

City of Crescent Springs Regular Council Meeting Minutes January 24, 2022 - 6:00 pm

This meeting of the Crescent Springs City Council was conducted by video teleconference, and attended by the public by viewing the video teleconference at the City's Facebook page online at: <https://www.facebook.com/CityofCrescentSpringsKY> Facebook LIVE

The regular meeting of the Crescent Springs City Council was called to order by Mayor Justin Hartfiel at 6:00pm. The meeting began with a moment of silence followed by the pledge of allegiance.

Roll call showed the following council members present – Mike Daugherty, Carol McGowan, Patrick Hackett, Deborah Noe, Christie Arlinghaus and Chad Longbons. Also present were City Clerk April Robinson, Public Works Director Tonya Miller, City Administrator Mike Daly and City Attorney Mike Baker.

APPROVAL OF MINUTES

December 27, 2021 Council Meeting Minutes

Carol McGowan made a motion to approve the minutes of the **December 27, 2021 Council Meeting**. **Deborah Noe** seconded the motion. Roll call vote was taken.

Carol McGowan	Yes
Mike Daugherty	Yes
Deborah Noe	Yes
Patrick Hackett	Yes
Chad Longbons	Yes
Christie Arlinghaus	Yes

Motion passed 6-0.

MAYOR'S REPORT

Mayor Hartfiel announced there will be changes to committees. He stated that Patrick Hackett has decided to step down from the Public Works Committee. Mayor Hartfiel thanked Councilman Hackett for the incredible amount of work he has done for that committee and the city in the past year and a half serving as chair. Patrick Hackett and Public Works Director, Tonya Miller have done a great job prioritizing some of the changes that needed to be made both operationally and from a strategic perspective.

Mayor Hartfiel announced that Councilman Daugherty has volunteered to take on the role of Chair for the Public Works Committee. Public Works Committee member Jeannette Kiely will step off the committee and join the Villa Hills Safety Committee. Resident Lisa Collins will remain on the Public Works Committee. Since Councilman Daugherty is taking on his new role with public works he will step down from the Z21 Committee. Mayor Hartfiel thanked Councilman Daugherty for stepping up as chair for the Public Works Committee.

Chad Longbons asked who the Public Works Committee Members were before tonight. The members were Lisa Collins, Patrick Hackett, Tony Hester, Tonya Miller, Jeanette Kiely and Chad Longbons. Councilman Longbons then asked why City Engineer, Greg Sketch, was not asked to be on the committee. Attorney Mike Baker stated that he did not believe Greg Sketch should be on that committee. He said that he would be concerned with incompatibility or a conflict due to him being the City's engineer. Mayor Hartfiel agreed and said that Councilman Daugherty or Director Tonya Miller can always engage the engineer if there are specific needs.

Mayor Hartfiel stated that staff has been working to update the City's Personnel Manual. April Robinson has been working to have a draft ready for council's review. Mayor Hartfiel recently sent an updated list of recognized holidays for the city to council. He stated there were a few holidays he would like to add and a couple to remove. The additions would be Martin Luther King Day, Juneteenth and Veterans Day. Juneteenth just became a Federal Holiday in 2021. The City is home to the Kenton County Veterans Memorial and Mayor Hartfiel felt that the City should be

recognizing Veterans as well by adding Veterans Day. The Good Friday Holiday will be removed. Once the Holiday list is finalized it will be shared with Council and the community. Mayor Hartfiel thanked April Robinson for the work she has done with the personnel manual update and stated that he expects the manual to be ready for approval at the March council meeting.

FIRE AUTHORITY REPORT

The year-end Fire Authority report was distributed to council. Chief Wendt reported the following:

- 559 fire runs for the year, down 27 from last year. This is due to the fire truck being taken off of trouble breathing calls in order to reduce risk of COVID exposure. There were 121 trouble breathing calls.
- 1120 Ambulance calls, up 282 from last year
- Total fire losses for the year were \$18,100. The average for a community of our size is \$480,000.
- The City of Crescent Springs fire losses were \$1100
- The Authority continues to hold a “2” ISO rating

POLICE REPORT

Chief Allen reported the following:

- 1068 calls for service
- 84 hours of overtime
- A new officer has been hired and their academy spot is in April
- Promotions are completed with Tyler Brockman and Joe Krull being named as Sergeants. Sergeant Hall is now a lieutenant.
- Christmas in the Park and Shop with a Cop and Fireman went well
- Crescent Springs and Villa Hills streets were the best of all the cities with the recent snow storm
- Statistics year over year remained relatively the same

Mayor Hartfiel expressed congratulations to officers Brockman, Krull and Hall for their promotions.

