

City of Crescent Springs
Regular Council Meeting Minutes
April 24, 2023 - 6:00 pm

The regular meeting of the Crescent Springs City Council was called to order by Mayor Mike Daugherty at 6:00pm. Mike Daugherty began the meeting with a prayer followed by the pledge of allegiance.

Roll call showed the following council members present – Jeannine Bell Smith, Brian Barclay, Mark Wurtenberger, Don Kiely, Bill Schult and Carol McGowan. Also present were City Clerk April Robinson, City Administrator Mike Daly and City Attorney Mike Baker.

APPROVAL OF MINUTES

March 27, 2023 Council Meeting Minutes

Carol McGowan made a motion to approve the minutes of the **March 27, 2023 Council Meeting**. **Brian Barclay** seconded the motion. Roll call vote was taken.

Jeannine Bell Smith	Yes
Brian Barclay	Yes
Mark Wurtenberger	Yes
Don Kiely	Yes
Bill Schult	Yes
Carol McGowan	Yes

Motion passed 6-0.

MAYOR’S REPORT

Mayor Daugherty stated a working group has been formed to meet with members of Villa Hills regarding amending the Interlocal Police contract. The Crescent Springs members for the working group are Mark Wurtenberger, Bill Schult and Mike Daly. The first meeting for the group will be Wednesday at 9am.

Mayor Daugherty updated council on the request for the vacation of a portion of High Street. Mike Baker has mailed letters to two of the known property owners with no responses at this time. Mr. Baker is hoping to locate the heirs of the third owner.

FIRE AUTHORITY REPORT

The March Fire Authority report was distributed to council. Chief Wendt reported the following:
86 squad calls, 280 TYD
54 fire calls, 143 YTD

Budget: The fire authority will come in under budget even with payroll being over.

Firehouse construction: The Firehouse is under roof and the inside is being framed. The construction is three weeks behind so the projected date is now October.

Brian Barclay added the following:

Payments to McD Concrete have been stopped until an issue can be resolved with blemishes and cracks in the foundation and floor.

First shift (green shift) has been hard to fill and there is overtime due to the issue. The department has been pulling money from the Truist account instead of the investment account in order to take advantage of the investment account interest rate.

The department will not be holding a 5K breakfast this year due to the firehouse construction. The breakfasts will resume next year.

POLICE REPORT

The March Police report was distributed to council. Chief Matt Hall reported the following:

There were 1469 calls for service in March
89 citations
25 total crimes
26 Collisions
27 Courtesy Notices
35 hours of overtime for the month, the 19 hours for court

Detective Lucas investigated a sex abuse case. He obtained a confession letter and the subject has been charged. This case has been closed.

There was a case on Highwater where a 25 day old infant died from asphyxiation. The cause was determined to be from a big blanket in the bassinet.

The K-9 had ten deployments. Seven were in the city and three outside of city limits. There were six charges for two arrests. There was 23 hours of training for the K-9 this month.

The police department was audited by the Department of Criminal Justice Training. The department has received a letter stating that the officers are in full compliance for training.

The police department has received a formal letter of request for a SRO (School Resource Officer) from Villa Madonna Academy. St. Joseph School has reached out to the department as well. The City of Villa Hills will have discussions regarding this idea with both schools. A contract will most likely be created between the City of Villa Hills and each school.

There was discussion of changes to chapter 72.03 LIMITATIONS OF STOPPING AND PARKING. The changes would be to the distance a vehicle can be parked from a residential mailbox. Council members would like to see this part of the ordinance mirror the Villa Hills ordinance.

CITY ADMINISTRATORS REPORT

Budget Process FY 2023/2024:

- The budget will be presented to the Finance Committee at the next meeting (Tuesday, May 16th)
- 1st Reading for the FY 23/24 Budget is Monday, May 22nd Council Meeting.
- 2nd Reading FY 23/24 Budget is Monday June 26th Council Meeting.

Eubanks Road Bank Stabilization:

- GEOTECHNOLOGY, LLC solicited bids from three contractors for construction of the drilled shaft wall along Eubanks Road as detailed on the project drawings dated March 21, 2023, prepared by Geotechnology, LLC.
- The proposed retaining wall will stabilize 68 feet of the road.

