



## Columbia Heights Public Library

3939 Central Avenue NE, Columbia Heights, MN 55421-3932 ▪ 763-706-3690 ▪ columbiaheightsmn.gov

### **COLUMBIA HEIGHTS PUBLIC LIBRARY BOARD OF TRUSTEES**

**Wednesday, July 1<sup>st</sup>, 2020**

**Regular Meeting at 5:30 p.m.**

**City Hall Council Chambers (with Zoom/Social Distancing)**

#### **Board of Trustees**

Catherine Vesley

**Chair**

Patricia Sowada

**Vice-Chair**

Tricia Conway

**Secretary**

Teresa Eisenbise

Christopher Polley

**Members at Large**

Nick Novitsky

**Council Liaison**

Renee Dougherty

**Library Director**

#### **AGENDA:**

Call to order.

Review/approval of the Minutes of the June 3<sup>rd</sup>, 2020, Board Meeting.

Review/approval of Bill Lists dated June 10<sup>th</sup> and 24<sup>th</sup>, 2020.

Review of Accounting.

#### **OLD BUSINESS:**

1. Meeting Room Policy (TABLED)
2. Collection Development Policy (TABLED)

#### **NEW BUSINESS:**

1. 2021 Proposed Budget
2. Staffing Update
3. CHPL Re-Opening (Phase 3)
4. Items from the Floor

RLD/npo



The meeting was called to order in the Columbia Heights City Council Chambers by Chair, Catherine Vesley at 5:30pm.

**Members physically present:** Catherine Vesley; Patricia Sowada; new member, Teresa Eisenbise; and Connie Buesgens, substituting as City Council Liaison. **Members remotely present:** Christopher Polley; and Tricia Conway. **Also present:** Renee Dougherty (Library Director); Nick Olberding (Recording Secretary); Stephen Smith (Former Member); and Amáda Márquez Simula (Community Member/Advocate, Mayoral Candidate).

Due to the current Coronavirus COVID-19 pandemic and subsequent Peacetime Emergency Declaration, Catherine Vesley started the meeting by reading aloud the "Notice of Conducting Meeting by a Combination of In-Person and Electronic Means", pursuant to MN Statute §13D.021.

Quick Introduction to new member, **Teresa Eisenbise**; Eight-year resident of Columbia Heights, and frequent patron of CHPL (with her two children). She loves the Library, and wants to get more involved to help guide its future.

The **Minutes** of the **May 6<sup>th</sup>, 2020** Board Meeting were **approved**.

The **Bill Lists** dated **May 13<sup>th</sup> and 27<sup>th</sup>, 2020** were reviewed; They were moved, seconded, and **approved**.

Questions and discussions based on Bills and Accounting:

- **Budget:** Tricia inquired about how under-budget we might be due to COVID-19 repercussions? At least 18% under in part-time staff payroll (due to 2+ months of furlough), but an increase in e-book spending, and other supplies related to Coronavirus, including sneeze-guards, signs/decals, and disinfection supplies.
- **Expenses:** Have expended 30% of the budget in 42% of the year (not including May payroll/utilities).

### Old Business:

1. **Meeting Room Policy (Tabled):** Currently not relevant; when the library does re-open to the public, meeting rooms will remain unavailable for the foreseeable future (due to the constant disinfecting they would require).
2. **2021 Proposed Budget (Tabled):** Renee is diligently working on this; the preliminary due date to turn into City Finance is June 8<sup>th</sup>. The Board will have it for review by the July Board Meeting. One thing mentioned is that salaries should stabilize in 2021, since most staff members have reached the top of their pay-scale.
3. **Collection Development Policy (Tabled):** No update at the moment; Renee would like to redline and rewrite this policy (hasn't been revised since 2007 under Board Chair, Barb Miller). Due to its importance in guiding our Collection, they would like to devote their full attention, which cannot be given today. Until then, it is suggested that members research the corresponding policy of other Libraries near and far.

