

**City of Crescent Springs**  
**Regular Council Meeting Minutes**  
**September 26, 2022 - 6:00 pm**

The regular meeting of the Crescent Springs City Council was called to order by Mayor Mike Daugherty at 6:07pm. Mike Daugherty began the meeting with a prayer followed by the pledge of allegiance.

Roll call showed the following council members present – Carol McGowan, Patrick Hackett, Jeannine Bell Smith, Deborah Noe, Chad Longbons and Christie Arlinghaus. Also present were City Clerk April Robinson, Public Works Director Tonya Miller, City Administrator Mike Daly and City Attorney Mike Baker.

**APPROVAL OF MINUTES**

August 22, 2022 Council Meeting Minutes

**Carol McGowan** made a motion to approve the minutes of the **August 22, 2022 Council Meeting**. **Patrick Hackett** seconded the motion. Roll call vote was taken.

|                     |         |
|---------------------|---------|
| Carol McGowan       | Yes     |
| Patrick Hackett     | Yes     |
| Chad Longbons       | Yes     |
| Jeannine Bell Smith | Yes     |
| Deborah Noe         | Yes     |
| Christie Arlinghaus | Abstain |

**Motion passed 5-0.**

September 12, 2022 Special Meeting Minutes

**Carol McGowan** made a motion to approve the minutes of the **September 12, 2022 Special Meeting**. **Deborah Noe** seconded the motion. Roll call vote was taken.

|                     |     |
|---------------------|-----|
| Carol McGowan       | Yes |
| Patrick Hackett     | Yes |
| Chad Longbons       | Yes |
| Jeannine Bell Smith | Yes |
| Deborah Noe         | Yes |
| Christie Arlinghaus | Yes |

**Motion passed 6-0.**

**MAYOR’S REPORT**

Mayor Daugherty stated staff had been working hard to get the rates for this year’s tax bills. He also said that construction of the Firehouse was moving along.

**FIRE AUTHORITY REPORT**

The August Fire Authority report was distributed to council. Chief Wendt reported the following:  
32 fire calls which is down considerably, 387 YTD  
77 squad calls, 677 YTD

Kenton County Fire Departments received a pager grant from FEMA but they cut the amount that the CVFA could spend on each pager. CVFA is in need of fifty new pagers.

Home Depot Safety day is Saturday, October 1<sup>st</sup> at 9am and the department will have its equipment on display.

Chief Wendt mentioned that the foundation for the new building has been waterproofed and construction is moving along.

### **POLICE REPORT**

The August Police report was distributed to council. Lieutenant Matt Hall reported the following:

Officer James Thomas resigned from the department to take a position in Elsmere as a school resource officer. Officer Michael Hott was hired. He is from the Warsaw Police Department.

There were 1164 calls for service in August.

20 total crimes  
17 Collisions, 3 were injury  
200 traffic citations  
83 Courtesy Notices

59 hours of overtime for the month. The majority of this time was used during a federal safety grant.

K-9 Onyx and Officer Dooley were recently recertified.

178 police officers and 6 K-9's have been killed in the line of duty since the beginning of the year. There has also been 60 police suicides.

Officer Mairose graduated from the academy. Today was her first day out.

### **CITY ADMINISTRATORS REPORT**

#### **Update regarding the Street resurfacing and repair for FY 22/23 Budget:**

*The following streets have been chosen to be resurfaced in the FY 2022/2023 Budget cycle:*

Crescent Avenue/Park Street  
Cherry Street  
Scott Street  
Terra Cotta Avenue  
Total estimated cost is \$54,380.00

*Estimates for all the streets that were considered are the following:*

Crescent Avenue/Park Street: **\$26,100**  
Cherry Street: **\$9,910**  
Scott Street: **\$9,270**  
Terra Cotta Avenue: **\$9,100**  
Buttermilk Crossing/Grandview Drive: **\$104,240**  
**Total: \$158,620**

The remaining funding of \$27,365.68 will be utilized for catch basin repairs, street maintenance materials such as black top patch etc.

**NEW INFORMATION:** While studying Cherry Street, we have come to realize that there is more extensive work that will need to be completed in order to solve some issues that we are seeing on Cherry Street.

Berling Engineering Recommendation: They recommend constructing 125 feet of curb and gutter along the south edge of Cherry Street that will lead to a single gutter catch basin and then piped to the existing catch basin on the north side of the street.

