



City of Crescent Springs

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Regular Council Meeting Minutes November 27, 2023 - 6:00 pm

The regular meeting of the Crescent Springs City Council was called to order by Mayor Mike Daugherty at 6:00 pm. Mike Daugherty began the meeting with a prayer followed by the pledge of allegiance.

Roll call showed the following council members present – Jeannine Bell Smith, Don Kiely, Bill Schult, and Carol McGowan. Mark Wurtenberger and Brian Barclay were not in attendance. Also present were City Clerk April Robinson, City Administrator Mike Daly and Attorney Mike Baker.

APPROVAL OF MINUTES

October 23, 2023 Council Meeting Minutes

Carol McGowan made a motion to approve the minutes of the **October 23, 2023 Council Meeting**. **Jeannine Bell Smith** seconded the motion. Roll call vote was taken.

Jeannine Bell Smith	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes

Motion passed 4-0.

November 13, 2023 Special Meeting Minutes

Carol McGowan made a motion to approve the minutes of the **November 13, 2023 Special Meeting**. **Jeannine Bell Smith** seconded the motion. Roll call vote was taken.

Jeannine Bell Smith	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes

Motion passed 4-0.

MAYOR'S REPORT

Mayor Daugherty announced the Christmas in the Park would be held December 9th from 5:30 – 8:30.

FIRE AUTHORITY REPORT

The October Fire Authority report was distributed to council. Chief Jeff Wendt reported the following:
57 Fire calls, 489 YTD
106 EMS calls, 1034 YTD

Calls were 10-15% higher this month. Chief Wendt said he could not give a specific reason for this. It was just a busy month.

December 15th is the new move in date for the new firehouse. The concrete was poured today and two weeks are needed in order to be able to drive on it.

Hose testing has been completed. Only ten sections failed out of the forty sections tested.

POLICE REPORT

The October Police report was distributed to council. Chief Matt Hall reported the following:

1213 Calls for service

18 Crimes

29 Accidents

Chief Hall broke out all calls for the month for each city. 57% of these calls were in Crescent Springs and 43% were in Villa Hills. He did the same for self-initiated calls. 56% were in Crescent Springs and 44% in Villa Hills.

Detective Lucas attended forty hours in service training for sexual assault. All officers attended range training which resulted in twenty-two hours of overtime.

Unit 143 has been repaired and is back on the road. Unit 144 has been deemed a total loss by the insurance company. This is the vehicle that was hit by juvenile suspects in a stolen vehicle.

The department is currently conducting a full audit on the evidence room.

The departments Shop with a Cop program now has a Venmo account set up in order to accept donations. This event will take place on December 13th and will host twelve children.

Police received a call in Crescent Springs for shots fired. A juvenile shot two rounds towards the victims and fled. Police had suspects in custody within two hours and a AR15 pistol was recovered.

CITY ADMINISTRATORS REPORT

Mike Daly reported the following:

Bid Document for the 2024 Street Resurfacing Program

Includes the paving of Crescent Springs portion of Grandview Drive and all of Buttermilk Crossing Mill and Overlay with two inches of asphalt

Finalizing the total length of curb that needs to be replaced

Once completed, April will assign dates and times for the bid opening and advertise the bid document

Reserve of Meadowood, Section 5

Michelle Allender, Infrastructure Assistant/addressing Coordinator at PDS, emailed out the approval letter and approved the plat for the Reserve of Meadowood Section 5

According to KRS 100.277, all dedicated streets contained within this approved final plat package will become the responsibility of the city forty-five days after final plat approval which in this case is Sunday, December 31, 2023

PUBLIC WORKS REPORT

Tonya Miller reported the following:

The restrooms at the city park will be closed until April 2024.

Part time/seasonal public works teammates will return in April 2024.

Public Works is looking into replacing snow truck #30 next budget year.

The following items are trash and have no value. These items will be disposed of this month. Grill, ice maker that is broken and can't get parts any longer and has been replaced, barrels and cones that cannot be used on the roads due to the color being faded and not reflective.