### New Business:

1. **CHPL Re-Opening Plan:** Library building was closed to the Public starting on March 17<sup>th</sup>, 2020.
  - a. **Services**
    - i. The **book-drop** has remained opened the whole time, and will continue. This will be the only way to return items when we re-open (the indoor book drop is too close in proximity to the printer and copier to maintain social distancing)

- ii. **Virtual Programming & StoryTimes** will continue for as long as necessary, with several in-person/outdoor activities, if able to safely. Story Strolls (self-guided walks in the parks) and up to 5 potential in-person programs (if allowed).
  - iii. Increased and added **e-book** titles in the CloudLibrary & RBdigital.
  - iv. Promotional instructional videos on YouTube for **E-Resources**.
  - v. **Curbside Pickup** started April 13<sup>th</sup>, and will have served 600+ patrons at this point. It is anticipated to continue for the foreseeable future to accommodate patrons who would not feel comfortable entering the building.
  - vi. **Quarantine/Sanitizing** procedures are planned. Materials will be quarantined for 72 hours; sanitizing of common surfaces will be done throughout the day and in between uses, while other items/surfaces will be done each evening.
  - vii. **Virtual Summer Reading Program** (with BeanStacks app); printed copies will also be available. Also, adults may participate this year (although not for prizes) to help Anoka County to exceed the goal of 50,000 hours of reading.
  - viii. **Youth Summer Lunch** pick-up location (by YouthPrise); this year families will be able to take seven lunches for the week for each youth, Mondays from June 15-August 10 (10am-noon).
  - ix. Additional **signage, floor decals, and plexiglass shields**.
  - x. Limited Touch **Self-Checks** (no pin required), touch-free with your physical library card or scannable barcode.
  - xi. Browsing, Newspapers, and Magazines At-Your-Own-Risk.
  - xii. **Deliveries** from ACL are now back to normal (M-W-F). Currently no MELSA/Minitex deliveries.
  - xiii. The Library's **Facebook** page is being updated with new content/posts daily.
  - xiv. **Computer/Printing Appointments** for 1.5-2 hours coming soon. 4 appointments at a time.
  - xv. **No touchables** (pens, pencils, stapler, toys, early literacy games, etc).
  - xvi. **No booksale cart or donations**.
- b. **Staffing**
- i. Part-time staff was furloughed when we closed. Re-opening meetings with part-time staff occurred last week, and today was the first day back for some of them. Staff will need a shift or two to get reacquainted with old procedures and understand the new procedures.

### Items from the Floor:

- Stephen Smith's Retirement from the Library Board: Very happy to have served the Library for these last 8 years; now is the time to relax a little bit more after years of being deeply involved with the CHPL, SACA, ICS School, Eastside Co-op, and Meals on Wheels. Also of note, Stephen is a 50-year resident of Columbia Heights, and it is also his 50-year marriage anniversary as well. As a Board Member, he has a lot of insight, asks tough questions and always pushes us to be better. Modestly says though, "The Strength of the Library lies in its Staff". Renee is very thankful for Stephen's contributions over the years (he was a member when Renee became Director); he knows a lot about budgets, building maintenance, utilities and more from his previous/current work experience, and knew a lot of shortcomings of the old building (which made him instrumental in the planning of the new Library). He will be missed on the Board, but we know he will not be a stranger. The other Board members invited him out for a patio lunch next week in his honor (details to be determined).
- **Be well, and stay safe.**

There being no further business, a motion to adjourn was made at 6:11pm by Catherine Vesley, and seconded.

Respectfully submitted,



Nicholas P. Olberding  
Recording Secretary, Library Board of Trustee

**COLUMBIA HEIGHTS PUBLIC LIBRARY**  
**2020 Expenditures**  
June 10<sup>th</sup>, 2020

**240-45500**

**4000: Maintenance and Repair**

Marco Inc.	INV7617098	2763	CpyMaint 051520-061420	94.20
	INV7617099	2763	PtrMaint 051520-061420	<u>38.23</u>
				<b>132.43</b>

**4020: Building Repair and Maintenance Services**

Commercial Steam Team	21795		Carpet Cleaning	<u>2,952.84</u>
				<b>2,952.84</b>

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**272-45500: Other**

**2010: Minor Non-consumable Items**

Liberty Display Group	10717		Sneeze Guards	<u>780.21</u>
				<b>780.21</b>

**COLUMBIA HEIGHTS PUBLIC LIBRARY**

**2020 Expenditures**

June 24<sup>th</sup>, 2020

**240-45500**

**2020: Computer Supplies**

Office Depot	497700661001	6" Zip Ties	8.99
	497700662001	Zip Tie Mounts	<u>22.09</u>
			<b>31.08</b>