PUBLIC WORKS REPORT

LOU HARTFIEL MEMORIAL PARK:

In early 2021 we started to assess our playground equipment, the year it was put in was 1998.

Tonya Miller and April Robinson are looking into grant opportunities.

The park is closed and being checked weekly for trash.

ROADS:

The public works department has been pretreating roads and staying ahead of the snow. This keeps our residents safe with their commute.

BLUE BIRD DRIVE SIGN REQUEST

Mr. Jackson 859-814-4353 from Blue Bird Drive informed the department that the mail carrier cannot deliver his mail. This is due to cars parked along the first bend (half cul-de-sac) on Blue Bird. Mr. Jackson stated there used to be a “no parking in cul-de-sac” sign. There are many cars parked along the bend with mailboxes blocked. There are also concerns that a fire truck or plow would have a hard time making the turn to get to the bottom of the road. Tonya Miller and April Robinson have researched the sign placement history and cannot find any paperwork for this specific sign. Per ordinance, vehicles are not permitted to park within four feet of a mailbox and driveway. To ensure compliance Tonya Miller would like to put up no parking signs and paint the curb. This request was reviewed at the last safety committee meeting. The committee, along with Chief Allen, were in agreement of my request of “no parking” signs to be installed from 2525 to 2517 Blue Bird Drive. These would be located in front of four driveways and mailboxes.

MISCELLANEOUS:

Taylor Brothers will be taking down the small demo house behind the city building as early as Monday, January 24th.

A company will be coming out to cut the unsafe trees down behind city building.

Drains are being cleaned weekly

Pot hole repairs
Getting quotes on the bad spot in the crossings drain
Michels has fixed the large dip spot on Triple Lake
Tonya Miller will be meeting with T-Lucky to see why Rosewood is slipping and what the next step will be.

Mayor Hartfiel thanked the department for their long hours clearing the snow and ensuring the roads are safe.

OLD BUSINESS

None.

NEW BUSINESS

Deborah Noe and Carol McGowan have been visiting restaurants to seek their participation in a restaurant discount week for the residents. The Farmers Markets are set up for the fourth Sunday of each month beginning April 24th.

Attorney Mike Baker conducted the reading of **Municipal Order 2022-1 AMENDING APPOINTMENTS TO VARIOUS COMMITTEES**

Mike Daugherty made a motion to approve **Municipal Order 2022-1. Patrick Hackett** seconded the motion. Roll call vote was taken.

Carol McGowan	Yes
Mike Daugherty	Yes
Deborah Noe	Yes
Patrick Hackett	Yes
Chad Longbons	Yes
Christie Arlinghaus	Yes

Motion passed 6-0.

Mayor Hartfiel stated he had inadvertently skipped the City Administrators report on the agenda. The report was distributed to council before the meeting. There were no questions regarding the report.

Mike Daugherty discussed the new firehouse bids and agreed with Mike Daly that more bids received may be better than fewer. He asked that council be flexible as everything is finalized.

Patrick Hackett stated that the finance committee was working on submitting the investment paperwork and hope to have an amount (to be invested) to council by the February meeting. The committee is looking at capital assets and determining the amount of funds needed to maintain the park, roads and infrastructure through the city.

Patrick Hackett stated the public works committee has a list of streets in need of paving for the next two years.

He also stated that a plan for replacing street signs has been discussed.

Patrick Hackett discussed the Crescent and Croley area stating there were to problems. The first problem was drainage where the repairs would be \$57,000. The second problem was that the road (Croley Street) was slipping into the creek. The cost for repairs would be \$60,000 to \$65,000. He said these repairs were recommended by the Public Works Committee.

Mayor Hartfiel asked that Councilman Hackett list the streets planned for repaving this year. Patrick Hackett provided the following list of streets.

Squire Hill Drive
Squire Hill Court
High Street
Bluebird
Cherry
Scott
Harris

Ferncliffe
Buttermilk Crossing
Park trails and parking lot

Crack Sealing

Queen City
Harris
Overlook
Lorraine
City Building parking lot
Anderson park and ride

Patrick Hackett stated the biggest issue right now was Rosewood. He said that the city was waiting for a company to come back with a recommendation for repairs there.

Patrick Hackett stated the streets to be repaved next year were the following:

Western Reserve
Croley Street
Crescent Avenue

Mayor Hartfiel asked April Robinson if there were any questions from residents on Facebook. There were no questions.

ADJOURNMENT

Carol McGowan made a motion to adjourn. **Patrick Hackett** seconded the motion. All were in favor. **Motion passed.** The meeting was adjourned at 6:37pm.

ATTESTED BY:

April C. Robinson, Clerk/Treasurer

Justin Hartfiel, Mayor

Approved: _____