

September 19, 2022
Cottonwood County Board of Commissioners
Work Session
Minutes

The Cottonwood County Board of Commissioners held a work session on Monday, September 19, 2022 at 8:30 a.m. at the Courthouse in Windom, MN. Present for all or portions of the meeting were: Commissioners Tom Appel, Donna Gravley, Kevin Stevens, Norm Holmen, Larry Anderson; County Coordinator Kelly Thongvivong, Kathy Marsh, Nick Klisch, Kyle Pillatzki, and Gale Bondhus.

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Chairman Gravley called the meeting to order. Motion by Holmen, second by Stevens, unanimous vote to approve the agenda as amended.

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Chairman Gravley led follow-up discussion regarding two positions (Ditch Inspector and GIS) that have been discussed at previous meetings and whether the board wanted to proceed with hiring. After much discussion, both job descriptions should be reviewed and brought back to a future meeting.

Commissioner Appel led discussion on the possibility of the part-time Landfill Scale Operator moving to full-time. After much discussion, motion by Appel, second by Anderson, unanimous vote to allow the part-time Landfill Scale Operator to work up to 130 hours per calendar month.

Commissioner Appel led a short discussion on an email he received from the County Attorney regarding a Legal Secretary position.

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Chairman Gravley led the review and discussion of the proposed 2023 budget and what different levies would look like.

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There being no further business, the meeting adjourned at 10:18 a.m.

Donna Torkelson, Auditor/Treasurer

Donna L. Gravley, Board Chairman

Kelly Thongvivong, County Coordinator