**2030: Printing & Printed Forms**

Church Offset Printing, Inc.	109304	SRP Field Guides	260.00
	109305	Covid-19 eServices Flyer	<u>175.00</u>
			<b>435.00</b>

**2170: Program Supplies**

Barnes & Noble	4002041	I Got the Rhythm (book)	27.18
Brianna Belanger (reimbursement)	Etsy	Blank Notebooks (40)	60.00
	Dairy Queen	Gift Card	15.00
Office Depot	506427446001	Tape/Glue/Pencils/Crayons	73.59
	506433003001	Play-Dough	54.49
	506433004001	Bamboo Skewers	3.39
	506433005001	Sidewalk Chalk	<u>46.09</u>
			<b>102.18</b>

**2171: General Supplies**

Trio Supply Company, Inc.	613480-00	Tissues/Can Liners	146.56
Office Depot	497700660001	MF Cloths/Bags/Book Tape	<u>70.60</u>
			<b>217.16</b>

**2180: Books**

Baker & Taylor	2035201010	4009J	Book	22.32
	2035201014	4012J	Book	3.24
	2035204768	4020J	Books	516.34
	2035213460	4009J	Book	9.45
	2035213460	4015A	Book	11.05
	2035213460	4016J	Books	72.88
	2035213460	4017J	Book	3.32
	2035213460	4024J	Books	538.30
	2035226089	4016J	Books	74.76
	2035226089	4019J	Books	35.20
	2035226089	4020J	Book	9.94
	2035226089	4023J	Books	41.46
	2035226089	4024J	Book	9.97
	2035226089	4027A	Book	32.12
	2035226089	4028J	Books	234.06
	2035232924	4027A	Books	62.60
	2035232924	4028J	Books	13.28
	2035232924	4029A	Books	640.45
	2035232924	2170	Books	67.58
	2035237665	4016J	Books	28.77
	2035237665	4018A	Book	14.40
	2035237665	4020J	Books	37.14
	2035237665	4025A	Books	20.70
	2035237665	4027A	Books	32.66
	2035237665	4028J	Book	3.89
	2035237665	4030J	Books	330.48
	2035237665	4031J	Books	56.03
	2035278912	4016J	Books	19.50
	2035278912	4023J	Book	13.99
	2035278912	4027A	Book	16.07
	2035278912	4028J	Books	67.84
	2035278912	4029A	Book	13.30

**COLUMBIA HEIGHTS PUBLIC LIBRARY**

**2020 Expenditures**

June 24<sup>th</sup>, 2020

	2035278912	4031J	Books	27.98
	2035278912	4032A	Books	387.55
	2035278912	2170	Book	<u>19.94</u>
				<b>3,488.56</b>
Majid, Alexander H	IN001314	067579	Somali/Arabic Books	<u>426.22</u>
				<b>426.22</b>
<b>2185: Compact Discs</b>				
Midwest Tape	98919039		Audiobooks (Adult)	24.99
	98919771		Audiobooks (Adult)	<u>485.89</u>
				<b>510.88</b>
<b>2189: DVDs</b>				
Midwest Tape	98919036		DVDs (A:\$38.23/Y:\$237.64)	275.87
	98919037		DVDs (Adult)	97.46
	98919038		DVD (Youth)	<u>14.99</u>
				<b>388.32</b>
<b>4020: Building Repair and Maintenance Services</b>				
Orkin, Inc.	195862556	1564	Pest Inspection (April)	101.55
	198271666	1564	Pest Inspection (June)	101.55
Asset Management Systems, Inc.	12400877	2811	Monitoring 070120-093020	<u>116.97</u>
				<b>320.07</b>

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**272-45500: Other**

<b>2010: Minor Non-consumable Items</b>				
Demco, Inc.	6803746		Book Carts (4)	<u>1,517.50</u>
				<b>1,517.50</b>
<b>2171: General Supplies</b>				
Office Depot	497699723001		Yellow Caution Tape	18.59
	501793268001		Face Masks (100)	<u>81.98</u>
				<b>100.57</b>

