

COTTONWOOD COUNTY

Heavy Equipment Operator

FLSA

[] Exempt

[X] Non-Exempt

JOB DEFINITION: Under general supervision, operates heavy motorized vehicles and equipment to maintain and repair roads, right of way and bridges within the County. Work responsibilities extend to performing maintenance, repair and remodeling of County buildings and other structures.

ESSENTIAL FUNCTIONS: *The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

REPRESENTATIVE DUTIES:

Operates various heavy motorized vehicles and equipment to maintain and repair County roads; hauls blacktop for overlays; transports gravel for washouts, frost boils and general maintenance.

Plows snow; scrapes ice off blacktop roads; applies ice control materials.

Operates a grader for grading fine and rough roads, ditching, shouldering and leveling gravel.

Operates a backhoe for ditching along roads for water control; installs or replaces culverts; tests for gravel pit sites.

Operates a paver in applying bituminous materials and a roller in compacting blacktop.

Performs minor maintenance on vehicles and equipment; assists the Maintenance Shop as necessary.

Removes protruding rocks; picks up debris; cuts brush and trees.

Serves as a flag man for road projects.

Installs and repairs signs; puts up snow fences; sprays weeds.

Performs building repair, maintenance or remodeling projects using various hand and power tools and equipment.

Performs other duties as assigned or required.

KNOWLEDGE, SKILLS and ABILITIES:

- Knowledge of the principles, practices, methods and techniques of heavy motorized equipment and vehicle operations related to road maintenance and repair.
- Knowledge of the hazards and safety practices common to heavy motorized equipment and vehicle operations.
- Knowledge of traffic laws and safety regulations.
- Knowledge of the County road system and operations.
- Knowledge of the principles, practice and methods of building construction, remodeling or repair.
- Knowledge of roadways, streets and highways within the County.
- Ability to understand oral and written work instructions.
- Ability to establish and maintain effective working relationships with co-workers and superiors.

COTTONWOOD COUNTY

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KNOWLEDGE, ABILITY AND SKILLS:

- Ability to operate heavy vehicles and equipment in extreme weather conditions
- Ability to maintain accurate written records and prepare basic reports.
- Ability to make minor repairs to vehicles and equipment.
- Ability to communicate effectively, both orally and in writing.

MINIMUM QUALIFICATIONS: High school diploma or equivalent and two years of experience in heavy motorized vehicle/equipment operations or any equivalent combination of qualifying education and experience. Possession of a valid State of Minnesota Class B commercial driver's license with endorsements with ability to obtain a Class A commercial driver's license within 9 months of hire. Subject to pre-employment and random drug testing.

ADDITIONAL REQUIREMENTS: May be required to perform a full range of motion with lifting and/or carrying supplies, materials, equipment and/or items weighing up to 100 pounds. Exposure to extreme weather conditions. Exposure to moving vehicles and/or equipment. Vision requirements are close vision, distance vision, color vision, peripheral vision and depth perception. Exposure to hazardous chemicals. Potential exposure to electrical equipment hazards.

Employee Signature

Supervisor Signature
Public Works Superintendent

Date

Date

Cottonwood County is an Equal Opportunity Employer. In accordance with the Americans with Disabilities Act, Cottonwood County will provide reasonable accommodations to qualified individuals with disabilities, and encourages prospective employees and incumbents to discuss potential accommodations with the employer.