



# City of Crescent Springs

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## Regular Council Meeting Minutes October 23, 2023 - 6:00 pm

The regular meeting of the Crescent Springs City Council was called to order by Mayor Mike Daugherty at 6:00 pm. Mike Daugherty began the meeting with a prayer followed by the pledge of allegiance.

Roll call showed the following council members present – Jeannine Bell Smith, Mark Wurtenberger, Don Kiely, Bill Schult, Brian Barclay and Carol McGowan. Also present were City Clerk April Robinson, City Administrator Mike Daly and Attorney Mike Baker.

### APPROVAL OF MINUTES

September 25, 2023 Council Meeting Minutes

**Carol McGowan** made a motion to approve the minutes of the **September 25, 2023 Council Meeting**.

**Don Kiely** seconded the motion. Roll call vote was taken.

Jeannine Bell Smith	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes
Brian Barclay	Yes

**Motion passed 6-0.**

### MAYOR'S REPORT

Mayor Daugherty stated that the naming of the bridge after Michael “Bubba” Wilson is being finalized by the State.

Mayor Daugherty stated that the staff handbook is from 2003. There is no redlined copy due to the handbook being so old. Mike Daly is working on a document to show some differences and the document will be distributed to council this week. There will be a special meeting before the November Caucus for the first reading adopting the new handbook. Discussion can then take place at Caucus with the second reading at the November 27<sup>th</sup> council meeting.

### FIRE AUTHORITY REPORT

The September Fire Authority report was distributed to council.

### POLICE REPORT

The September Police report was distributed to council. Chief Matt Hall reported the following:  
1769 Calls for service

Officer Black attended a SWAT conference – 30 hours of training  
Officer Dooley & his K-9 attended a conference in which they both received high regards– 40 hours of training

Two cruisers were involved in accidents. One vehicle was side swiped and is being repaired. Another vehicle was hit by a driver who was fleeing from a Fort Wright Police Officer in a stolen car. That vehicle may possibly be totaled.

The department has been re-awarded the Highway Safety Grant for 2024.

The Office of Highway Safety has provided the department with two breath test devices.

The new cameras have been installed in the police cruisers and are up and running.

Chief Hall stated he had ordered two Fords back in August 2022. These vehicles have not made it to production due to a strike. The order for the two Fords has been canceled and two Dodge Durangos have been ordered in their place at a savings of \$9000. These two vehicles will be picked up Wednesday.

The Villa Hills Police Department has been accredited since 1995. The next accreditation will be in June 2024. Software was purchased in order to aid in accreditation. Policies and procedures can be entered into the software which will send any updates to employees and track the receipt of them.

Villa Hills will be placing an advertisement for an officer next week. The department had an officer resign after being hired at the Fort Wright Police Department. Staff is currently at fourteen officers which is one down.

Chief Hall thanked the Crescent Springs Public Works Department for their assistance in cleaning up after a roll-over accident.

### **CITY ADMINISTRATORS REPORT**

Mike Daly reported the following:

#### **KY Transportation Cabinet to host open house for I-75/I-275 interchange:**

The Kentucky Transportation Cabinet will host an open house for proposed changes to the I-75/I-275 interchange. These proposed changes will have an effect on Exit #186 as the exit is in the plans for improvements.

Date: Wednesday, October 25<sup>th</sup>

Time: 6:30pm to 8:30pm

Place: 558 Erlanger Road, Erlanger (AJ Lindeman Elementary School)

#### **John Chamberlin Audit Presentation:**

Finance Committee Meeting *Tuesday, November 21<sup>st</sup> at 4pm.*

December Council Meeting *December Meeting to be determined.*

#### **Municipal Road Aid Funding:**

A Road Aid Fund check came in last Thursday for \$31,191. With this amount received, we now have a total of \$74,385 in MRA Funding.

**Grandview Drive and Buttermilk Crossing:**

Recently, Berling Engineering (Greg Sketch), Mayor Daugherty, Director Miller and me met on Grandview Drive to look at the condition of the road. In the 2022/2023 Budget cycle, the City Engineer estimated \$104,240 for Buttermilk Crossing / Grandview Drive to mill and overlay with 2 inches of surface asphalt. This being an old quote, the above estimate is subject to change.