COLUMBIA HEIGHTS PUBLIC LIBRARY  
Accounting 2020

Line Item	Description	Adopted Budget	Encumbered &	Expended	Balance	%
		2020	Yr to Date			
		7/1/2020	5/31/2020	June		50%
1000	ACCRUED SALARIES	0	16,987.71		-16,988	#DIV/0!
1010	REGULAR EMPLOYEES	428,800	161,227.22		267,573	38%
1011	PART-TIME EMPLOYEES	114,000	21,140.50		92,860	19%
1020	OVERTIME REG. EMPLOYEES	900	208.60		691	23%
1070	INTERD. LABOR SERVICE	2,500			2,500	0%
1210	P.E.R.A. CONTRIBUTION	40,800	15,120.48		25,680	37%
1220	F.I.C.A. CONTRIBUTION	41,800	13,657.77		28,142	33%
1225	FLEX BENEFIT FICA	0	129.15		-129	#DIV/0!
1300	INSURANCE	73,900	30,834.49		43,066	42%
1400	UNEMPLOYMENT COMPENSATION	0	126.84		-127	#DIV/0!
1510	WORKERS COMP. INS. PREMIUM	4,000	1,296.55		2,703	32%
2000	OFFICE SUPPLIES	1,200	540.77		659	45%
2010	MINOR OFFICE EQUIPMENT	500	894.95	1,517.50	-1,912	482%
2011	COMPUTER EQUIPMENT	200	22.99		177	11%
2020	COMPUTER SUPPLIES	100	37.78	31.08	31	69%
2025	AUTOMATED CIRCULATION SYSTEM SUPPLIES	2,600	1,838.00		762	71%
2030	PRINTING & PRINTED FORMS	900	71.00	435.00	394	56%
2161	CHEMICALS	0	-459.32		459	#DIV/0!
2170	PROGRAM SUPPLIES	1,800	486.41	102.18	1,211	33%
2171	GENERAL SUPPLIES	5,000	1,764.87	317.16	2,918	42%
2175	FOOD SUPPLIES	100	35.04		65	35%
2180	BOOKS	58,000	15,288.75	3,914.78	38,796	33%
2181	PERIODICALS, MAGS. NEWSPAPERS	6,000	3,306.67		2,693	55%
2183	E-BOOKS	8,000			8,000	0%
2185	COMPACT DISCS	5,500	583.73	510.88	4,405	20%
2187	BOOK/CD SET	400	33.35		367	8%
2189	DVD	6,000	1,071.89	388.32	4,540	24%
2190	DOWNLOADABLE VIDEO	1,800			1,800	0%
2990	PURCHASE FOR RESALE	400			400	0%
3050	EXPERT & PROFESSIONAL SERVICE	17,000	4,941.84		12,058	29%
3105	TRAINING & EDUCATION	500			500	0%
3210	TELEPHONE	700	169.09		531	24%
3220	POSTAGE	200	45.50		155	23%
3250	OTHER COMMUNICATIONS	2,650	804.12		1,846	30%
3310	LOCAL TRAVEL EXPENSE	700	155.31		545	22%
3600	INSURANCE & BONDS	8,100	3,375.00		4,725	42%
3810	ELECTRIC	35,600	8,605.10		26,995	24%
3820	WATER UTILITIES	2,700	196.60		2,503	7%
3830	GAS	10,100	3,806.62		6,293	38%
3850	SEWER UTILITIES	3,000	777.85		2,222	26%
4000	REPAIR & MAINTENANCE	15,000	11,172.11	132.43	3,695	75%
4010	BUILDING MAINTENANCE: LABOR & BURDEN	38,200	15,916.65		22,283	42%
4020	BUILDING MAINTENANCE	27,000	6,255.93	3,272.91	17,471	35%
4040	INFORMATION SYSTEMS: INTERNAL SERVICES	70,200	29,250.00		40,950	42%
4050	GARAGE, LABOR BURDEN	200	59.06		141	30%
4310	CREDIT CARD FEES	300	0.00		300	0%
4330	SUBSCRIPTION, MEMBERSHIP	600	0.00		600	0%
4375	VOLUNTEER RECOGNITION	200	0.00		200	0%
7100	OPERATING TRANSFER OUT	14,500	6,041.65		8,458	42%
	TOTAL	1,052,650	377,818.62	10,622.24	664,209	37%

