNCILMEMBERS

Mayor Daugherty presented each of the departing council members with a personalized clock.

ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED MAYOR AND COUNCIL

Mayor Mike Daugherty was given the Oath of Office by City Clerk/Notary, April Robinson.

Councilmembers Carol McGowan, Jeannine Bell Smith and Council-elect members Mark Wurtenberger, Don Kiely, Bill Schult and Brian Barclay were all given the Oath of Office by City Clerk/Notary, April Robinson.

Oaths of Office forms were distributed, signed by the above recipients and notarized by April Robinson. They will be forwarded to the Kenton County Clerk's Office.

FIRE AUTHORITY REPORT

The report was distributed to council. Chief Wendt reported the following:

- 102 squad calls for September, 955 year to date. A combination of RSV, the flu and COVID have really hit hard.
- 56 fire calls, 487 year to date

Three recruits have graduated from class and will begin volunteering very soon.

Chief Wendt stated the new firehouse has some walls now after being about a month to a month and a half behind.

The department spent about three hours on the interstate with a rescue involving two tractor trailers and a truck. A drivers legs were pinned between the tractors trailer and the dashboard. It was a three hour extrication.

POLICE REPORT

The police report was distributed to council. Lt. Matt Hall presented the following:

- There were 1306 total calls for service for Crescent Springs and Villa Hills during October.
- Citations 112
- Accidents 22
- Courtesy Notices 54
- There was 62 hours of overtime. 19.5 hours were due to a search warrant and 12 hours were for Officer Dooley and K-9 Onyx participation in Hero's Night
- The K-9 and officer had 24 citations and 8 arrests

Shop with a Cop and Fireman will take place on December 14th.

Lt. Hall reminded everyone to lock their homes and vehicles and leave valuables out of sight.

Carol McGowan stated that there was discussion in the safety committee meeting regarding a new feature for the police department's body cameras. Lt. Hall confirmed that the department has purchased new equipment which will automatically turn on an officer's body camera if their weapon is removed from its holster. He also stated that

the department is looking to add the option of the police vehicle's camera turning on with removal of the weapon next year.

CITY ADMINISTRATOR'S REPORT

THE HILLS AT CRESCENT SPRINGS

PDS has issued a permit for building 4. The final plat was approved by the Kenton County Planning Commission on November 21, 2022.

BOARD OF ADJUSTMENTS HEARING

PDS received a BOA application for a sign variance hearing on Hazelwood Drive. Subway is trying to replace their sign but they need a dimensional variance. Apparently, the new sign is a different size. April has reached out to the BOA members to coordinate a quorum for Tuesday, January 10th at 6:30pm for a hearing.

Z21 PROCESS UPDATE:

The working group will be starting back up in January.

PUBLIC WORKS REPORT

Director Tonya Miller reported the following:

Two new employees, Richard Cecil and Barry Fields, have been added to the department.

With the winter months coming up fast the City does not plow or salt the State roads in our City. These roads are: Anderson, Bromley Crescent Springs Road, and Buttermilk. The State has a full-time driver on these routes with a B rotation meaning every 4-6 hours.

PARK: The City Park has been closed down as of Monday October 31st. We will be preparing for the Christmas in the Park. The team has added a new light up arch tunnel for the train to drive in for Christmas in the Park, along with some small additions.

CITY BUILDING: The team has made sure the gutters and weeds are taken care of. We have installed two cameras to keep the employee's safe.

OLD BUSINESS

None.

NEW BUSINESS

Attorney Mike Baker conducted the **Reading of Municipal Order 2022-9** AUTHORIZING INVESTMENT AUTHORITY OF DESIGNATED AUTHORIZED OFFICIALS TO INVEST SEVEN HUNDRED FIFTY THOUSAND AND 00/100 (\$750,000.00) DOLLARS OF CITY FUNDS WITH THE KENTUCKY LEAGUE OF CITIES INVESTMENT POOL PLUS

Patrick Hackett made a motion to approve **MUNICIPAL ORDER 2022-9**. **Chad Longbons** seconded the motion. Roll call was taken.

Carol McGowan	Yes
Patrick Hackett	Yes
Deborah Noe	Yes
Jeannine Bell Smith	Yes
Chad Longbons	Yes

Motion passed 5-0.

COMMITTEE REPORTS

No comments.

GUESTS

David Driehaus of 702 Daphne Way addressed council concerning the lack of sidewalks between Daphne and Western Reserve. City Administrator Mike Daly will contact him for further discussion.

Councilmember Carol McGowan requested that the new members of council receive a map of the city as well as a council shirt.

Attorney Mike Baker stated that new council members need to be aware of the open records act and that all communications are subject to open records. Mr. Baker said that he would like to discuss this further at a future caucus meeting.

ADJOURNMENT

Patrick Hackett made a motion to adjourn. **Carol McGowan** seconded the motion. All were in favor. **Motion passed.** The meeting was adjourned at 6:45pm.

ATTESTED BY:

April C. Robinson, Clerk/Treasurer

Mike Daugherty, Mayor

Approved: _____

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