Salt will be purchased on the county's contract with Compass Minerals. The price is \$97.66 a ton and 500 tons are on stand-by. Last year approximately 300 tons were used.

The following is a list of completed projects for the year to date. House demolished on Enid, Woodhill sidewalk and crosswalk with three way stop, Croley Street/Crescent Ave Drain repair, built a small shelter at the basketball court, street signs installed throughout the city, resurfacing of Cherry Street, Terry Street and Terra-Cotta Street and the Eubanks stabilize rail project.

Panera Bread Dry Detention Basin update: Tonya Miller spoke to Darren Martin with SD1. The design of the detention basin has been evaluated and SD1 has come to the conclusion that the pond was designed properly and they are ok with it holding up to 6 inches of water. SD1 contacted the health department regarding the insect problem and the owner of the property agreed to place larvicide in the basin to control mosquitoes. The health department agrees this is sufficient.

OLD BUSINESS

Attorney, Mike Baker, updated Mayor and Council regarding the flagpole litigation. He stated that Mr. Huffman had appealed one count of the suit. His appeal was dismissed without prejudice due to the case not being final and appealable. The city is waiting for Judge Lape to issue a final ruling.

Second Reading of Ordinance 2023-16

Attorney Mike Baker conducted the Second Reading of **Ordinance 2023-16** AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE CITY OF VILLA HILLS FOR POLICE SERVICES EFFECTIVE JULY 1, 2024

Carol McGowan made a motion to approve **Ordinance 2023-16**. **Don Kiely** seconded the motion. Roll call vote was taken.

Jeannine Bell Smith	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes

Motion passed 4-0.

Second Reading of Ordinance 2023-17

Attorney Mike Baker conducted the Second Reading of **Ordinance 2023-17** REPEALING ORDINANCE 2003-3, WHICH ADOPTED THE PERSONNEL POLICY AND PROCEDURES

Mayor Daugherty asked that Ordinance 2023-18 be addressed before 2023-17. He was concerned that if Ordinance 2023-18 failed then the city would not have a personnel policy.

Second Reading of Ordinance 2023-18

Attorney Mike Baker conducted the Second Reading of **Ordinance 2023-18** ADOPTING PERSONNEL POLICY AND PROCEDURES

Bill Schult made a motion to approve **Ordinance 2023-18**. **Don Kiely** seconded the motion. Roll call vote was taken.

Jeannine Bell Smith	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes

Motion passed 4-0.

Second Reading of Ordinance 2023-17- VOTE

Bill Schult made a motion to approve **Ordinance 2023-17**. **Carol McGowan** seconded the motion. Roll call vote was taken.

Jeannine Bell Smith	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes

Motion passed 4-0.

NEW BUSINESS

Municipal Order 2023-18

Attorney Mike Baker conducted the **Reading of Municipal Order 2023-18** AUTHORIZING THE MAYOR TO RENEW A LEASE WITH THE CRESCENT SPRINGS CHURCH OF GOD FOR THE LEASING OF A PARKING LOT ON HIGH STREET, CITY OF CRESCENT SPRINGS, KENTUCKY, FOR THE PURPOSE OF PROVIDING A PUBLIC PARKING LOT

Carol McGowan made a motion to approve **Municipal Order 2023-18**. **Don Kiely** seconded the motion. Roll call vote was taken.

Jeannine Bell Smith	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes

Motion passed 4-0.

COMMITTEE REPORTS

Bill Schult asked Mike Daly when the Z21 meetings would be starting back up. Mr. Daly responded that PDS has not informed him of a date.

GUESTS

Jeff Smith of Harris Avenue addressed council. He expressed his concerns over the Fire Authority's proposal for full time personnel and their salaries.

ADJOURNMENT

Carol McGowan made a motion to adjourn. **Bill Schult** seconded the motion. All were in favor. Motion passed. The meeting was adjourned at 7:01pm.

ATTESTED BY:

April C. Robinson, Clerk/Treasurer

Mike Daugherty, Mayor

Approved: _____

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