

**COLUMBIA HEIGHTS LIBRARY BOARD**  
**NOTICE OF CONDUCTING MEETING BY A COMBINATION**  
**OF IN-PERSON AND ELECTRONIC MEANS**

Following a determination by the City Manager Kelli Bourgeois, and emergencies declared by the United States, The State of Minnesota, and the Columbia Heights Mayor & City Council, the Columbia Heights Library Board Meeting Scheduled for Wednesday, May 6, 2020 at 5:30 pm will, pursuant to Minn. Stat. § 13D.021, occur by a combination of in-person and electronic means. Members of the public who wish to attend may do so by attending in-person in the Council Chambers at Columbia Heights City Hall or by calling 1-301-715-8592 and enter meeting ID 996-7769-5631 and meeting password 732859 at the scheduled meeting time. Comments can be submitted ahead of the meeting to [rdougherty@columbiaheightsmn.gov](mailto:rdougherty@columbiaheightsmn.gov) or by calling 763-706-3690.

If there are any questions about this notice or attending/calling in to the meeting, please contact the Library Director (763) 706-3690. The meeting location for this meeting is the Council Chambers at Columbia Heights City Hall located at 590 40<sup>th</sup> Ave NE, Columbia Heights, MN 55421.



## Columbia Heights Public Library

3939 Central Avenue NE, Columbia Heights, MN 55421-3932 ▪ 763-706-3690 ▪ columbiaheightsmn.gov

### COLUMBIA HEIGHTS PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, May 6, 2020

Regular Meeting at 5:30 p.m.

\*City Hall Council Chambers

#### Board of Trustees

Catherine Vesley  
*Chair*

Patricia Sowada  
*Vice-Chair*

Tricia Conway  
*Secretary*

Steve Smith

Christopher Polley  
*Members at Large*

Nick Novitsky

*Council Liaison*

Renee Dougherty  
*Library Director*

#### AGENDA:

Call to order.

Review/approval of the Minutes of the March 4<sup>th</sup>, 2020, Board Meeting.

Review/approval of Bill Lists dated March 4<sup>th</sup> and 18<sup>th</sup>, 2020.

Review/approval of Bill Lists dated April 1<sup>st</sup>, 15<sup>th</sup> and 29<sup>th</sup>, 2020.

Review of Accounting.

#### OLD BUSINESS:

1. Update on Library Operations
  - a. Services
  - b. Staffing
  - c. Kanopy

#### NEW BUSINESS:

1. Review and Approve 2019 Annual Report to the State Library (MN Department of Education)
2. Collection Development Policy (draft attached)
3. 2021 Budget
4. Items from the Floor

#### TABLED BUSINESS:

1. Discussion of Meeting Room Policy (to enable public discussion)

RLD/npo