



City of Crescent Springs

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City Administrators Report
Caucus Meeting
Monday, January 9, 2023

Report Talking Points:

The Hills at Crescent Springs Housing Project

- Planning & Development Services of Kenton County (PDS) has issued a permit for Building 6.
- Final Plat was approved by the Kenton County Planning Commission on January 5, 2023.
- See documents for the approval letter & approved plat for The Hills at Crescent Springs, Building 6.
- *Pics of Building 6:*

Front View



Back View



Z21 Working Group

- The Z21 Working group will get back to work on Thursday, January 26th from 4-6pm virtually.

Board of Adjustments Hearing

- The BOA Hearing is here at the Council Chambers tomorrow, Tuesday, January 10th @ 6:30pm.
- The hearing is related to Hazelwood Drive 2522 Hazelwood Drive (**Subway**): A variance request to the maximum height requirement for a class nine pole sign within the MC (Mixed Commercial) Zone.

Heating Unit here in the City Building

- Recently we started to notice the heating unit that covers Amy Beth's area/Mayors Office, Conference Room, and Lobby/Men and Women's Bathrooms was not working properly.
- What we have learned is that the that the motor in the heater is broken and needs to be replaced along with the inducer and heater chamber.
- Currently we have a space heater running in the area where Amy Beth sits.
- Following our Purchasing and Procurement Policy since the estimated replacement cost was over \$4,000, less than \$10,000, we had to go ahead and get three (3) written quotes.
- Action Heating and Air came in with the lowest quote at \$5,1600.00.
- The new heater will be installed on Thursday, January 12th at 8:30am.

Take care,

Mike Daly
City Administrator / Zoning Administrator
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