- GEOTECHNOLOGY, LLC recommends that JTM Smith Construction, Inc. (Smith) be awarded the project.
- Smith presented the lowest overall total lump sum base bid of \$54,650.00, which is \$5,189.00 below the next lowest lump sum bid submitted by SP Drilling and Contracting.
- Good news is that the low quote was \$54,650.00.
- As a reminder: The city only needs to get quotes for the emergency declaration which by-passes the RFP process legitimately.

Street resurfacing and repair for FY 22/23 Budget:

- Waiting on results from the bid document (RFP) that Greg Sketch prepared and sent out.
- We received two quotes for street resurfacing and both were over the \$30,000 threshold so this is why we had to go out to bid.
- Riegler Blacktop pointed out that they thought all of Terra Cotta and a portion of Scott Street needed to be milled.
- Estimated figure to complete the three streets looks like it's going to be about \$45,000.
Complete the following streets:
 - Scott Street: \$9,270
 - Terra Cotta Avenue: \$9,100
 - Cherry Street: \$24,325

Update on Media Ideas for Council/Caucus Meetings:

Life Eyes Media:

- The cost for Life Eyes Media to film AND stream the meetings is \$278.75 (\$94 to stream FB) per meeting.
- Estimate for filming and streaming 18 meetings is \$5,017.50.

Reasoning behind the FB Fee:

- In August of 2021 (pandemic) Life Eyes Media was asked by the city to add the Facebook live to the existing services. The additional fee, for connecting and uploading to FB live requires an additional connection, computer and test before the meetings. They also have a backup, recording to an SD card, should something go awry with the stream.

SimpTech Solutions:

- Still waiting on a quote for installing a camera system in the Council Room for Council/Caucus meetings from Jacob Nichols, Field Operations Manager with SimpTech Solutions.
- The product team is working on a direction for the Facebook live streaming feature and how they want to go about this.

Staff Recommendation:

- For now, staff would recommend that we commit to Life Eyes Media for the Council/Caucus Meetings (Total 18-meetings at \$5,017.50).
- Once we receive the quote from SimpTech Solutions, we can reevaluate the cost analysis on Life Eyes Media vs. SimpTech Solutions.

Kenton County Veterans Memorial Armed Forces 5K Run/Walk:

- Reminder that the run/walk will be held on May 20th.
- Located at the Lou Hartfiel Memorial Park.
- Run/Walk is from 7:00am to around 10:00am.
- The City Park will be closed to thru vehicle traffic starting on Friday, May 19th at 4:30pm until the race ends.

PUBLIC WORKS REPORT

Public Works continued all typical weekly maintenance for the park, roads, signs and City Building. The park is open to residents and being maintained as needed. The Land & Water Conservation Fund Grant is a 50/50 match up to \$250,000 if approved. The city plans to get new turf and playground equipment for all types of residents with this grant.

Eubanks road has fallen into the creek at one location. The grant was approved and work will begin as soon as possible.

The blacktop RFP process is active for Scott, Cherry and Terry Streets for the 2023/2024 budget year. Grass mowing for the city is underway with our two new seasonal employees. Ms. Miller stated that Bromley Crescent Springs Road and Buttermilk Pike are on the state highway mowing list.

The pedestrian bridge over the railroad tracks has a hole in the concrete. The bridge is closed until the railroad can make the repairs.

OLD BUSINESS

None.

NEW BUSINESS

First reading of Ordinance 2023-6 ADOPTING THE 2023 S-32 SUPPLEMENT FROM AMERICAN LEGAL PUBLISHING CORPORATION OF CINCINNATI, OHIO OF THE CODE OF ORDINANCES TO THE CITY OF CRESCENT SPRINGS, KENTUCKY

Discussion: 2536 Enid Avenue Demolition

Councilman Bill Schult inquired about other options to the demolition of 2536 Enid. Someone had started the foreclosure process on the property but the city has never been notified by the court. Councilman Schult is not in favor of using \$50,000 in funds to tear the home down.

COMMITTEE REPORTS

None.

GUESTS

Jeff Smith from Harris asked if his street was on the list to be repaired any time soon. The city will get an estimate from the engineer and see what could be done.

ADJOURNMENT

Brian Barclay made a motion to adjourn. **Carol McGowan** seconded the motion. All were in favor. Motion passed. The meeting was adjourned at 7:24pm.

ATTESTED BY:

April C. Robinson

April C. Robinson, Clerk/Treasurer

Mike Daugherty

Mike Daugherty, Mayor

Approved: May 22, 2023