



# City of Crescent Springs

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## City Administrators Report Council Meeting Monday, April 24, 2023

### Report Talking Points:

#### [Budget Process FY 2023/2024:](#)

- We presented to the Finance Committee on Tuesday of last week.
- The next Finance Committee Meeting is scheduled for Tuesday, May 16<sup>th</sup> (*Mayor Daugherty plans on being at the meeting*).
- 1<sup>st</sup> Reading for the FY 23/24 Budget is Monday, May 22<sup>nd</sup> Council Meeting.
- 2<sup>nd</sup> Reading FY 23/24 Budget is Monday June 26<sup>th</sup> Council Meeting.

#### [Eubanks Road Bank Stabilization:](#)

- See recommendation letter with this report from GEOTECHNOLOGY, LLC.
- GEOTECHNOLOGY, LLC solicited bids from three contractors for construction of the drilled shaft wall along Eubanks Road as detailed on the project drawings dated March 21, 2023, prepared by Geotechnology, LLC.
- The proposed retaining wall will stabilize 68 feet of the road. Copies of the Bid Proposals received are attached to this letter.
- GEOTECHNOLOGY, LLC recommends that JTM Smith Construction, Inc. (Smith) be awarded the project.
- Smith presented the lowest overall total lump sum base bid of \$54,650.00, which is \$5,189.00 below the next lowest lump sum bid submitted by SP Drilling and Contracting.
- Good news is that the low quote was \$54,650.00.
- As a reminder: The city only needs to get quotes for the emergency declaration which by-passes the RFP process legitimately.

Street resurfacing and repair for FY 22/23 Budget:

- Waiting on results from the bid document (RFP) that Greg Sketch prepared and sent out.
- We received two quotes for street resurfacing and both were over the \$30,000 threshold so this is why we had to go out to bid.
- Riegler Blacktop pointed out that they thought all of Terra Cotta and a portion of Scott Street needed to be milled.
- The cost of asphalt and the low tonnage has pushed the quotes to well over the \$30,000 threshold.
- Estimated figure to complete the three streets looks like it's going to be about \$45,000.

*Complete the following streets:*

- Scott Street: **\$9,270**
- Terra Cotta Avenue: **\$9,100**
- Cherry Street: **\$24,325**

Update on Media Ideas for Council/Caucus Meetings:

Life Eyes Media:

- The cost for Life Eyes Media to film AND stream the meetings is \$278.75 (*\$94 to stream FB*) per meeting.
- Estimate for filming and streaming 18 meetings is \$5,017.50.

Reasoning behind the FB Fee:

- In August of 2021 (pandemic) Life Eyes Media was asked by the city to add the Facebook live to the existing services. The additional fee, for connecting and uploading to FB live requires an additional connection, computer and test before the meetings. They also have a backup, recording to an SD card, should something go awry with the stream.

SimpTech Solutions:

- Still waiting on a quote for installing a camera system in the Council Room for Council/Caucus meetings from Jacob Nichols, Field Operations Manager with SimpTech Solutions.
- The product team is working on a direction for the Facebook live streaming feature and how they want to go about this.

Staff Recommendation:

- For now, staff would recommend that we commit to Life Eyes Media for the Council/Caucus Meetings (**Total 18-meetings at \$5,017.50**).
- Once we receive the quote from SimpTech Solutions, we can reevaluate the cost analysis on Life Eyes Media vs. SimpTech Solutions.

Kenton County Veterans Memorial Armed Forces 5K Run/Walk:

- Reminder that the run/walk will be held on May 20<sup>th</sup>.
- Located at the Lou Hartfiel Memorial Park.
- Run/Walk is from 7:00am to around 10:00am.
- The City Park will be closed to thru vehicle traffic starting on Friday, May 19<sup>th</sup> at 4:30pm until the 5K event is over.

Take care,

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