**City of Columbia Heights, Minnesota  
2021 Revenue Budget Worksheet**

240 00	LIBRARY REVENUE	Actual Revenue 2018	Actual Revenue 2019	Adopted Budget 2020	Department Proposed 2021	Manager Proposed 2021	Council Adopted 2021
Line Item	Description						
31010	Current Ad Valorem	919,244	955,095	1,002,850	1,032,936	-	-
33401	Local Government Aid	-	-	-	-	-	-
33641	Other Government Grants	-	-	-	-	-	-
34110	Library-Photocopies	11,534	11,898	11,700	13,000	-	-
34120	Library-Other	1,421	999	1,500	1,500	-	-
34130	Library-Video	1,319	1,158	1,300	1,300	-	-
34140	Library-Collections	110	110	100	100	-	-
34150	Library-Earbuds, Flashdrives	271	305	200	400	-	-
34160	Library-Printer Copies	2	-	-	-	-	-
34170	Library-Sales Cart	445	808	500	1,000	-	-
35103	Library Fines	10,661	9,344	11,000	11,000	-	-
36210	Interest on Investments	14,700	-	12,000	8,014	-	-
36219	Change in Fair Value	-3,600	-	-	-	-	-
36220	Gen. Government Rents	50	300	500	1,000	-	-
36230	Contributions	-	-	-	-	-	-
36290	Other Miscellaneous Revenue	-	804	-	500	-	-
37640	Cash Over/Short	-	-	-	-	-	-
39101	Gain/Loss Sale Fixed Asset	-	-	-	-	-	-
39140	Other Refunds & Reimbursements	25	-	-	-	-	-
39203	Transfer In-General Fund	-	-	-	-	-	-
39208	Transfer In-Cable TV	11,000	11,000	11,000	11,000	-	-
	<b>Total Revenue</b>	967,181	991,822	1,052,650	1,081,750	-	-



**City of Columbia Heights, Minnesota  
2021 Budget Worksheet**

240 45500	LIBRARY LIBRARY	Actual Expense 2018	Actual Expense 2019	Adopted Budget 2020	Department Proposed 2021	City Manager Proposed 2021	Council Adopted 2021
Line Item	Description						
PERSONAL SERVICES							
1000	ACCRUED SALARIES	-	-	-	-	-	-
1010	REGULAR EMPLOYEES	390,339	407,770	428,800	442,600	-	-
1011	PART-TIME EMPLOYEES	73,862	81,626	114,000	114,100	-	-
1020	OVERTIME-REGULAR	582	450	900	1,000	-	-
1030	VACATION & SICK	-1,009	5,797	-	-	-	-
1050	SEVERANCE PAY	-	-	-	-	-	-
1070	INTERDEPARTMENTAL LABOR SERVICE	1,788	261	2,500	2,000	-	-
1210	P.E.R.A. CONTRIBUTION	34,437	35,064	40,800	41,800	-	-
1220	F.I.C.A. CONTRIBUTION	35,845	36,865	41,800	42,800	-	-
1225	FLEX BENEFIT FICA	-	167	-	-	-	-
1300	INSURANCE	65,119	68,602	73,900	82,100	-	-
1400	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
1510	WORKERS COMP INSURANCE PREM	3,533	2,578	4,000	4,500	-	-
1700	ALLOCATED FRINGE	-	-	-	-	-	-
1810	COLA ALLOWANCE	-	-	-	-	-	-
0999	TOTALS: PERSONAL SERVICES	604,497	639,179	706,700	730,900	-	-
SUPPLIES							
2000	OFFICE SUPPLIES	1,331	1,190	1,200	1,200	-	-
2010	MINOR EQUIPMENT	825	1,680	500	500	-	-
2011	COMPUTER EQUIPMENT	-	1,069	200	900	-	-
2020	COMPUTER SUPPLIES	145	-	100	100	-	-
2025	ACS SUPPLIES	2,391	1,432	2,600	2,600	-	-
2030	PRINTING & PRINTED FORMS	528	903	900	900	-	-
2160	MAINT. & CONSTRUCT MATERIALS	-	2,013	-	-	-	-
2161	CHEMICALS	-	459	-	-	-	-
2170	PROGRAM SUPPLIES	1,789	1,052	1,800	1,500	-	-
2171	GENERAL SUPPLIES	4,865	4,053	5,000	5,000	-	-
2175	FOOD SUPPLIES	67	180	100	200	-	-
2180	BOOKS	52,310	47,365	58,000	56,000	-	-
2181	PERIODICALS, MAG, NEWSPAPERS	6,050	6,140	6,000	6,500	-	-
2182	ELECTRONIC DATABASES	-	-	-	-	-	-
2183	E-BOOKS	8,190	7,215	8,000	8,000	-	-
2184	VIDEO CASSETTES	-	-	-	-	-	-
2185	COMPACT DISCS	7,251	5,636	5,500	5,500	-	-
2187	BOOK/CD SET	-	370	400	500	-	-
2188	MICROFORM	-	-	-	-	-	-
2189	DVD	7,325	7,317	6,000	6,300	-	-
2190	DOWNLOADABLE VIDEO	-	-	1,800	2,500	-	-
2280	VEHICLE REPAIR AND PARTS	-	105	-	-	-	-
2990	COMM. PURCHASED FOR RESALE	352	-	400	300	-	-
1999	TOTALS: SUPPLIES	93,419	88,179	98,500	98,500	-	-
OTHER SERVICES & CHARGES							
3050	EXPERT & PROFESSIONAL SERV.	17,232	17,918	17,000	18,700	-	-
3105	TRAINING & EDUC ACTIVITIES	430	425	500	500	-	-
3120	EDUCATIONAL REIMBURSEMENT	-	-	-	-	-	-
3210	TELEPHONE & TELEGRAPH	879	645	700	1,350	-	-
3220	POSTAGE	191	226	200	250	-	-