Preliminary Cost Estimate:

|   |                 |
|---|-----------------|
| 125 linear feet 24-inch roll curb and gutter: | \$11,250        |
| 1 – 2X2 single gutter catch basin:            | \$3,500         |
| 25 linear feet 12-inch N-12 pipe:             | \$1,500         |
| Connection to existing catch basin:           | \$500           |
| <b>TOTAL</b>                                  | <b>\$16,750</b> |

The next step for the City Engineer is to prepare a construction drawing.

### **PUBLIC WORKS REPORT**

Public Works continued all typical weekly maintenance for the park, roads, signs, and city building.

**Road Repaving:** The City is looking into doing an RFP with City Engineer Greg Sketch for Crescent Ave, Park Street, Cherry Street, Scott Street, and Terra Cotta Ave. The Public Works team have been replacing temporary curbs (hot mix blacktop) to divert water from resident’s homes and to the catch basin along Western Reserve and the old Crescent Springs area. The speed box was reinstalled on Western Reserve and repairs were made to the damaged road across from the new firehouse.

Banners along Buttermilk have been changed to orange for fall.

The Public Works crew along with April, Fire Department, volunteers, and Police worked hard to make Music Fest a success; only one damaged soap dispenser all night.

We will be preparing for Christmas in the park soon.

A seasonal display is now in place at the park which makes a great spot for family photos. The park will be undergoing a few small projects soon to be ready for Christmas. Lights will be added to the small train ride as well.

We gained a great addition to the Public Works team, Richard Cecil has joined our crew. Anderson Vernet accepted an offer and will be going to work for Kenton Co Public Works. We will be hiring for a full-time laborer for Public Works.

### **OLD BUSINESS**

#### Ordinance 2022-7

Attorney Mike Baker conducted the second reading of **Ordinance 2022-7 PROVIDING FOR THE ASSESSMENT OF REAL ESTATE AND PERSONAL TANGIBLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF CRESCENT SPRINGS, KENTUCKY, AND LEVYING AN AD VALOREM TAX ON EACH ONE HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUATION OF SAID PROPERTY IN THE CITY FOR THE FISCAL YEAR 2022-2023 AND SPECIFYING THE PURPOSE FOR WHICH THE TAX IS LEVIED**

**Patrick Hackett** made a motion to approve **Ordinance 2022-7**. **Carol McGowan** seconded the motion. Roll call vote was taken.

|                     |     |
|---------------------|-----|
| Carol McGowan       | Yes |
| Deborah Noe         | Yes |
| Patrick Hackett     | Yes |
| Chad Longbons       | Yes |
| Jeannine Bell Smith | Yes |
| Christie Arlinghaus | Yes |

**Motion passed 6-0.**

## **NEW BUSINESS**

### Municipal Order 2022-5

Attorney Mike Baker conducted the reading of **Municipal Order 2022-5** AUTHORIZING THE PLACEMENT OF A PLAQUE BY THE DAUGHTERS OF THE AMERICAN REVOLUTION (DAR) IN THE LOU HARTFIEL MEMORIAL PARK AND FURTHER AUTHORIZING THE MAYOR TO SIGN NECESSARY DOCUMENTS REGARDING THE PLACEMENT OF SAID PLAQUE

**Patrick Hackett** made a motion to approve **Municipal Order 2022-5**. **Chad Longbons** seconded the motion. Roll call vote was taken.

|                     |     |
|---------------------|-----|
| Carol McGowan       | Yes |
| Deborah Noe         | Yes |
| Patrick Hackett     | Yes |
| Chad Longbons       | Yes |
| Jeannine Bell Smith | Yes |
| Christie Arlinghaus | Yes |

**Motion passed 6-0.**

## **COMMITTEE REPORTS**

Mayor Daugherty announced that Councilwoman Noe has resigned from the Events Committee and this would be her last report.

Deborah Noe stated she tried to do a lot of new things for the city this year and the most successful was the City Market. She said restaurant week was new and hopes that the committee will try that again in January. A forty piece brass band was used for Music Fest. The challenge with this was parking.

Deborah Noe inquired how she could obtain a list of veterans and post it on the website and Facebook around Veterans Day.

## **ADJOURNMENT**

**Patrick Hackett** made a motion to adjourn. **Chad Longbons** seconded the motion. Christie Arlinghaus was not in favor citing she felt the residents should be permitted to speak. Motion passed. The meeting was adjourned at 6:39pm.

ATTESTED BY:

\_\_\_\_\_  
April C. Robinson, Clerk/Treasurer

\_\_\_\_\_  
Mike Daugherty, Mayor

Approved: \_\_\_\_\_

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