**Veterans Day Prayer Service:**

Date: Sunday; November 05, 2023

Time: 2:00 pm to 2:45 pm

Place: The Lou Hartfiel Memorial Park at the Kenton County Veterans Memorial

**DAR (Daughter of the American Revolution) Historical Marker:**

Placed in the Park in June 2023. The Marker has been accepted and added into The Historical Marker Database. LINK: <https://www.hmdb.org/m.asp?m=234567>

**PUBLIC WORKS REPORT**

Tonya Miller presented a PowerPoint of an updated playground design. She explained that she recently met with a Mom’s Group who frequents many different parks around the area. The group provided information and suggested equipment changes to further benefit the enjoyment and needs of all children. These changes are reflected in the powerpoint.

**OLD BUSINESS**

Brian Barclay asked that special meetings be advertised up to one week before if it is known that one will be scheduled.

**NEW BUSINESS**

**Resolution 2023-7**

Attorney Mike Baker conducted the **Reading of Resolution 2023-7 SUPPORTING THE CREATION OF A NORTHERN KENTUCKY BRANCH OF THE DEPARTMENT OF CRIMINAL JUSTICE TRAINING POLICE ACADEMY**

**Brian Barclay** made a motion to approve **Resolution 2023-7**. **Don Kiely** seconded the motion. Roll call vote was taken.

Jeannine Bell Smith	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	No
Brian Barclay	Yes

**Motion passed 5-1.**

**Second Reading of Ordinance 2023-14**

Attorney Mike Baker conducted the Second Reading of Ordinance 2023-14 MAKING THE 2021 INTERNATIONAL PROPERTY MAINTENANCE CODE A PART OF THE PERMANENT RECORDS OF THE CITY, AND ADOPTING THE PROVISIONS THEREOF BY REFERENCE THERETO, WITH CERTAIN AMENDMENTS AND REVISIONS THEREOF

**Brian Barclay** made a motion to approve **Ordinance 2023-14**. **Carol McGowan** seconded the motion. Roll call vote was taken.

Jeannine Bell Smith	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	Yes
Brian Barclay	Yes

**Motion passed 6-0.**

**Second Reading of Ordinance 2023-15**

Attorney Mike Baker conducted the Second Reading of **Ordinance 2023-15** ADOPTING THE 2018 EDITION OF THE KENTUCKY RESIDENTIAL CODE

**Brian Barclay** made a motion to approve **Ordinance 2023-15**. **Carol McGowan** seconded the motion. Roll call vote was taken.

Jeannine Bell Smith	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Carol McGowan	Yes
Bill Schult	No
Brian Barclay	Yes

**Motion passed 5-1.**

**First Reading of Ordinance 2023-16**

Attorney Mike Baker conducted the First Reading of **Ordinance 2023-16** AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE CITY OF VILLA HILLS FOR POLICE SERVICES EFFECTIVE JULY 1, 2024

**3-way stop at the intersection of Woodhill Court and Western Reserve Road**

There was discussion regarding a placement of a crosswalk and 3-way stop at the intersection of Woodhill Court and Western Reserve Road. Mayor Daugherty stated discussion would continue at the November 13<sup>th</sup> caucus meeting.

\*Brian Barclay left the meeting at 7:28pm.

**COMMITTEE REPORTS**

**EVENTS:**

April Robinson stated that the September 30<sup>th</sup> Fall Fest event was very well attended. She thanked volunteers from The Holy Name Society (beer booth), Beechwood Cross Country parents (concessions), St. Joseph six graders and NKU’s Alpha Tau Omega Fraternity (games). The Holy Name Society donated their tips to the city to help offset the costs of the event.

**PUBLIC WORKS:**

Don Kiely stated the public works committee discussed that a new truck was needed and would like to have the purchase of one added to the next budget.

**GUESTS**

Bob Flaherty addressed council. He spoke of the police interlocal agreement and asked that council ask questions about the agreement so the public can understand the difference between the old and new agreement.

Bill Schult explained that the funding formula is based on three inputs - total assessed property value, population and calls logged by Kenton County Dispatch.

\*Brian Barclay returned to the meeting at 7:34pm.

Information regarding the history of the police interlocal agreements will be posted on the city’s website.

Jeff Smith of Harris Avenue asked if there was going to be any other discussion regarding the proposal of full time fire personnel. Councilman Brian Barclay stated those preliminary discussions would take place at the fire authority meetings. The next meeting would be November 20<sup>th</sup> at 6pm.

**ADJOURNMENT**

**Brian Barclay** made a motion to adjourn. **Carol McGowan** seconded the motion. All were in favor. Motion passed. The meeting was adjourned at 7:45pm.

ATTESTED BY:

\_\_\_\_\_  
April C. Robinson, Clerk/Treasurer

\_\_\_\_\_  
Mike Daugherty, Mayor

Approved: \_\_\_\_\_