**City of Columbia Heights, Minnesota  
2021 Budget Worksheet**

240 45500	LIBRARY LIBRARY	Actual Expense 2018	Actual Expense 2019	Adopted Budget 2020	Department Proposed 2021	City Manager Proposed 2021	Council Adopted 2021
Line Item	Description						
3250	OTHER COMMUNICATIONS	1,772	2,431	2,650	2,650	-	-
3310	LOCAL TRAVEL EXPENSE	673	809	700	700	-	-
3320	OUT OF TOWN TRAVEL EXPENSE	-	-	-	-	-	-
3430	ADVERTISING OTHER	150	-	-	-	-	-
3500	LEGAL NOTICE PUBLISHING	-	-	-	-	-	-
3600	PROP & LIAB INSURANCE	7,800	8,300	8,100	8,700	-	-
3810	ELECTRIC	33,934	32,291	35,600	34,200	-	-
3820	WATER	2,610	2,626	2,700	2,800	-	-
3830	GAS	9,610	8,577	10,100	9,100	-	-
3850	SEWER	2,805	2,876	3,000	3,000	-	-
4000	REPAIR & MAINT. SERVICES	12,213	22,138	15,000	16,300	-	-
4010	BUILDING MAINT:LABOR & BURDEN	34,200	38,200	38,200	38,200	-	-
4020	BUILDING MAINTENANCE	20,214	26,952	27,000	27,100	-	-
4040	INFORMATION SYS:INTERNAL SVC	58,000	66,700	70,200	72,100	-	-
4050	GARAGE, LABOR BURD.	211	392	200	400	-	-
4100	RENTS & LEASES	-	-	-	-	-	-
4300	MISC. CHARGES	-	-	-	-	-	-
4310	CREDIT CARD FEES	-	-	300	300	-	-
4330	SUBSCRIPTION, MEMBERSHIP	570	630	600	650	-	-
4375	VOLUNTEER RECOGNITION	258	30	200	200	-	-
4380	COMMISSION & BOARDS	-	-	-	-	-	-
4390	TAXES & LICENSES	-	-	-	-	-	-
4395	STATE SALES TAX	-	-	-	-	-	-
2999	TOTALS: OTHER SERVICES & CHARGES	203,752	232,165	232,950	237,200	-	-
CAPITAL OUTLAY							
5180	OTHER EQUIPMENT	-	-	-	-	-	-
4999	TOTALS: CAPITAL OUTLAY	-	-	-	-	-	-
OTHER FINANCING USES							
7100	OPER. TRANSFER OUT - LABOR	14,711	14,700	14,500	15,150	-	-
7370	TRANSFER OUT TO INFO SYSTEMS	-	-	-	-	-	-
7435	TRANSFER OUT TO: OTHER	-	-	-	-	-	-
8100	CONTINGENCIES	-	-	-	-	-	-
6999	TOTALS: OTHER FINANCING USES	14,711	14,700	14,500	15,150	-	-
TOTALS: LIBRARY		916,379	974,223	1,052,650	1,081,750	-	-