AUDITOR-TREASURER

900 3rd Ave
Windom, MN 56101

Phone: 507-831-1905
donna.torkelson@ co.cottonwood.mn.us

COTTONWOOD COUNTY DIRECT PAYMENT PLAN FOR PROPERTY TAXES

Cottonwood County provides a fast, convenient, hassle-free way to pay your property taxes with our Direct Payment Plan. With this plan, you can have your property tax payment automatically deducted from your checking or savings account on an annual or semi-annual basis.

The Direct Payment Plan will help you:

- Save time writing and mailing checks
- Save money in postage and bank fees
- Eliminate the worry of late payment/lost checks and associated penalties
- Know your tax payment is always made on time—even if you're working in the fields or out of town on business or vacation

Credit Card payments also accepted online at
www.co.cottonwood .mn.us
(Convenience fees apply.)

How does the Direct Payment Plan work?

You authorize payments to be made from your checking or savings account according to the following schedule:

*May 15	Full year tax payment
*May 15	½ of the annual tax payment
*October 15 (Non Ag parcels)	½ of the annual tax payment
*November 15 (Ag parcels)	½ of the annual tax payment

*Note: If due date falls on a weekend, payment will be withdrawn on the following Monday. Proof of payment will appear on your bank statement. The authority you give Cottonwood County to charge your account will remain in effect until YOU notify us **in writing** to terminate the authorization.*

Take advantage of this service by completing the authorization form below and returning it to: Cottonwood County Auditor-Treasurer's Office, 900 3rd Avenue, Windom, MN 56101

****If you have already signed up for this service – please disregard this notice as you only need to sign up once.***

If we receive this form by APRIL 15th – your first direct payment will be set up for the full year or first ½ taxes payable May 15th.
If we receive this form by SEPTEMBER 15th – your first direct payment will be set up for second ½ taxes due Oct. 15th or Nov. 15th.

I (We) authorize Cottonwood County to initiate entries to debit my (our) account described below:

☐ Full Year Payment on May 15th ☐ Bi-annual payments on May 15th and Oct 15th or Nov 15th

Checking Account # _____ Savings Account # _____

Name of Bank _____ Routing Number # _____

Bank's Address _____

ATTACH A VOIDED CHECK or SAVINGS SLIP (if available) **THAT HAS THE BANK'S ROUTING or TRANSIT NUMBER**

This authority is to remain in full force and effect until I/We (or an authorized signatory on the account) provide a written request at least 30 days in advance to terminate this payment to allow Cottonwood County a reasonable time to act on it.

Signature _____ Parcel Number __ __ - __ __ __ - __ __ __ __

Printed Name _____ Parcel Number __ __ - __ __ __ - __ __ __ __

Date _____ Parcel Number __ __ - __ __ __ - __ __ __ __

Phone # _____ Parcel Number __ __ - __ __ __ - __ __ __ __

For Cottonwood Co use only (Bank Code) _____ Parcel Number __ __ - __ __ __ - __ __ __ __